

REPORT TO CITY COUNCIL AND REDEVELOPMENT AGENCY

DATE: OCTOBER 13, 2010

TO: HONORABLE MAYOR/CHAIR AND MEMBERS OF THE CITY COUNCIL/REDEVELOPMENT AGENCY

FROM: GREG RAMIREZ, CITY MANAGER/EXECUTIVE DIRECTOR

BY: CHRISTY PINUELAS, DIRECTOR OF FINANCE

SUBJECT: ADOPT AMENDMENTS TO FISCAL YEAR 2009-10 CITY OF AGOURA HILLS AND AGOURA HILLS REDEVELOPMENT AGENCY BUDGETS

The request before the City Council and Redevelopment Board is to consider amending the Fiscal Year 2009-10 City of Agoura Hills (City) and Agoura Hills Redevelopment Agency (RDA) budgets as shown on Exhibit 'A'. These amendments have been approved by the Finance Committee and are now being brought before the City Council and Redevelopment Agency Board for approval.

At fiscal year end, several adjustments are needed to the Fiscal Year 2009-10 budget, therefore these amendments are being brought before the City Council and RDA Board as a part of the closing process.

The City's efforts to continue its sound fiscal management practice led to the majority of the City's total operational expenditures coming within the budgeted amounts. Certain departments exceeded their total appropriations limit and need to be reviewed in consideration of amending their budgets.

General Fund

The General Fund is the primary fund of the City; it receives the most discretionary money. After carrying forward several operational items from 2008-09 to 2009-10, the amended budget for the General Fund for Fiscal Year 2009-10 is shown as follows:

General Fund	Unaudited Actual	Amended Budget
Operational Expenses	\$11,491,050	\$11,529,256
Transfers	2,213,557	2,215,726
Total	\$13,704,607	\$13,744,982

As shown on the table, the General Fund did not exceed total authorized expenditures in total, but various departments within the General Fund exceeded budgeted appropriations. The total of the recommended departmental increases is \$235,070. Several departments realized savings in the amount of \$275,445. While not all of the recommended savings are shown in Exhibit 'A', the detail of the savings necessary to keep the appropriations level are shown. The divisions with requested increases are summarized below:

City Attorney

The City Attorney had an increased caseload during the fiscal year related to property and land use. These unanticipated costs for this and other litigation created an overage of 49.9% or \$174,735.

Finance

The Finance division had an overage of \$5,839 due to unanticipated costs for auditing a local hotel and due to the unanticipated need for a Single Audit. The hotel audit resulted in increased revenues to the City and the Single Audit was required because we received some long anticipated Federal funds from the Kanan Interchange Project.

Animal Control

The City contracts with the county for animal control costs. This year, the contract exceeded prior years. It has been reported that, due to the current economy, more animals are being turned in to the shelter, requiring the animals to be housed for longer periods of time.

Planning & Administration

The Planning Department incurred \$21,405 in unanticipated municipal code enforcement costs, primarily due to enforcement of building and safety issues and illegal business practices.

Parks Maintenance

Due to increased water costs, the Parks Maintenance Division exceeded their utilities budget by \$23,644. Although the City utilizes water efficient irrigation, costs per unit have continued to rise.

Transportation

This request for \$3,647 in Beach Bus costs is being offset by revenues to the General Fund received from the State of California. These costs are incurred as a part of the Junior Lifeguard Program.

Various other Funds had expenditure overruns in various divisions. These funds are as follows:

Gas Tax Fund

Within the divisions of Street Maintenance (\$6,132) and Landscape Maintenance (\$1,089), the budget was exceeded primarily due to street sweeping costs and street maintenance costs.

Traffic Safety Fund

Traffic Safety costs for marking, striping and accident repairs exceeded the budget by \$10,450.

Proposition A Fund

Costs in the Proposition A Fund were exceeded by \$21,328 in Dial-A-Ride costs due to a greater use of the services than anticipated.

Proposition C Fund

Salaries and Benefits transferred from the General Fund resulted in the request to increase the Proposition C Fund budget by \$8,477. These costs were used to pay for administration of the bus pad installations.

Supplemental Law Enforcement Fund

The requested increase to the budget of \$2,260 is related to costs transferred from the General Fund. These special revenue funds must be used within one year of receipt and, therefore, we are requesting this transfer to use the funds.

Miscellaneous Grants Fund

Quimby Funds of \$47,818 were utilized to redo the driveway and parking lot at the Old Agoura Park. These funds are provided by developers for improvements on areas of public use.

Redevelopment Funds

Within the Agoura Hills Redevelopment Agency, the City used funds for Professional Services within the City Manager's Department to pay for anticipated property acquisitions (\$60,945), and for attorney costs (\$2,943) to pay for costs related to affordable housing opportunities. The Finance Department also utilized \$2,000 in costs for auditing, which exceeded the budgeted request.

RECOMMENDATION

Staff respectfully recommends the City Council and Redevelopment Agency approve amending the Fiscal Year 2009-10 Budget for the amounts shown in Exhibit "A".

Attachments: Exhibit 'A'