



## REPORT TO CITY COUNCIL

**DATE:** JUNE 23, 2010

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** GREG RAMIREZ, CITY MANAGER 

**BY:** CHRISTY PINUELAS, DIRECTOR OF FINANCE 

**SUBJECT:** REQUEST TO APPROVE AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH NEOCOMP SYSTEMS, INC., RELATING TO INFORMATION TECHNOLOGY MANAGEMENT SERVICES

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At the City Council meeting of December 12, 2007, Neocomp Systems, Inc., was awarded the consultant services agreement to provide Information Technology Management Services for the City of Agoura Hills. This agreement had three one-year extension options. Neocomp has provided service for the City since April 2007. Their services have proven to be timely and professional. Neocomp has unique familiarity with the City's installed applications, operations, and users that provides an intangible benefit to the City. Thus, staff is recommending that the agreement with Neocomp Systems, Inc., be extended through June 30, 2011. The scope of work and financial terms of the agreement are not expected to change, and remain the same as previously approved.

The proposed agreement has been reviewed and approved as to form by the City Attorney.

### RECOMMENDATION

Staff recommends the City Council approve the amendment of the consultant service agreement with Neocomp Systems, Inc., to provide information technology management services, extending the termination date of the agreement to June 30, 2011.

Attachment: Kimley-Horn and Associates, Inc., Agreement

AMENDMENT TO AGREEMENT FOR CONSULTANT SERVICES  
WITH THE CITY OF AGOURA HILLS

NAME OF CONSULTANT: Neocomp System, Inc.

RESPONSIBLE PRINCIPAL OF CONSULTANT: Attn: Thomas Csanky  
Account Manager

CONSULTANT'S ADDRESS: 21541 Nordhoff Street, Bld F  
Chatsworth, CA 91311

CITY'S ADDRESS: City of Agoura Hills  
30001 Ladyface Court  
Agoura Hills, CA 91301  
Attn: City Manager

PREPARED BY: Christy Pinuelas, Director of Finance

COMMENCEMENT DATE: July 1, 2010

TERMINATION DATE: June 30, 2011  
1 more 1 year extension remaining

CONSIDERATION: Contract Price  
Network Support Services Not to Exceed: \$ 4,750 month  
Microsoft SQL Serve Maintenance Not to Exceed: \$1,000 month

**FIRST AMENDMENT TO AGREEMENT BETWEEN  
CITY OF AGOURA HILLS AND NEOCOMP SYSTEMS, INC.**

**FOR INFORMATION MANAGEMENT SERVICES**

**THIS FIRST AMENDMENT** is made and entered into as of June 23, 2010, by and between the City of Agoura Hills, a municipal corporation (hereinafter referred to as "City"), and Neocomp Systems, Inc. (hereinafter referred to as "Consultant"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. This First Amendment is made with respect to the following facts and purposes:

a. On January 1, 2008, the City and Consultant entered into that certain Agreement entitled "Agreement for Consulting Services" ("Agreement"), in the amount of \$4,750 per month for Network Support Services and \$1,000 per month for Microsoft SQL Server Maintenance (**\$5,750.00**), attached as Exhibit "A".

b. The parties now desire to **extend the term of the Agreement to June 30, 2011.**

2. Section 1 of the Agreement entitled "**TERM**" is hereby amended to read as follows:

"This Agreement shall remain and continue in effect until tasks herein are completed, but in no event later than June 30, 2011, unless sooner terminated pursuant to the provisions of this Agreement."

Except for the changes specifically set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed the day and year first above written.

**CITY OF AGOURA HILLS**

**NEOCOMP SYSTEMS INC.**

*(Two Signatures of corporate officers required unless corporate documents authorize only one person to sign the agreement on behalf of the corporation.)*

By: \_\_\_\_\_  
William D. Koehler, Mayor

By: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Kimberly Rodrigues, MMC, City Clerk

By: \_\_\_\_\_

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Craig A. Steele, City Attorney