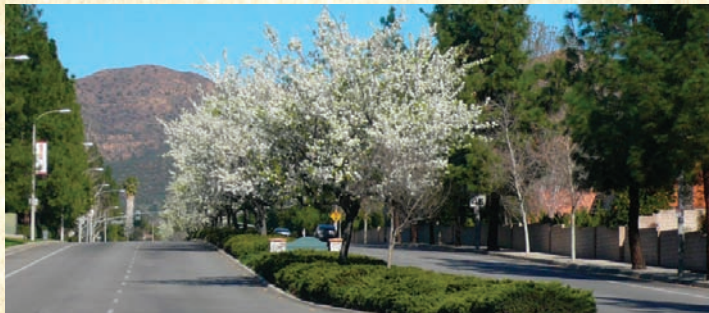


City of Agoura Hills

California



Adopted Budget 2010–2011

Includes the Agoura Hills Redevelopment Agency

www.ci.agoura-hills.ca.us

Special thanks to Nidia Beltramo
for the photo of Old Agoura used for the cover design

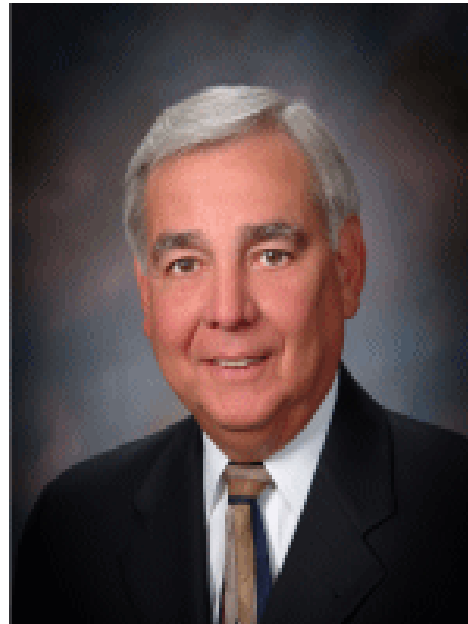
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CITY OF AGOURA HILLS CITY COUNCIL



Harry Schwarz
Mayor Pro Tem



William Koehler
Mayor



Dan Kuperberg
Councilmember



John Edelston
Councilmember



Denis Weber
Councilmember

City Manager

Greg Ramirez

Assistant City Manager

Nathan Hamburger

Department Directors

Amir Hamidzadeh – Building Official

Kimberly Rodrigues – City Clerk

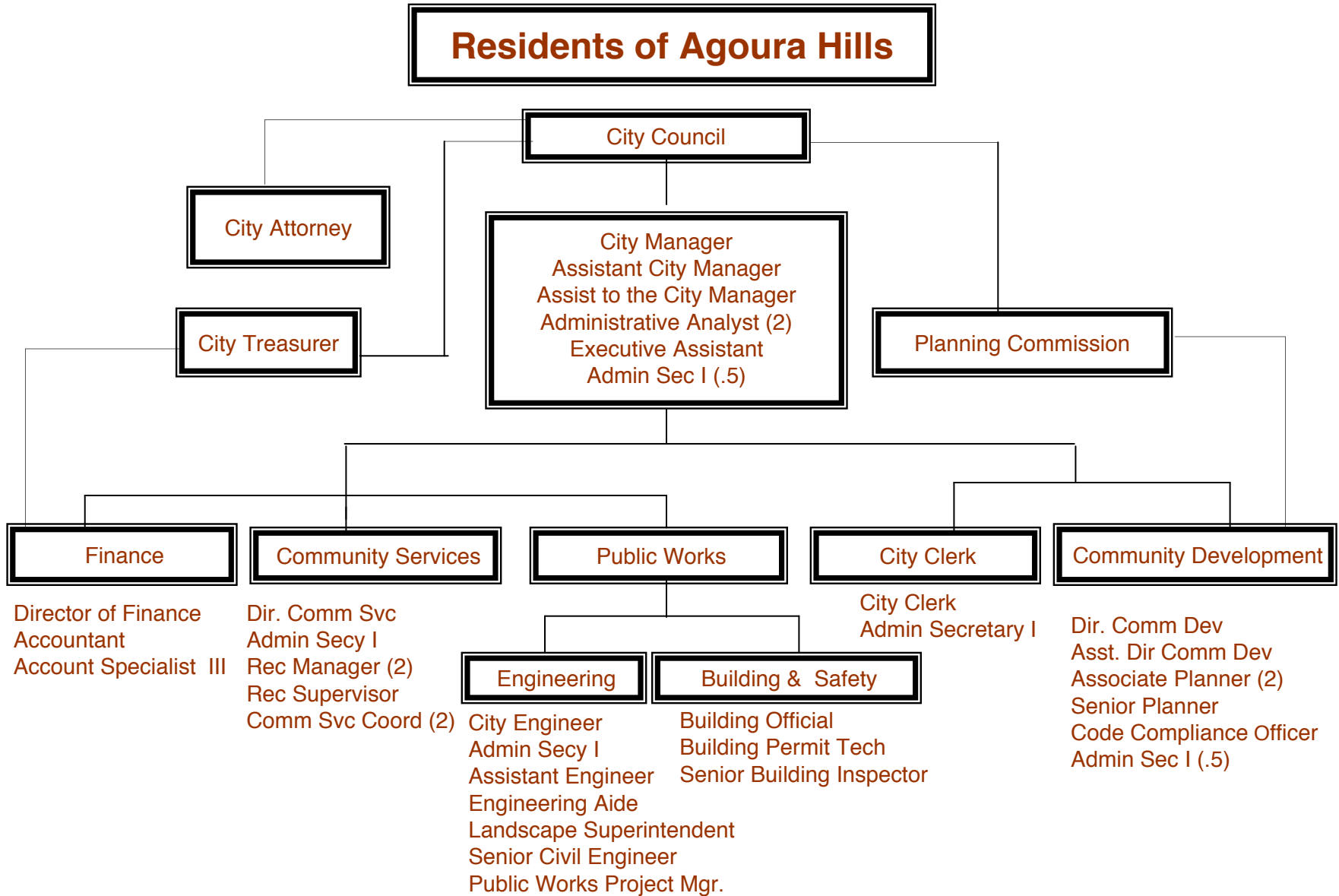
Ramiro Adeva – City Engineer

Mike Kamino – Community Development

Amy Brink – Community Services

Christy Pinuelas – Finance

Organization Chart



**City of Agoura Hills
Appropriations Limit
FY 2010-11**

History

The votes of California, during a special election in 1979, approved Article XIII-B of the California State Constitution (informally known as Proposition 4, or the “Gann Initiative”), which restricts the total amount of appropriations allowed in any given fiscal year from the “proceeds of taxes.”

In 1980, the State Legislature added section 9710 to Government Code which required the governing body of each local jurisdiction to establish, by resolution, an appropriations limit for the following year. The appropriations limit for any fiscal year was equal to the previous year’s limit, adjusted for population changes and the change in the U.S. Consumer Price Index (or California per Capita Personal Income, if smaller). The necessary statistical information is provided each year by the California Department of Finance

In June, 1990, the votes modified the original Article XIII-B (Proposition 4) with the passage of Proposition 111 and its implementing legislation (California Senate Bill 88). Beginning with the 1990-90 appropriations limit, a City may choose annual adjustment factors. The adjustment factors include the growth in the California Per Capita Income **or** the growth in the non-residential assessed valuation due to construction within the City, **and** the population growth within the Count or the City. Under Proposition 4, if a city ends the fiscal year having more proceeds of taxes than the Limit allows, it must return the excess to the tax payers within two years (either by reducing taxes levied or fees charged).

Agoura Hills and the Future

The following table provides an analysis of the City of Agoura Hill’s appropriation limit. Historically the City has remained well below its appropriation limit. For the 2009/10 fiscal year, there is a significant gap of \$4,279,738 between the appropriations limit and the General Fund appropriations allowed under the limit. With such a sizable margin, the provisions related to the return of taxes clearly do not, and will not, apply to Agoura Hills any time in the new future.

Calculation of Limitation

Appropriation Limit for FY 2009-10	\$13,371,262
Adjustment Factors:	<u>% Ratio</u>
Population Factor	1.0059
Growth Factor	<u>0.9746</u>
Population Ratio*Economic Ratio	<u>.9803501</u>
Appropriation Limit for FY 2010-11	<u>\$13,108,518</u>

GANN APPROPRIATION LIMIT
Fiscal Year 2010-11

Appropriation Limitation Calculation					Schedule 1	Appropriation Subject to Limit			
					Appropriation Limit by Fiscal Year			NON PROCEEDS OF TAX	
					Growth Factor	Source	ESTIMATED REVENUES	PROCEEDS OF TAX	PROCEEDS OF TAX
					% Change in Population per DOF				
					% Change in Consumer Price Index (CPI)				
					% Change in Personal Income				
Fiscal Year 1981-82 Base Year Appropriations Subject to Limit:					\$2,200,000	Unrestricted:			
Allowed Growth Rate:									
Fiscal Year 1988-89		1.0420	1.0340	1.0774280	4,792,501	Taxes	\$9,404,947	\$8,616,676	\$788,271
Fiscal Year 1989-90		1.0460	1.0152	1.0618992	5,089,153	License and Permits	259,000		259,000
Fiscal Year 1990-91		1.0450	1.0234	1.0694530	5,442,610	Intergovernmental	93,000	93,000	0
Fiscal Year 1991-92		1.0414	1.0375	1.0804525	5,880,481	Charges for Services	642,500		642,500
Fiscal Year 1992-93	0.9936		1.0133	1.0068149	5,920,556	Fines and Forfeitures	110,500		110,500
Fiscal Year 1993-94	1.0272		1.0080	1.0354176	6,130,248	Interest Earnings	130,000	119,104	10,896
Fiscal Year 1994-95	1.0071		1.0028	1.0099199	6,191,060	Miscellaneous	203,600		203,600
Fiscal Year 1995-96	1.0472		0.9969	1.0439537	6,463,180	Total Unrestricted	10,843,547	8,828,780	2,014,767
Fiscal Year 1996-97	1.0467		1.0034	1.0502588	6,788,011	Restricted:			
Fiscal Year 1997-98	1.0467		1.0104	1.0575857	7,178,904	Taxes	5,653,281		5,653,281
Fiscal Year 1998-99	1.0415		1.0120	1.0539980	7,566,550	License and Permits	2,750		2,750
Fiscal Year 1999-2000	1.0453		1.0158	1.0618157	8,034,282	Intergovernmental	3,549,788		3,549,788
Fiscal Year 2000-2001	1.0491		1.0148	1.0646267	8,553,511	Charges for Services	152,000		152,000
Fiscal Year 2001-2002	1.0782		1.0137	1.0929713	9,348,742	Fines and Forfeitures	150,000		150,000
Fiscal Year 2002-2003	0.9873		1.0400	1.0267920	9,599,213	Interest Earnings	375,000		375,000
Fiscal Year 2003-2004	1.0231		1.0157	1.0391627	9,975,145	Miscellaneous	81,000		81,000
Fiscal Year 2004-2005	1.0328		1.0102	1.0433346	10,407,413	Total Restricted	9,963,819	0	9,963,819
Fiscal Year 2005-2006	1.0526		1.0540	1.1094404	11,546,405	Total Source of Funds	\$20,807,366	\$8,828,780	\$11,978,586
* Fiscal Year 2006-2007	1.0396		1.0017	1.0413673	12,024,049				
* Fiscal Year 2007-2008	1.0442		1.0034	1.0477503	12,598,200				
Fiscal Year 2008-2009	1.0429		1.0056	1.0487402	13,212,239				
Fiscal Year 2009-10	1.0062		1.0058	1.0120360	13,371,262				
Fiscal Year 2010-11	0.9746		1.0059	0.9803501	13,108,518				
Fiscal Year 2010-11 Appropriation Limit					\$13,108,518				
Less Appropriations Subject to Limitation (Schedule 2)					8,828,780				
Fiscal Year 2010-11 Appropriations Under Allowed Limit					\$4,279,738				

* Revised

RESOLUTION NO. 10-1591

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS,
CALIFORNIA, ESTABLISHING FISCAL YEAR 2010-11 APPROPRIATIONS LIMITATIONS**

WHEREAS, Article 13b of the California Constitution refers to a government entity's requirement for the establishment of an appropriations limit; and

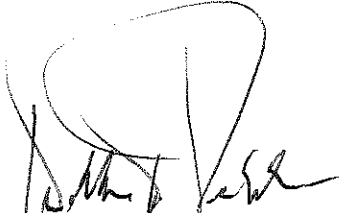
WHEREAS, Senate Bill 1352, Chapter 1205, 1980, statutes adds Revenue and Taxation Code, Section 7910 which requires each local government to establish its appropriation limits by resolution each year at a regularly scheduled meeting.

NOW, THEREFORE, BE IT RESOLVED, that the City of Agoura Hills' appropriation limitation for Fiscal Year 2010-11 shall be \$13,108,518.

BE IT FURTHER RESOLVED, that any challenge to the appropriations limits as per the above mentioned government codes must be brought to the City of Agoura Hills' attention within sixty (60) days of the effective date of this resolution.

PASSED, APPROVED, AND ADOPTED, this 23rd day of June, 2010, by the following vote to wit;

AYES: (4) Koehler, Schwarz, Edelston, Kuperberg
NOES: (0)
ABSENT: (1) Weber
ABSTAIN: (0)



William D. Koehler, Mayor

ATTEST:



Kimberly M. Rodrigues, MMC
City Clerk



RESOLUTION NO. 10-1592

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA,
ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2010-11**

WHEREAS, the City Council has reviewed the City Manager's preliminary budget for Fiscal Year 2010-11, and

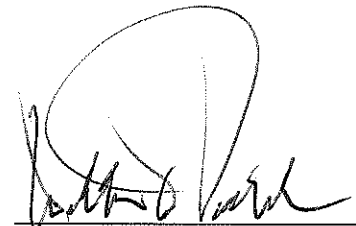
WHEREAS, a budget workshop concerning the Fiscal Year 2010-11 proposed budget was held Wednesday, June 9, 2010,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Agoura Hills, as follows:

1. That the Fiscal Year 2010-11 Budget be approved pursuant to Chapter 6, Section 2603 (Ordinance No. 22) of the City of Agoura Hills Municipal Code and that the proposed amendments to the Fiscal Year 2009-10 Budget be approved.
2. Any unused appropriations from the Fiscal Year 2009-10 Adopted Budget at the end of Fiscal Year 2009-10 may be re-appropriated by the City Manager for continued use in Fiscal Year 2010-11.

PASSED, APPROVED, AND ADOPTED, this 23rd day of June, 2010, by the following vote to wit;

AYES: (4) Koehler, Schwarz, Edelston, Kuperberg
NOES: (0)
ABSENT: (1) Weber
ABSTAIN: (0)

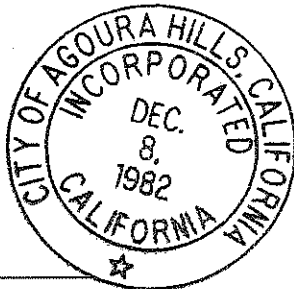


William D. Koehler, Mayor

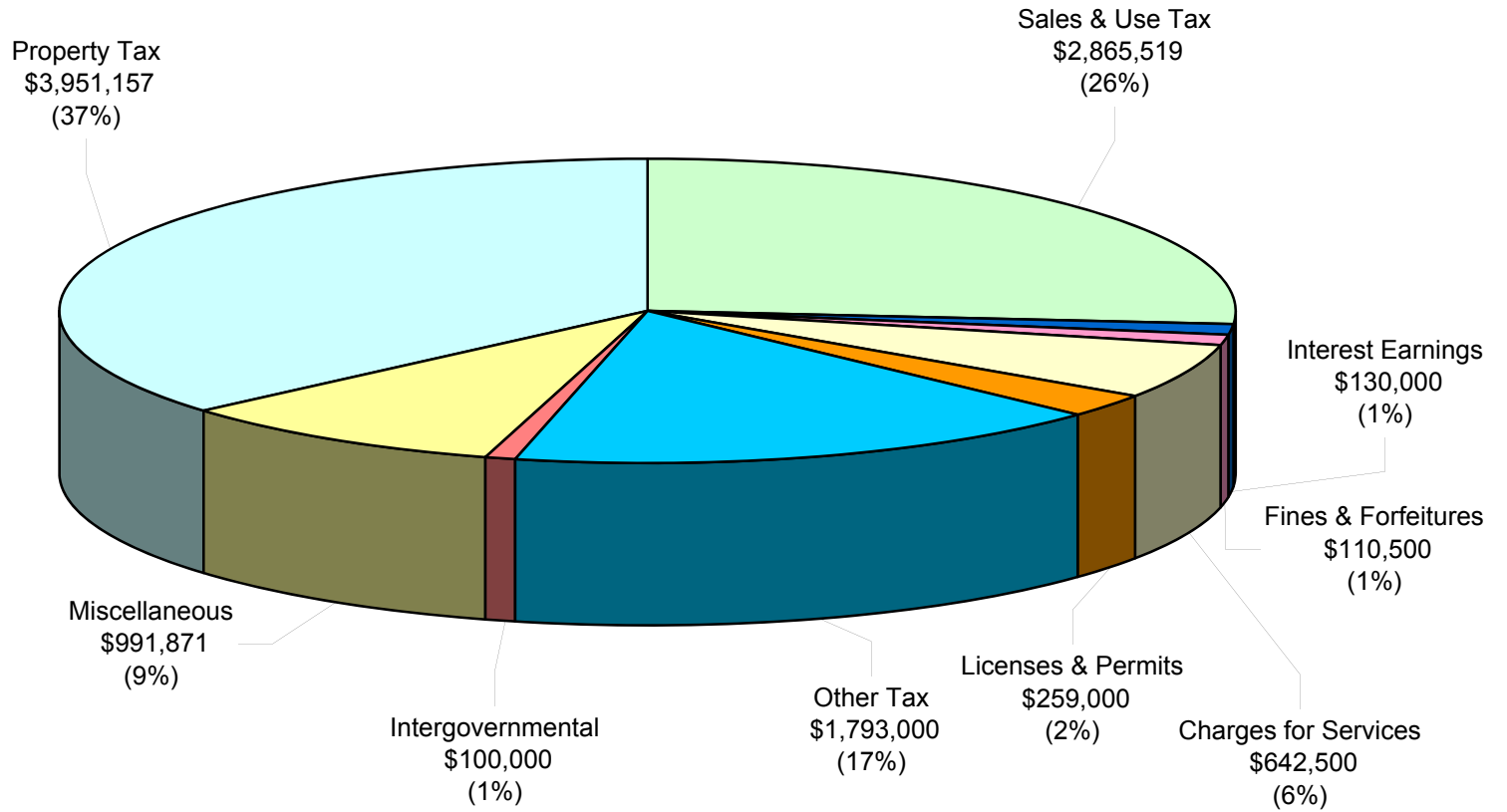
ATTEST:



Kimberly M. Rodrigues, MMC
City Clerk

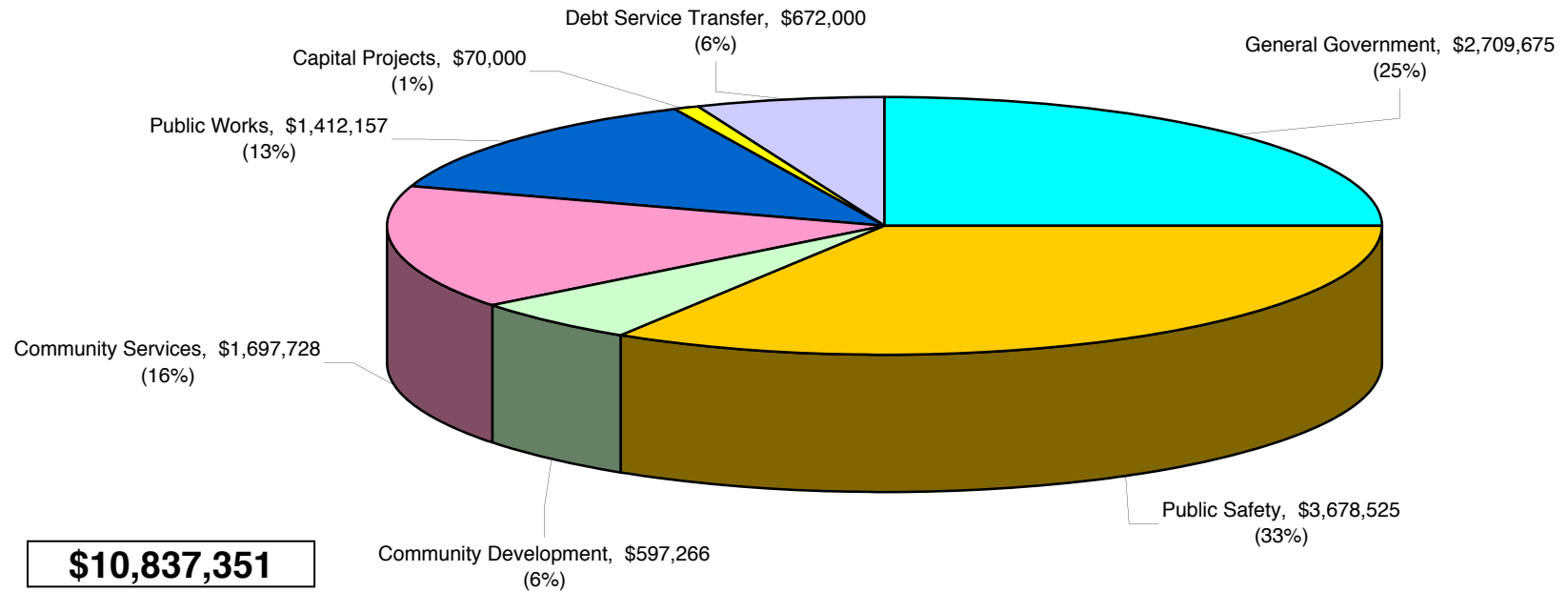


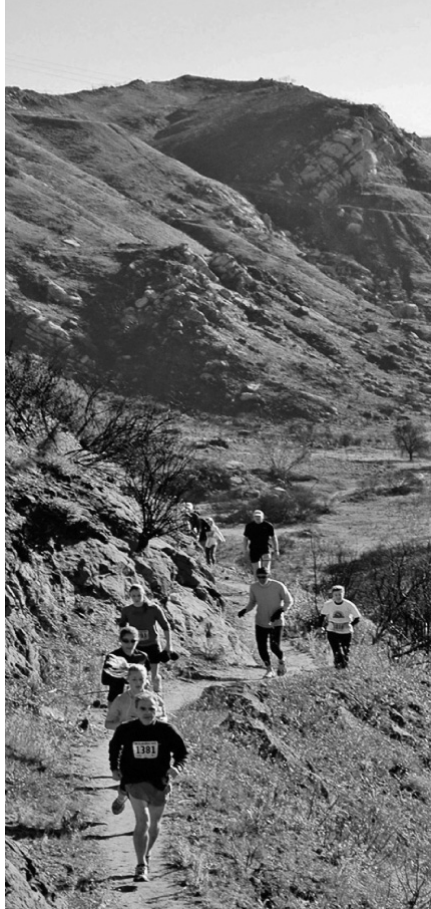
City of Agoura Hills 2010-2011 General Fund Revenue



\$10,843,547

City of Agoura Hills 2010-2011 General Fund Operating Expenditures/Transfers





City of Agoura Hills FY 2010-11



Date: June 23, 2010
To: Honorable Mayor and Members of the City Council
From: Greg Ramirez, City Manager
Subject: Fiscal Year 2010/11 Budget Executive Summary

Introduction

This document includes the 2010/11 Adopted Budget for the City of Agoura Hills and the Agoura Hills Redevelopment Agency. The adoption of the budget is one of the most important actions taken by the City Council, as it establishes the City's direction for the near future.

Developing and monitoring the budget is an ongoing process and the budget that is developed from this process is modified throughout the budget period to respond to unanticipated events. At the June 9 budget study session the City Council reviewed the 2010/11 Preliminary Budget.

Financial Highlights

In April 2010, Standard and Poor's Rating Service ("S&P") upgraded its rating on the Agoura Hills Redevelopment Agency, ("Agency") series 2008 tax allocation bonds (nonhousing) from A- to A and on the Agoura Hills Redevelopment Agency, series 2008 tax allocation bonds (housing) from BBB+ to A-. The S&P rating report cited the Agency's decline in the project area's volatility ratio to .37 and the city's very strong income levels.

In April 2009, the City of Agoura Hills received a very strong financial endorsement from S&P, who upgraded the City's rating on the Agoura Hills Public Financing Authority's Series 2007 Refunding Lease Revenue Bonds from AA to AA+. The City now enjoys one of the highest bond ratings available to cities in California. The S&P Rating Report cited the City's "very

strong financial position, which sound financial management policies support, extremely strong wealth and very strong income levels and access to employment opportunities throughout the Los Angeles area". See a later discussion in this letter on the City's debt obligations.

For the second year in a row, the City received the California Society of Municipal Finance Officer's (CSMFO) Meritorious in Operating Budgets Award. It is our intention to submit this year's budget to CSMFO for consideration as part of the award program.

Overall Budget

The 2010/11 Budget of \$23.0 million includes approximately \$16.4 million in City of Agoura Hills expenditures and operating transfers and \$6.7 million in expenditures for the Agoura Hills Redevelopment Agency (Agoura Hills RDA). The day-to-day operational/service costs for the organization as a whole are \$19.6 million and we are recommending an additional \$3.4 million in Capital Improvement Projects. The Capital Improvement Projects include \$1.2 million in Measure R for several transportation related projects which include the Chesebro Interchange and Agoura Road Widening Projects.

The overall budget consists of the following:

General Fund	\$11,085,751
Other City Funds	<u>\$ 5,276,041</u>
Total City of Agoura Hills	<u>\$16,361,792</u>
Redevelopment Agency	<u>\$ 6,664,410</u>
Total All Funds	\$23,026,202

City of Agoura Hills FY 2010-11

Public Safety continues to be a high priority, as is seen through the City's financial commitment (34% of the General Fund budget) to the various safety programs. The funds allocated for public safety are comprised of patrol and traffic personnel, a juvenile intervention team, school crossing guards, youth drug awareness education programs, and animal control services. In addition to the Measure R transportation related projects, the City Council has approved funding for several other capital improvement projects, including beautification through trash and weed abatement along the U.S. 101 corridor, the overlay of Thousand Oaks Boulevard, sidewalk repairs, other traffic improvement projects.

General Fund

The General Fund is where the majority of discretionary funds are recorded and where the majority of general municipal services are provided. Including \$147 thousand in one-time revenues received in 2009/10 for the YB Property, the General Fund revenue is budgeted to be decreased \$345,533 (3%). Operational revenues (excluding the one-time YB Grant) are budgeted to decrease \$198,533 (2%). This decrease is primarily a result of a reduction in building permits and property taxes. Since the overall general economy decline, the impact has been felt in these two areas with less building activity and lower property valuations.

Operational expenses and transfers are budgeted to decrease 5% (\$478,347) in the General Fund. This decrease primarily consists of a shift in salaries to other funds of \$479,332 (13%), projected decrease in attorney costs (\$70,000) and contract services in the Community Development department for the General Plan update, which was completed in 2009/10 (\$152,800) offset by an increase the Los Angeles County Sheriff contract to provide police services of \$254,115 (8%). The largest increase in the Los Angeles County Sheriff contract is a result in one position which was previously grant funded, being charged at full cost to the city in 2010/11.

The General Fund operational budget is balanced with revenues of \$10.8 million, expenditures of \$10.2 million, and operating fund transfers of \$672,000 (\$10.8 million total). The transfer out is to pay for debt service on the 2007 bond refunding. This bond paid for the Civic Center (City

Hall/Library), for a portion of the Kanan Bridge Widening Project and for the possible purchase of land for a community center.

Additionally, the General Fund budget includes a payment to CalPERS of \$248,400 to reduce the City's unfunded liability. The addition of these expenses brings the total budgeted expenses to \$11.1 million for a reduction in reserves of \$242 thousand. The City's reserves are discussed elsewhere in this letter.

The Budget Process

While the budget process usually begins in March, this year, due to the economy, the budget process began in February. The department heads were asked to prepare revenue and expenditure projections and to provide recommendations for reducing expenses. During the first week of March, the City Manager met with each of the department heads to discuss their requests for the 2010/11 year and to review their estimates for the 2009/10 year.

On March 24, 2010, the City Council held a Goal/Budget Workshop to set a plan for the 2010/11 Budget. On May 19, 2010, the Finance Committee, comprised of two Councilmembers, met to review the draft budget and to discuss community service grant requests, which were received from various service organizations in the community. The City Council held a budget study session on June 9, 2010, to discuss the preliminary 2010/11 budget. On June 23, 2010, the City Council and the Agoura Hills Redevelopment Agency adopted the 2010/11 Budget.

2010 Budget Calendar:

- | | |
|------------------|--|
| ➤ February 17 | Department Heads – Budgets to Finance |
| ➤ February 24-25 | City Manager met with Department Heads |
| ➤ March 5 | Department Heads – Revenue Projections |
| ➤ March 24 | Goals/Budget Workshop |
| ➤ May 19 | Finance Committee/Community Grants |
| ➤ June 9 | Preliminary Budget Review Workshop |
| ➤ June 23 | Adopt Budget |

City of Agoura Hills FY 2010-11

Developing and monitoring the budget is an ongoing process. The estimates that are developed from this process are modified throughout the budget period to respond to unanticipated events.

Level of Budgetary Control

Since the budget is an estimate, from time to time, it is necessary to make adjustments to fine-tune the line items within it. Various levels of budgetary control have been established to maintain the integrity of the budget. The City Manager has the authority to transfer between expenditure accounts, within the same department, office, agency, or program activity. Where an appropriation requires an increase that cannot be supported by a transfer within those guidelines, City Council authorization is required.

Basis of Budgeting

The City of Agoura Hills' basis of budgeting is the same as the basis of accounting in accordance with Generally Accepted Accounting Principles (GAAP). The City only has governmental funds (General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds) whose budgets are prepared on a modified accrual basis where revenues are recognized when they become measurable and available, and expenditures are recorded when the related liability is incurred; except that principal and interest payments on general long-term debt are recognized when due. Revenue availability criteria are defined as collectible within the current period, or soon enough thereafter, to be used to pay liabilities of the current period (i.e., sixty days after fiscal year end).

The Funds within the Budget

All of the 19 budgeted funds are segregated into fund types as shown in the following list. They are described in more detail later in this memo. The City also holds fiduciary responsibility for several funds which are shown in the financial statements, but are not budgeted.

In March 2010, as a part of a special budget session called by the Governor, the State Legislature passed ABx8 6 and ABx8 9, which contains the provisions for a swap of state sales taxes on gasoline for a gasoline excise tax. The signing of this law eliminates Proposition 42 moneys (formerly

recorded in Fund 021 – Proposition 42) and replaces them with “revenue and Taxation Code 7360” monies which are kept in Fund 021 – Gas Tax. In 2009/10 the City began receiving a new revenue source, Measure R. Measure R is a ½ cent sales tax approved by a 2/3 majority of the voters in Los Angeles County. The revenue is dedicated to traffic relief and transportation funding. In 2010/11 the City will receive additional Measure R monies to use for capital projects. These funds will be kept in Fund 063 – measure R. Additionally in 2009/10 the City established a new capital projects fund 017 – Reyes Adobe Capital Projects Fund to pay for the Reyes Adobe Interchange Capital Project. While no monies are budgeted in 2010/11, it is anticipated that project costs will be carried forward from 2009/10 to 2010/11.

City of Agoura Hills

General Fund

010 – General Fund

Special Revenue Funds (11)

020 – Gas Tax Fund

040 – Traffic Safety Fund

060 – Proposition A Fund

061 – Proposition C Fund

063 – Measure R Fund

070 – South Coast Air Quality Control Fund

110 – Traffic Improvement Fund

240 – Supplemental Law Enforcement Fund

260 – Miscellaneous Grants Fund

420 – Inclusionary Housing In-Lieu Fund

520 – Solid Waste Management Fund

Debt Service Fund

300 – Financing Authority Debt Service Fund

Capital Projects Funds (3)

015 – Recreation Center Capital Projects Fund

016 – Storm Water Capital Projects Fund

017 – Reyes Adobe Interchange Project Fund

City of Agoura Hills FY 2010-11

Agoura Hills Redevelopment Agency

Special Revenue Fund

410 – Housing Set-Aside

Debt Service Fund

390 – RDA Debt Service Fund

Capital Projects Fund

400 – RDA Capital Projects Fund

Basis for Assumption for Key Revenue Estimates

Net Tax Increment – The Agoura Hills Redevelopment Agency (RDA) was established in 1991/92. This revenue represents the increase in property tax over the base year. The Redevelopment Agency uses the funds to make improvements in the redevelopment district. These revenues are expected to remain at the same level as 2009/10 based on projections obtained from the County of Los Angeles. Although the assessed valuations of some properties are declining, based on appeals, the RDA has experienced new development which brings the projections in line with the prior year assessment.

Property Taxes – The City's General Fund receives property taxes. The estimate is projected to decrease two percent, based on information received from the State and County of Los Angeles, historical trends, and a forecast of a moderate decrease in assessed valuations. The decrease in assessed valuations is primarily the result of temporary appeals to the County Assessor based on declining property values. Also included in this category is the Property Tax In-Lieu of Vehicle License Fee (VLF). Beginning with 2005/06, a majority of the VLF revenue source has been reclassified from Grants and Subventions as the State reallocates its funding methodology.

Transient Occupancy Tax – The City imposes a 12% Transient Occupancy Tax on occupants at hotel, motel, or other lodging facilities within the incorporated area of the City. The Transient Occupancy Tax is forecasted to remain flat based on current economic trends.

Major Issues

There are certain current issues that are of major interest to the City. They include the following:

- The State's Budget and Legislative Issues
- The Agoura Hills Recreation Center
- The Storm Water Discharge Compliance
- The Reyes Adobe Interchange Capital Project
- Measure R Funding
- Proposition C Thousand Oaks Blvd. Annual Overlay
- Agoura Hills Redevelopment Agency

The State's Budget and Legislative Issues

The Legislature and the Governor of California are seeking ways to close an estimated \$17.9 billion budget deficit caused by a weakened economy. Although current proposals eliminate CalWORKS and childcare funding, which impact mostly the State and County governments, the City is cautiously awaiting any word of takes from local government. The Governor has promised to not sign a budget which does not include permanent budget, pension and tax reforms.

As part of the budget proposal, the State is delaying payment on several key revenue sources. These revenue sources, Gas Tax and Supplemental Law Enforcement result in the delay of revenues of approximately \$500 thousand that were once paid monthly, to an annual payment late in the fiscal year. As a result, the City needs to be ever more cautious in maintaining reserve levels (see discussion later).

Since the passage of Proposition 13, the Legislature of the State of California has had the power to reallocate property taxes among local governments. The most significant use of this authority has been to allocate city, county, and special district shares of the property tax to schools through Educational Revenue Augmentation Funds (ERAF) and reduce state general fund support for schools. Proposition 1A, passed by the voters in November 2004, and Proposition 1A (Prop 1A) passed by the voters in November 2006, preclude the State from taking away resources but does not preclude the

City of Agoura Hills FY 2010-11

State from borrowing from local government. As a part of the 2009/10 Budget package, the State of California Legislative Budget Conference Committee suspended the 2004 Prop1A and borrowed monies from local government.

The suspension of the 2004 Prop 1A required the Governor to declare a “severe state fiscal hardship” and for the Legislature to enact an urgency statute suspending Prop 1A with 2/3 vote of each house; and for the Legislature to enact a law providing for full repayment of the “borrowed funds”, plus interest, within three years. The Legislature may not enact such a suspension more than twice in any ten-year period and may only do so if any previous borrowings have been repaid. The City of Agoura Hills’ share of the loan was \$400,641. These monies came from the City’s General Fund Reserves (see discussion later). The City participated in a third party securitization program and received 100% of the receivable by the end of 2009/10. As such, the monies borrowed have all been repaid to the City although, since it was a securitization, the State monies are still outstanding and another borrowing may not occur until this has been fully repaid.

As of the date of this letter, the State has still not reached a decision on the final 2010/11 State Budget. The City will continue to monitor the progress of the State budget, and if any recommendations are passed, which impact the City’s budget, staff will bring recommendations forward at a later date.

The Agoura Hills Recreation Center

The City of Agoura Hills currently leases space for a recreation center. The lease expires in December, 2014. City plans to build a recreation center to replace the existing leased facility. The City plans to set-aside \$6.3 million towards the cost of the recreation center, including \$1.5 million in bond proceeds from the 2007 Agoura Hills Financing Authority Lease Revenue Refunding Bonds, as of June 30, 2010. There are no budgeted expenditures for this project in the 2010/11 Budget.

The Stormwater Discharge Compliance

In order to remain in compliance with the future TMDL and NPDES Permits, the City began setting aside monies in a Stormwater Capital Projects Fund to

pay for future costs. At June 30, 2010, the City anticipates a set-aside \$93,900. On going monitoring expenses are being paid through the General Fund operational budget. The City anticipates using \$93,800 of these funds during 2010/11 for various capital projects to remain in compliance with current and future requirements.

The Reyes Adobe Interchange Capital Project

In the fall of 2009, the City of Agoura Hills began to expand the Reyes Adobe Interchange, which spans U.S. Freeway 101. This Interchange is anticipated to cost \$8.4 million with a construction cost of \$6.4 million. It is being funded with \$34 thousand in bond proceeds from the 2007 Agoura Hills Financing Authority Lease Revenue Refunding Bonds; \$2.3 million from a Federal Grant; \$690,000 in Federal Stimulus monies; \$2.1 million in a Los Angeles County Metropolitan Transportation Authority (METRO) Grant; and \$3.3 million in Traffic Improvement Fees. The expansion of the bridge will allow for further development along the U.S. 101 corridor. These monies have not been included in the 2010/11 budget, but any unspent monies during 2009/10 will be carried forward.

Measure R Funding

In November 2008, Measure R was approved by an amazing two-thirds majority, committing a projected \$40 billion to traffic relief and transportation upgrades throughout the county over the next 30 years. The City of Agoura Hills is scheduled to receive approximately \$15.6 million of these monies through 2011/12. Projects slated for the monies include the Chesebro/Palo Camodo Interchange(PR); the Agoura Road Widening; and the Agoura Road Roundabout (design). The City plans to utilize \$1.4 million in Measure R monies during 2010/11. The Capital Improvement Plan (CIP) includes the projects utilizing these funds in 2010/11.

Proposition C – Thousand Oaks Boulevard Overlay

Each year the City receives Proposition C monies from a voter approved ½ cent sales tax increase in 1990. These monies can be used to improve transit related corridors. The City intends to use Proposition C monies to overlay Thousand Oaks Boulevard, which is the street used to provide transit

City of Agoura Hills FY 2010-11

services through out the area. Since the overlay of Thousand Oaks Boulevard will cost \$1.2 million in Proposition C Funds and the City only has \$1 million in funds on hand, the General Fund will advance \$289 thousand to the Proposition C fund. The City intends to reimburse itself with future Proposition C allocations, by 2013.

Agoura Hills Redevelopment Agency

The Agoura Hills Redevelopment Agency was formed in 1988 and covers 1,028 acres, most of which lies in the southern portion of the City along commercial arterials and the U.S. 101 Freeway. The Agency issued the following debt in June, 2008:

- \$10 million in Housing Set-Aside Tax Allocation Bonds
- \$ 5.7 million in Tax Allocation Bonds

In 2008/09, the Agoura Hills Redevelopment Agency used \$4.1 million of the Tax Allocation Bonds to purchase property within the Redevelopment Agency. Furthermore, the City has used some of the Housing Set-Aside Bond proceeds to lease property within the Agency for the construction of Affordable Housing.

AB 1389 was approved by the State Legislature in September 2008 as part of the 2008/09 State Budget package and authorized a one-time take of \$350 million from redevelopment agencies. In April 2009, a California Superior Court ruled that State raids of redevelopments funds are unconstitutional, invalidating AB 1389. Despite the clear unconstitutionality, just three months later legislators and Governor approved budget bill ABX4-26 as part of the 2009 State budget which authorized a \$2.05 billion raid of local redevelopment funds, including \$1.7 billion in 2009/10 and another \$350 million in 2010/11. The California Redevelopment Association (CRA) and two of its member agencies filed a lawsuit on October 20, 2009, to challenge the constitutionality of State raids of redevelopment funds. This time the California Superior Court ruled against the Redevelopment Agencies. In May of 2010, the Agoura Hills RDA was forced to pay \$1 million to the State and in May 2011, the Agoura Hills RDA is budgeted to pay another \$251 thousand. The CRA is appealing the Superior Court ruling to the Court of Appeal.

The payment of these funds to the State, greatly hamper the ability of the Agoura Hills RDA to complete projects slated within the Agency. However, no raid was made on Affordable Housing funds and the Agoura Hills RDA is currently planning several projects within the Agency.

AB1389 required agencies to file a report of all pass-through obligations and payments for fiscal years 2003/04 through 2007/08, to their County Auditor. Because the Agoura Hills Redevelopment Agency is not subject to AB 1290 statutory pass-through, no findings were made against the agency.

General Fund Reserve Policy

A prudent General Fund reserve policy should be an integral part of municipal financial operations. In June, 2005, the City of Agoura Hills passed Resolution No. 05-1378 stating that the City Council and City Staff will endeavor to designate an amount equal to or greater than forty percent (40%) of each year's proposed General Fund Operating Budget as the City's unobligated General Fund Reserve. The City Council recognizes that the unobligated General Fund reserves are needed for cash flow requirements; and contingencies such as exposure to natural disasters, exposure to economic impacts, and vulnerability to actions of the State. This resolution requires that if, in any budget year, the City Council determines that the public interest requires expending any amount remaining in General Fund Reserves to fall below forty percent (40%) of that year's General Fund Operating Budget, the City Council and City staff, shall, in the following budget year, present a plan for returning the General Fund Reserve to the 40% level, as soon as practicable, based on the City's then-current budget circumstances.

For the budget year 2010/11 the fund balance in the General Fund is projected to be \$10.1 million or 94% of operating expenditures and transfers. This fund balance will be reduced by \$238 thousand from the 2009/10 level. The reduction is to be used to eliminate the City's unfunded side fund liability with CalPERS (see further discussion below).

It is important to note that the General Fund serves as a temporary funding source for the many grants the City receives, including the Reyes Adobe Interchange, the Measure R Capital Projects and the Proposition C overlay of

City of Agoura Hills FY 2010-11

Thousand Oaks Boulevard. The total of these advances is anticipated to be \$2.9 million. These amounts are included in the above referenced fund balance. Furthermore the General Fund advanced \$590,000 for the completion of the Kanan Road Interchange. This \$590,000 is anticipated to be received from CalTrans at sometime in the future. This amount is not included in the fund balance.

Overall, the combined City of Agoura Hills and Agoura Hills Redevelopment Agency fund balances are projected to decline from \$37.7 million at 6/30/2010 to \$35.0 million at 6/30/2011. The main reason for the decline relates to the use of Proposition C funds to complete the Thousand Oaks Boulevard overlay project and to the use of Agoura Hills RDA funds to work on Affordable Housing Projects and to pay the State required ERAF payment. The City fund balances, overall, are anticipated to fall \$1.8 million or 9%, and the Agoura Hills Redevelopment Agency is scheduled to decline 6%.

<u>Fund</u>	<u>6/30/10</u>	<u>6/30/11</u>	<u>Percent Change</u>
General	\$10,354,646	\$10,112,442	- 3%
Other City Funds	11,416,328	9,817,415	- 14%
Redevelopment Agency	<u>15,809,983</u>	<u>14,993,854</u>	- 6%
Total All Funds	\$37,580,957	\$34,923,711	- 7%

Personnel Additions/Promotions and Reclassifications

The 2010/11 headcount included 36 full-time employees; 5 Councilmembers; 5 Planning Commissioners; 1 appointed part-time Treasurer, and numerous part-time staff, who are primarily employed at the Recreation Center. Staffing levels have been shifted from the General Fund to other areas of the organization primarily to reflect increased capital expenditures and the staff time committed to complete these projects. Overall salaries and benefits are budgeted to be adjusted 4%. The salary bands are not budgeted to adjust in 2010/11.

One position is being recommended to be reclassified from Accounting Specialist III to Accountant. This shift better reflects the duties of the position, although the reclassification does not result in a change in salary bands.

The Public Employees Retirement System (CalPERS) has set the City's rate at 10.76%. The rate in 2009/10 was 10.05%. In 2006, CalPERS pooled all plans with fewer than 100 actives. When the plans were pooled, their unfunded liability was calculated and each agency was placed on a 15-year repayment plan with an interest rate of 7.75%. The unfunded liability was placed in a "Side Fund". Included in this budget is a pay-off of the "Side Fund" in two years, the first payment of \$240,000 took place in 2009/10 and an installment of \$248,400 is proposed in 2010/11. By pre-paying the "Side Fund" the City will save approximately \$400,000 in interest. It is anticipated that CalPERS rates will go up in the next several years due to changes in actuarial assumptions, and this prepayment will help lower the anticipated increase.

GASB 45, implemented by the Governmental Accounting Standards Board, requires that the City record the Annual Required Contribution each year for Other Post Employment Benefits provided to retirees or place the amount in a trust. Since the City is a phase 3 city, GASB 45 was implemented in 2009/10. The City hired Bartel and Associates to perform a valuation in September 2008. In the fall of 2008, the City Council took action to mitigate retiree medical costs by establishing a longer service period and lower threshold for retiree benefits. By taking these actions, the liability was established at only \$1.3 million. The City's contribution for 2010/11 is \$166,000. The City has budgeted for this contribution in the General Fund and has joined the CalPERS CERBT. It is the City's intention, to fund its contribution annually.

Debt Obligations

The 2010/11 Budget includes certain debt obligations for the City and the Redevelopment Agency. The obligations included in the budget represent the annual installment payments of principal and interest to be paid on debt existing at July 1, 2010. For 2010/11, there is currently not a plan for any additional bond issues.

City of Agoura Hills FY 2010-11

The City of Agoura Hills has very little debt, currently. The Agoura Hills Redevelopment Agency, relatively speaking, does have considerable debt, but that is the nature of redevelopment. In order to qualify for the tax increment generated in the redevelopment area, debt *must* be incurred. Tax increment can only be used to service debt.

The following descriptions include current outstanding debt for each of these agencies:

2007 Lease Revenue Refunding Bonds

Purpose: Refunding the Lease Revenue Bonds, Series 1999; assist the City in financing a portion of the costs of the Reyes Adobe Road Freeway Interchange Project and the related improvements and other public infrastructure.

\$12,030,000 issued February 2007
Principal Outstanding 7/1/2010: \$11,490,000
Maturity Date: 2031
Interest Rate: 4.0% - 4.375%
Funding Sources: General Fund

Agoura Hills Redevelopment Agency Tax Allocations Bonds Series 2008 A-T

Purpose: Financing redevelopment projects benefiting the Agoura Hills Redevelopment Project Area.

\$5,740,000 issued June 2008
Principal Outstanding 7/1/2010: \$5,695,000
Maturity: 2041
Interest Rate: 4.728% - 7.842%
Funding Sources: RDA tax increment revenue

Agoura Hills Redevelopment Agency Housing Set-Aside Tax Allocation Bonds, Series 2008

Purpose: Financing low and moderate income housing projects benefiting the Agoura Hills Redevelopment Agency.
\$10,000,000 issued June 2008
Principal Outstanding 7/1/2010: \$9,865,000
Maturity: 2041
Interest Rate: 4.0% - 5.0%
Funding Sources: RDA tax increment revenue

Debt Limit


The only legal debt limit in California is for general obligation debt. If a city wants to issue general obligation debt, they must go out to the voters and receive a 2/3 majority vote. The city does not have general obligation debt because of the difficulty in obtaining a 2/3 vote, as required in the State of California, therefore, a legal limit has not been established. It is up to the governing body of the City to decide whether or not a debt limit should be imposed on issuing other types of debt. Because of the limited debt that the City has had to issue and because of the tight fiscal policies in place, we have not adopted a debt limit on any other type of debt.

Summary

It is anticipated that the City of Agoura Hills will remain in good financial condition throughout the next fiscal year. The City has been very committed to establishing and maintaining good fiscal health.

I appreciate the support and cooperative policy direction given by the City Council during the past year and believe that this budget fully supports the adopted policies and programs of the Agoura Hills City Council.

Respectfully,


Greg Ramirez
City Manager

California Society of Municipal Finance Officers

**Certificate of Award
For**

Meritorious in Operating Budgeting

Fiscal Year 2009-2010

The California Society of Municipal Finance Officers (CSMFO) proudly presents this certificate to

City of Agoura Hills

For meeting the criteria established to achieve the MERITORIOUS AWARD in the OPERATING BUDGET CATEGORY.

February 18, 2010



**Thomas Fil
CSMFO President**

**Pamela Arends-King, Chair
Budgeting & Financial Reporting**

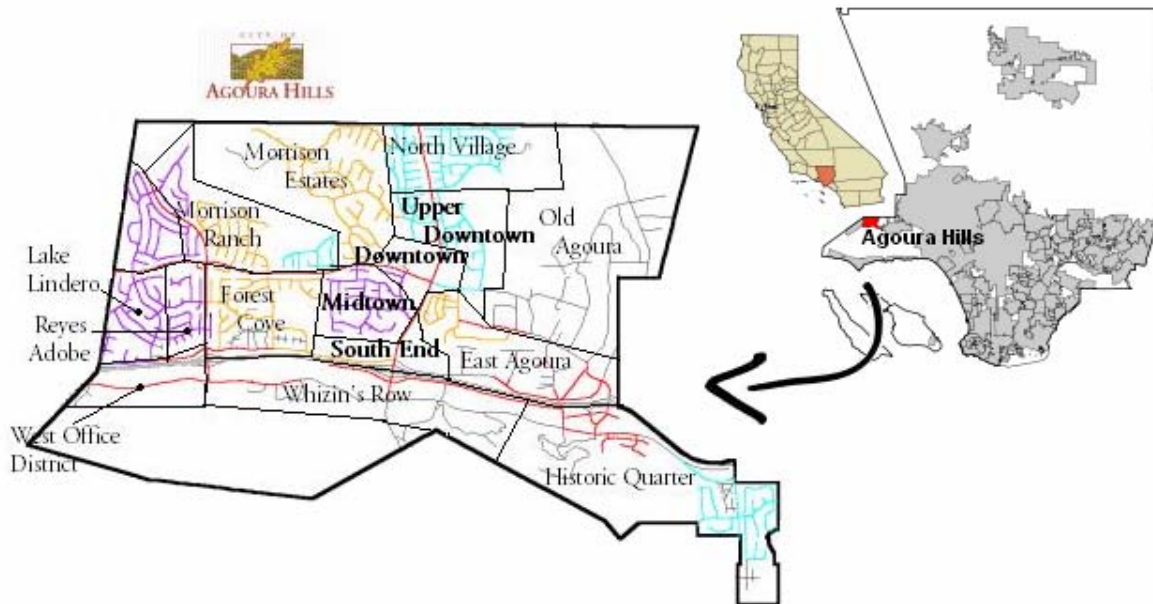
City of Agoura Hills Geographic Information FY 2010-11



County: Los Angeles
Total Area: 8.20 square miles
Incorporated: December 8, 1982.

Total Housing Units: 7,323
Average Household Size: 2.98
Median Home Value: \$699,900

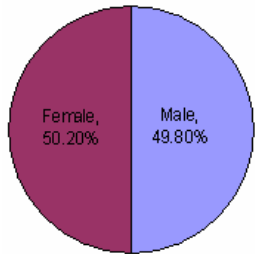
Perched on the western edge of Los Angeles County in the foothills of the Santa Monica Mountains, Agoura Hills is located just forty-five minutes from busy downtown Los Angeles, but is nevertheless rich with undulating hills and inspiring canyons. For many centuries the area that would become Agoura Hills was familiar territory for Chumash Native Americans who wandered inland from their haunts along the sea in search of game and other food. The permanent arrival of the Spanish in the late 1700s banished the Indians from their homes and introduced a ranching culture that would linger to the early twentieth century. In the 1900s, vast cattle and sheep ranches conceded ground to rows of lettuce and celery, orchards, and wheat fields. Ranching and agriculture eventually diminished in importance. Ranchers began dividing up their property and selling individual tracts for housing. From the outset, ranchers and farmers had worried about water supplies, concerns were shared by the citizens of Agoura Hills into the mid 1950s. Then, provision of outside sources of water helped ensure the growth of the community, aided by the new highways which acted as a conduit for fresh faces and commercial development and contributed to the maturation of Agoura Hills.



City of Agoura Hills Demographic Information FY 2010-11

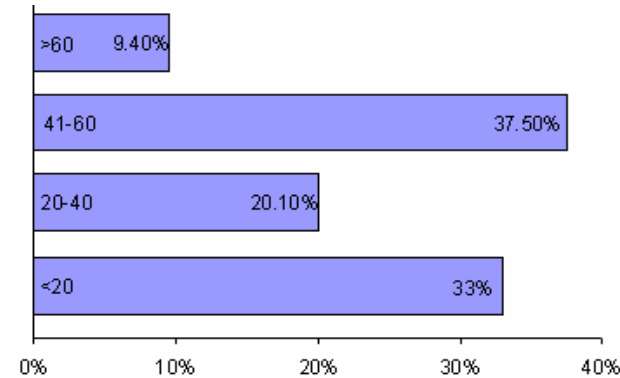
Gender Breakdown:

Male: 12,519
 Female: 12,585
TOTAL: 25,104



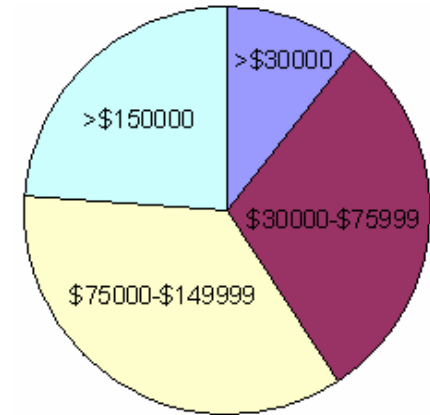
Age Distribution:

Median Age: 38.5

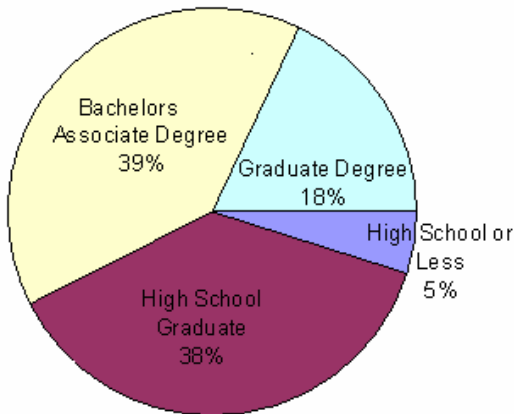


Income:

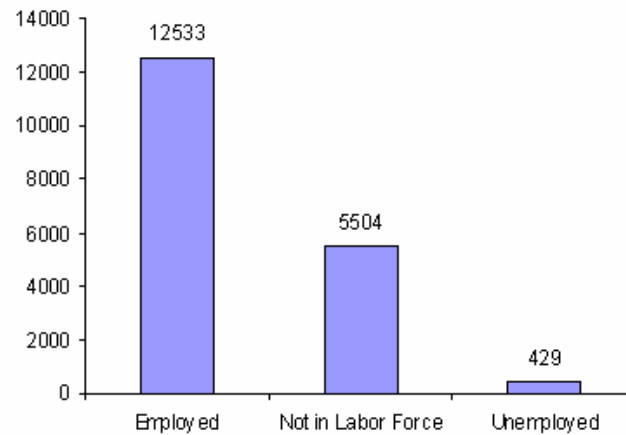
Household Income Distribution:



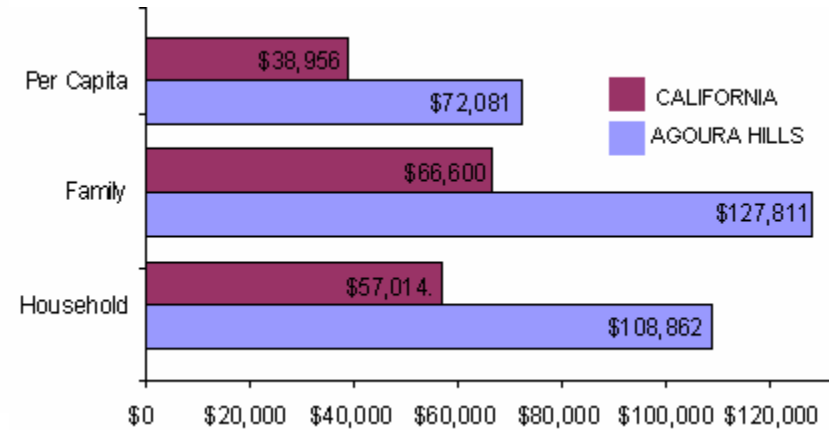
Education:



Employment:



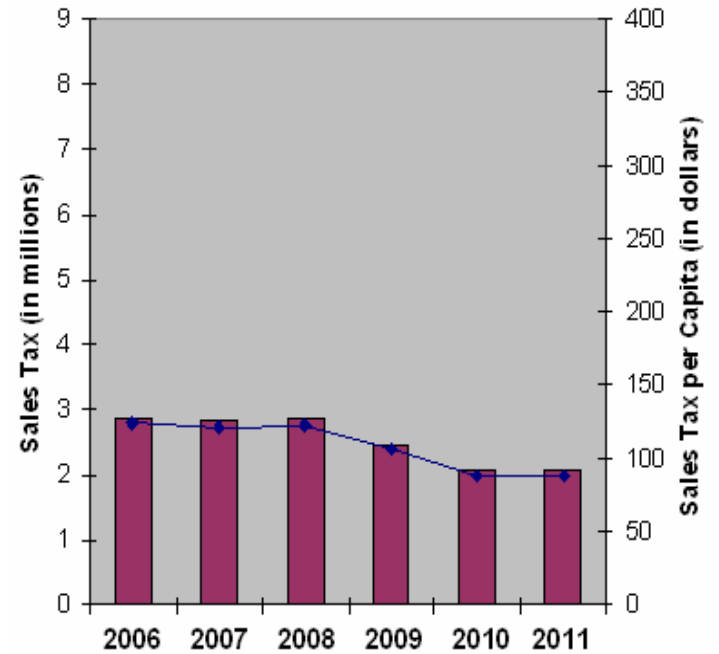
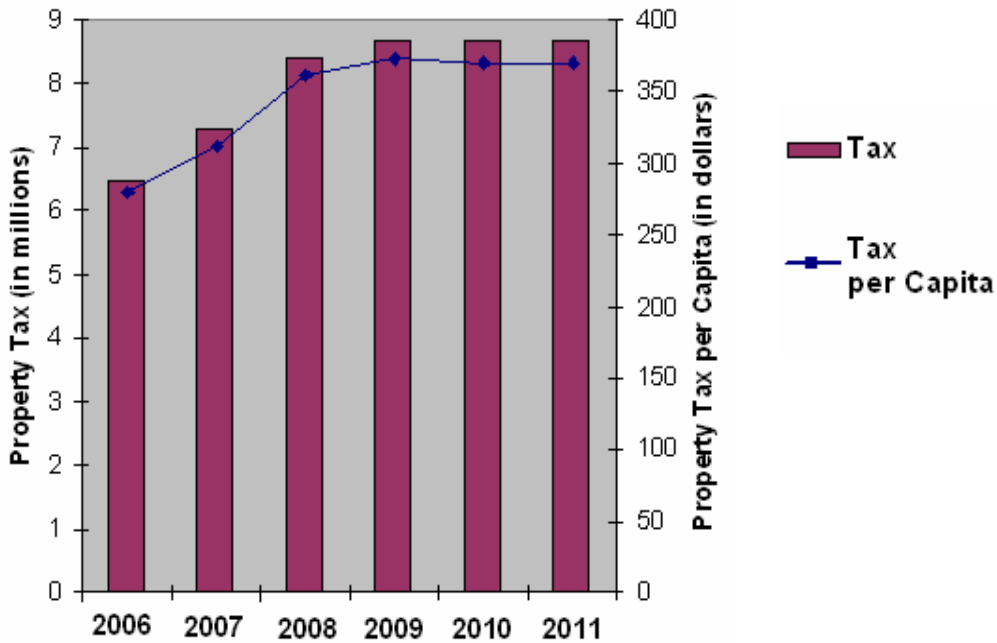
Average Income:



City of Agoura Hills Tax Revenues by Source FY 2010-11

<u>Year</u>	<u>Property Tax</u>	<u>Property Tax Per Capita</u>	<u>Population</u>	<u>Sales Tax</u>	<u>Sales Tax Per Capita</u>
2006	\$6,493,995	\$279.54	23,231	\$2,869,040	\$123.50
2007	7,276,316	311.75	23,340	2,833,699	121.40
2008	8,393,008	361.72	23,203	2,858,354	123.18
2009	8,670,872	372.94	23,250	2,464,577	106.00
2010	8,669,581	370.70	23,387	2,068,719	88.46
2011	8,669,581	370.09	23,425*	2,068,719	88.31

*estimated



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**City of Agoura Hills
Sources and Uses
Budget 2010-11**

Fund	----- Budget 2010/11-----				Est. Fund Balance 6/30/2011
	Est. Fund Balance 6/30/2010	Revenues	Expenditures	Transfers (Out)/In	
<u>City of Agoura Hills</u>					
10 General Fund	10,354,646	10,843,547	10,413,751	(672,000)	10,112,442
20 Gas Tax	58,966	605,296	643,950	0	20,312
40 Traffic Safety	3,522	151,100	151,000	0	3,622
60 Proposition A	724,236	467,263	671,330	0	520,169
61 Proposition C	1,006,399	271,297	1,566,695	0	(288,999)
63 Measure R	27	1,407,222	1,407,235	0	14
70 SCAQMD	35,266	27,200	24,200	0	38,266
110 Traffic Improvement	544,529	155,000	159,000	0	540,529
240 Suppl. Law Encmnt	9,051	100,500	100,000	0	9,551
260 Misc. Grants	0	347,000	347,000	0	0
520 Waste Management	183,978	75,250	112,000	0	147,228
420 Inc. Housing In-Lieu	2,415,687	25,000	0	0	2,440,687
300 Public Fin Auth Debt Service	4,127	0	671,831	672,000	4,296
500 Public Fin Auth Cap Projects	0	0	0	0	0
15 Rec Center Capital Projects	6,328,614	45,000	0	0	6,373,614
16 Stormwater Capital Projects	93,926	0	93,800	0	126
17 Reyes Adobe Interchange Project	8,000	0	0	0	8,000
Subtotal City of Agoura Hills	21,770,974	14,520,675	16,361,792	0	19,929,857
<u>Agoura Hills RDA</u>					
390 RDA Debt Service	905,587	5,678,281	4,910,129	(744,153)	929,586
400 RDA Capital Projects	2,313,609	20,000	720,325	230,727	1,844,011
410 RDA Housing Set-Aside	12,590,787	150,000	1,033,956	513,426	12,220,257
Subtotal Agoura Hills RDA	15,809,983	5,848,281	6,664,410	0	14,993,854
Grand Total	37,580,957	20,368,956	23,026,202	0	34,923,711

**City of Agoura Hills
Sources and Uses
Budget 2009-10**

Fund	Fund Balance 6/30/2009	Revenues	Expenditures	Transfers	Est. Fund Balance 6/30/2010
<u>City of Agoura Hills</u>					
10 General Fund	9,035,648	11,189,080	11,526,258	1,656,176	10,354,646
20 Gas Tax	280,567	371,400	593,001	0	58,966
21 Traffic Congestion	323,905	211,154	535,059	0	0
40 Traffic Safety	79,422	151,100	227,000	0	3,522
60 Proposition A	900,667	466,977	643,408	0	724,236
61 Proposition C	942,713	279,639	215,953	0	1,006,399
63 Measure R	0	140,187	140,160	0	27
70 SCAQMD	34,516	26,950	26,200	0	35,266
110 Traffic Improvement	5,454,656	427,500	1,084,000	(4,253,627)	544,529
240 Suppl. Law Encmnt	9,135	100,167	100,251	0	9,051
260 Misc. Grants	2,242,888	1,113,587	295,574	(3,060,901)	0
520 Waste Management	192,699	74,896	83,617	0	183,978
420 Inc. Housing In-Lieu	2,128,787	286,900	0	0	2,415,687
300 Public Fin Auth Debt Service	8,958	0	676,831	672,000	4,127
500 Public Fin Auth Cap Projcts	2,658,332	10,000	0	(2,668,332)	0
15 Rec Center Capital Projects	3,280,215	36,400	10,000	3,021,999	6,328,614
16 Stormwater Capital Projects	53,500	700	4,000	43,726	93,926
17 Reyes Adobe Interchange Project	0	5,077,250	8,401,355	3,332,105	8,000
Subtotal City of Agoura Hills	<u>27,584,774</u>	<u>19,963,887</u>	<u>24,562,667</u>	<u>(1,256,854)</u>	<u>21,770,974</u>
<u>Agoura Hills RDA</u>					
390 RDA Debt Service	880,588	5,678,281	4,907,398	(745,884)	905,587
400 RDA Capital Projects	6,306,141	20,000	1,392,833	1,484,912	2,313,609
410 RDA Housing Set-Aside	13,116,456	150,000	1,193,495	517,826	12,590,787
Subtotal Agoura Hills RDA	<u>20,303,185</u>	<u>5,848,281</u>	<u>7,493,726</u>	<u>1,256,854</u>	<u>15,809,983</u>
Grand Total	<u><u>47,887,959</u></u>	<u><u>25,812,168</u></u>	<u><u>32,056,393</u></u>	<u><u>0</u></u>	<u><u>37,580,957</u></u>

City of Agoura Hills
Summary Revenues/Expenditures
FY 2008-09 to 2010-11

	REVENUES			EXPENDITURES		
	2008-09 Actual Revenues	2009-10 Final Budget	2010-11 Adopted Budget	2008-09 Actual Expenditures	2009-10 Final Budget	2010-11 Adopted Budget
<u>City of Agoura Hills</u>						
General Fund	12,630,479	11,189,080	10,843,547	12,669,226	11,526,258	10,413,751
<u>OTHER FUNDS</u>						
Gas Tax	380,580	371,400	605,296	406,749	593,001	643,950
Traffic Congestion Relief	525,345	211,154	0	506,875	535,059	0
Traffic Safety	158,783	151,100	151,100	388,413	227,000	151,000
Proposition A	497,494	466,977	467,263	733,452	643,408	671,330
Proposition C	297,218	279,639	271,297	51,841	215,953	1,566,695
Revenue R	0	140,187	1,407,222	0	140,160	1,407,235
SC Air Quality Mgmt District	27,045	26,950	27,200	32,945	26,200	24,200
Traffic Improvement	248,719	427,500	155,000	701,339	1,084,000	159,000
Supplemental Law Enforcement	76,629	100,167	100,500	101,265	100,251	100,000
Miscellaneous Grants	3,244,295	364,373	347,000	339,173	295,574	347,000
Solid Waste Management	84,669	74,896	75,250	73,167	83,617	112,000
Inclusionary Housing In Lieu	50,173	286,900	25,000	0	0	0
Pub Fin Authority Debt Service	273	0	0	671,216	676,831	671,831
Pub Fin Authority Cap Projects	57,160	10,000	0	0	0	0
Recreation Center Capital Fund	77,474	36,400	45,000	17,205	10,000	0
Stormwater Capital Projects	0	700	0	0	40,000	93,800
Reyes Adobe Interchange Project	0	5,077,250	0	0	8,401,355	0
Total City of Agoura Hills	18,356,336	19,214,673	14,520,675	16,692,866	24,598,667	16,361,792
Redevelopment Agency Debt Serv	5,468,636	5,678,281	5,678,281	4,479,556	4,907,398	4,910,129
Redevelopment Agency Cap Proj	87,551	20,000	20,000	548,314	1,392,833	720,325
Redevelopment Housing Set Aside	340,859	150,000	150,000	654,537	1,193,495	1,033,956
Total Agoura Hills Redev. Agency	5,897,046	5,848,281	5,848,281	5,682,407	7,493,726	6,664,410
TOTAL ALL FUNDS	\$24,253,382	\$25,062,954	\$20,368,956	\$22,375,273	\$32,092,393	\$23,026,202

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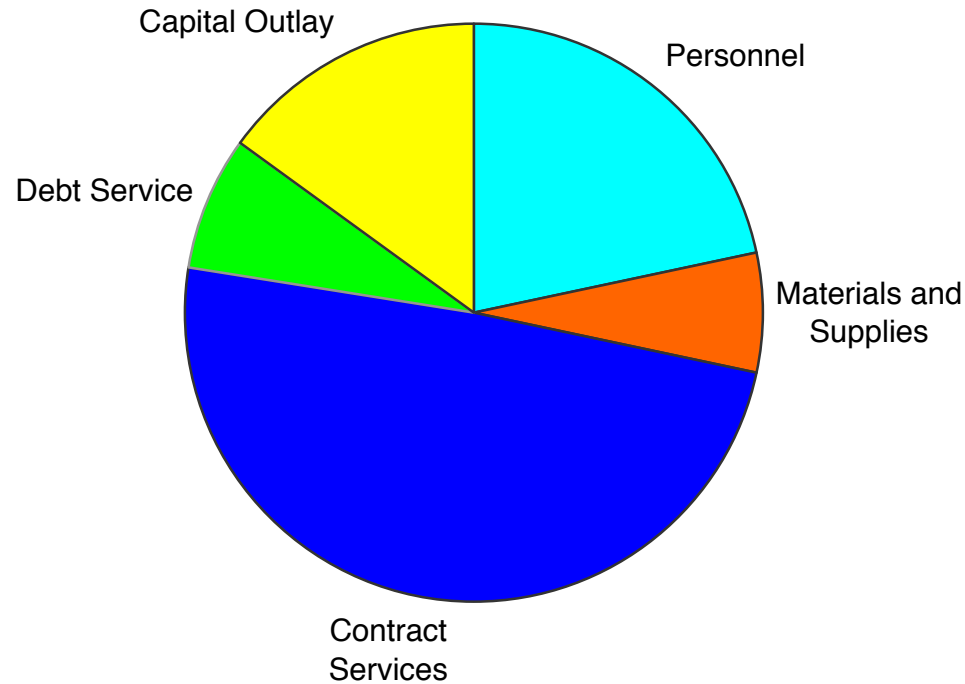


City of Agoura Hills
Total Budget
FY 2010-11

	Personnel	Materials, Supplies and Services	Contract Services	Debt Service	Capital Outlay	2010/11 Budget Total	2009/10 Final Budget Total	2008/09 Actual Total
OPERATIONS								
City Council	104,966	10,500	0	0	0	115,466	110,440	104,724
City Manager	990,698	10,000	97,000	0	0	1,097,698	1,028,982	881,223
City Clerk	218,468	17,500	2,000	0	0	237,968	231,846	289,220
City Attorney	0	0	291,000	0	0	291,000	350,000	339,428
Finance	382,905	17,225	67,100	0	0	467,230	459,857	439,045
Public Facilities	0	233,830	0	671,831	0	905,661	922,604	932,998
Reyes Adobe Historical	0	22,100	2,500	0	0	24,600	22,900	26,112
Non-Departmental	414,400	319,985	265,200	0	0	999,585	1,024,685	706,856
Automated Office Systems	0	9,800	152,000	0	6,000	167,800	156,800	153,994
Los Angeles Co. Sheriff	0	150,585	3,572,685	0	0	3,723,270	3,525,946	3,545,976
Emergency Operations	755	18,500	1,000	0	3,000	23,255	35,505	50,710
School Crossing Guards	0	0	67,000	0	0	67,000	67,000	57,894
Animal Control	0	0	32,000	0	0	32,000	27,000	1,012
Planning & Administration	857,664	24,850	351,700	0	0	1,234,214	1,714,270	1,587,490
Solid Waste Management	0	0	112,000	0	0	112,000	83,617	73,167
Recreation	98,000	211,100	319,500	0	0	628,600	652,459	616,238
Community Services Admin.	726,628	122,000	0	0	12,000	860,628	835,415	789,384
Parks Maintenance	0	245,100	212,700	0	0	457,800	473,100	393,924
Public Works Admin.	814,595	7,700	137,500	0	0	959,795	902,226	869,204
Building & Safety	357,729	8,000	80,000	0	0	445,729	448,183	531,135
Street Maintenance	0	0	155,000	0	0	155,000	145,000	138,947
Landscape Maintenance	0	103,000	365,650	0	0	468,650	396,049	296,719
Traffic Safety	0	26,000	128,000	0	0	154,000	160,000	197,086
Transportation	0	0	392,730	0	0	392,730	386,629	402,283
Storm Drain & Flood Control	0	0	393,800	0	0	393,800	280,000	442,629
Redevelopment Agency	0	4,400	4,062,965	1,098,258	0	5,165,623	5,917,073	4,550,330
TOTAL	4,966,808	1,562,175	11,261,030	1,770,089	21,000	19,581,102	20,357,586	18,417,728

**City of Agoura Hills
Total Budget
FY 2010-11**

	Personnel	Materials, Supplies and Services	Contract Services	Debt Service	Capital Outlay	2010/11 Budget Total	2009/10 Final Budget Total	2008/09 Actual Total
CAPITAL IMPROVEMENTS								
Other Improvements	0	0	0	0	300,000	300,000	952,000	2,100,112
Park Improvements	0	0	0	0	0	0	140,000	72,265
Street Improvements	0	0	34,000	0	3,111,100	3,145,100	10,642,807	1,785,168
GRAND TOTAL	4,966,808	1,562,175	11,295,030	1,770,089	3,432,100	23,026,202	32,092,393	22,375,273



City of Agoura Hills
PERSONNEL
2008-09 to 2010 -11

	<u>2008-09</u> <u>Headcount</u>	<u>2009-10</u> <u>Headcount</u>	<u>2010-11</u> <u>Headcount</u>
<u>General Fund</u>			
City Council	5.00	5.00	5.00
City Manager	3.20	5.20	4.37
City Clerk	2.90	1.90	1.90
Finance	3.85	3.75	3.20
Community Development	11.50	9.80	9.10
Community Services Administration	5.95	5.95	5.95
Public Works Administration	6.50	6.22	3.27
Building and Safety	3.50	3.00	3.00
Total General Fund	<u>42.40</u>	<u>40.82</u>	<u>35.79</u>
<u>Proposition A</u>			
City Manager	0.50	0.00	0.00
Community Services Administration	1.05	1.05	1.05
Total Proposition A Fund	<u>1.55</u>	<u>1.05</u>	<u>1.05</u>
<u>Proposition C</u>			
City Manager	0.00	0.00	0.00
Public Works	0.00	0.33	2.03
Total Proposition C Fund	<u>0.00</u>	<u>0.33</u>	<u>2.03</u>
<u>Measure R</u>			
City Manager	0.00	0.00	0.43
Finance	0.00	0.00	0.15
Public Works	0.00	0.00	1.05
Total Measure R Fund	<u>0.00</u>	<u>0.00</u>	<u>1.63</u>
Total City of Agoura Hills	<u><u>43.95</u></u>	<u><u>42.20</u></u>	<u><u>40.50</u></u>

City of Agoura Hills
PERSONNEL
2008-09 to 2010 -11

	<u>2008-09</u> <u>Headcount</u>	<u>2009-10</u> <u>Headcount</u>	<u>2010-11</u> <u>Headcount</u>
<u>Redevelopment Capital Projects Fund</u>			
City Manager	0.90	0.50	0.80
City Clerk	0.10	0.10	0.10
Finance	0.15	0.15	0.20
Community Development	0.65	0.50	0.70
Public Works	0.00	0.35	0.55
Total Redevelopment Capital Proj Fund	<u>1.80</u>	<u>1.60</u>	<u>2.35</u>
<u>Redevelopment Housing Set-Aside Fund</u>			
City Manager	0.40	0.80	0.90
Finance	0.00	0.10	0.45
Community Development	0.85	1.20	1.70
Public Works	0.00	0.10	0.10
Total Redevelopment Housing Set-Aside Fund	<u>1.25</u>	<u>2.20</u>	<u>3.15</u>
Total Agoura Hills Redevelopment Agency	<u>3.05</u>	<u>3.80</u>	<u>5.50</u>
Total Personnel Headcount	<u>47.00</u>	<u>46.00</u>	<u>46.00</u>

Note: Headcount includes Council Members, Planning Commissioners and Appointed Treasurer

City of Agoura Hills
INTERFUND TRANSFERS
FY 2009-10

Fund	Description	Adopted
Transfers to Other Funds		
010	General Fund	
	Transfer to Debt Service	672,000
	Transfer to Recreation Center	1,500,000
	Transfer to Stormwater Fund	43,726
		2,215,726
110	Traffic Improvement	
	Transfer to General Fund	1,000,000
	Transfer to Reyes Adobe Fund	3,300,870
		4,300,870
260	Misc. Grants	
	Transfer To General Fund	2,871,902
	Transfer to Fund 400	141,756
	Transfer to Reyes Adobe	47,243
		3,060,901
500	Pub. Fin Authortiy Projects Bond Proceeds	
	Transfer to RDA Kanan	1,115,098
	Transfer to Recreation Center	1,521,999
	Transfer to Reyes Adobe	31,235
		2,668,332
400	RDA Capital Projects	
	Transfer to RDA Debt Svc -2008	478,696
		478,696
390	RDA Debt Service	
	Transfer 20% Set Aside to Housing	1,130,656
	Transfer Tax Increment to RDA Cap Projects	706,754
		1,837,410
410	RDA Housing	
	Tramsfer to RDA Debt Svc 2008	612,830
		612,830
Total		15,174,765

City of Agoura Hills
INTERFUND TRANSFERS
FY 2009-10

Fund	Description	Adopted
Transfers from Other Funds		
010	General Fund	
	Transfer from Traffic Improvement	1,000,000
	Transfer from Misc. Grants	2,871,902
		3,871,902
		-
300	Pub Financing Authority Debt Svc.	
	Transfer from General Fund	672,000
		672,000
015	Recreation Center Fund	
	Transfer from General Fund	1,500,000
	Transfer from Pub. Fin. Auth Project Bond 2007	1,521,999
		3,021,999
016	Stormwater Fund	
	Transfer from General Fund	43,726
		43,726
017	Reyes Adobe Fund	
	Transfer from TIF	3,300,870
	Transfer from Pub. Fin. Auth Project Bond 2007	31,235
		3,332,105
110	Traffic Impact Fund	
	Transfer from Misc Grants 260	47,243
		47,243
400	RDA Capital Projects	
	Transfer from Pub. Fin. Auth Project Bond 2007	1,115,098
	Transfer from Tax Increment	706,754
	Transfer from Misc Grants fund 260	141,756
		1,963,607

**City of Agoura Hills
INTERFUND TRANSFERS
FY 2009-10**

Fund	Description	Adopted
390	RDA Debt Service	
	Transfer from RDA Housing 2008	612,830
	Transfer from RDA Cap Projects	478,696
		1,091,526
410	RDA Housing	
	Transfer from 20% Set Aside Debt Svc	1,130,656
		1,130,656
Total		15,174,765

**City of Agoura Hills
INTERFUND TRANSFERS
FY 2010-11**

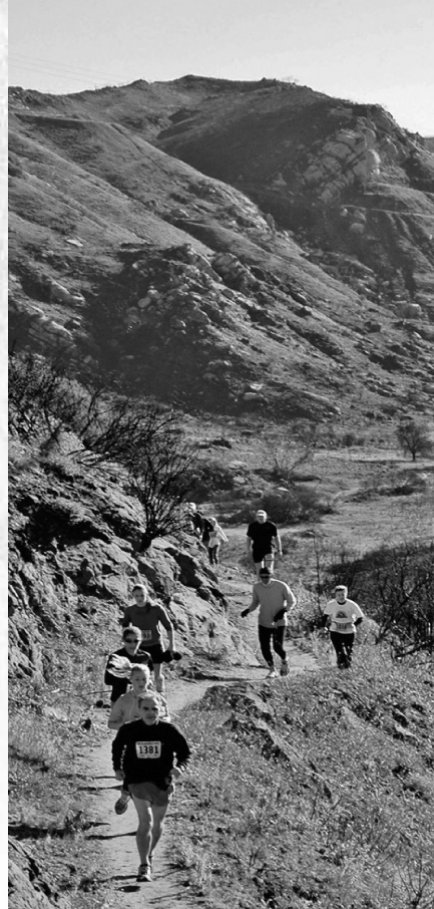
Fund	Description	Adopted
Transfers to Other Funds		
300	Financing Authority Debt Services From GF	672,000 672,000
390	RDA Debt Service From RDA Cap Project From RDA Housing	476,027 617,230 1,093,257
400	RDA Capital Projects From RDA Debt Svc	706,754 706,754
410	RDA Housing From RDA Debt Svc.	1,130,656 1,130,656
Total		3,602,667

**City of Agoura Hills
INTERFUND TRANSFERS
FY 2010-11**

Fund	Description	Adopted
Transfers from Other Funds		
010	General Fund To Fin Authority Debt Svc.	672,000 672,000
390	RDA Dept Svc. To Capital Proj. Fund 400 To Housing Set Aside Fund 410	706,754 1,130,656 1,837,410
400	RDA Capital Projects To RDA Debt Svc.	476,027 476,027
410	RDA Housing To RDA Debt Svc.	617,230 617,230
Total		3,602,667

City of Agoura Hills
Sources & Uses
FY 2010-11

SOURCES	GENERAL FUND	ALL OTHER FUNDS	TOTAL	Gas Tax 020	Traffic Safety 040	Prop A 060	Prop C 061	Measure R 63	SCAQMD 070	Traffic Improve 110	Law Enforcmnt 240	Misc. Grants 260	Waste Management 520	Housing In-Lieu 420	Financing Authority Debt Serv	Rec Center 015	Storm Water 16	Debt Service 390	Capital Projects 400	Housing Set-Aside 410	Total Other Funds
Taxes	9,404,947	5,653,281	15,058,228															5,653,281			5,653,281
License and Permits	259,000	2,750	261,750										2,750								2,750
Intergovernmental Revenues	93,000	3,549,788	3,642,788	603,296		410,763	260,897	1,407,222	26,700		100,000	740,910									3,549,788
Charges for Services	642,500	152,000	794,500			47,000				105,000											152,000
Fines and Forfeitures	110,500	150,000	260,500		150,000																150,000
Interest Earnings	130,000	375,000	505,000	2,000	1,100	9,500	10,400		500	50,000	500					45,000		25,000	50,000	150,000	375,000
Miscellaneous	203,600	81,000	284,600										81,000								81,000
Total Estimated Revenues	10,843,547	9,963,819	20,807,366	605,296	151,100	467,263	271,297	1,407,222	27,200	155,000	100,500	740,910	89,750	25,000	0	45,000		5,678,281	50,000	150,000	9,963,819
USES																					
General Government	2,709,675	4,603,485	7,313,160					73,645	1,200			72,000						3,811,871	399,946	244,823	4,603,485
Public Safety	3,678,525	167,000	3,845,525		67,000						100,000										167,000
Community Development	597,266	889,930	1,487,196										112,000						255,494	522,436	889,930
Community Services	1,697,728	642,030	2,339,758			642,030															642,030
Public Works	1,412,157	1,196,017	2,608,174	353,350	84,000	29,300	246,695	126,090				275,000								64,885	16,697
Capital Improvement Projects	70,000	3,343,900	3,413,900	290,600	0	0	1,320,000	1,207,500	23,000	159,000	0		0	0	0	0	93,800			250,000	3,343,900
Debt Service		1,770,089	1,770,089												671,831			1,098,258	0		1,770,089
Total Current Operations	10,165,351	12,612,451	22,777,802	643,950	151,000	671,330	1,566,695	1,407,235	24,200	159,000	100,000	347,000	112,000	0	671,831	0	93,800	4,910,129	720,325	1,033,956	12,612,451
Excess of Revenues Over Current Operations	678,196	(2,648,632)	(1,970,436)	(38,654)	100	(204,067)	(1,295,398)	(13)	3,000	(4,000)	500	393,910	(22,250)	25,000	(671,831)	45,000	(93,800)	768,152	(670,325)	(883,956)	(2,648,632)
OPERATING TRANSFERS																					
Interfund Transfers	(672,000)	0	0	0	0	0	0	0	0	0	0	0	0	0	672,000	0	0	(744,153)	230,727	513,426	672,000
Other Financing Sources/(Uses)	(672,000)	0	0	0	0	0	0	0	0	0	0	0	0	0	672,000	0	0	(744,153)	230,727	513,426	672,000
Net Change	6,196	(2,648,632)	(1,970,436)	(38,654)	100	(204,067)	(1,295,398)	(13)	3,000	(4,000)	500	393,910	(22,250)	25,000	169	45,000	(93,800)	23,999	(439,598)	(370,530)	(1,976,632)
USE OF RESERVES																					
CalPERS Side Fund Payment	248,400		248,400																		
Total Use of Reserves	248,400	0	248,400	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fund Balance JULY 1, 2010	10,354,646	27,276,496	37,631,142	58,966	3,522	724,236	1,006,399	27	35,266	544,529	9,051	(41,815)	183,978	2,515,687	4,127	6,328,614	93,926	905,587	2,313,609	12,590,787	27,276,496
Fund Balance JUNE 30, 2011	10,112,442	24,627,864	35,412,306	20,312	3,622	520,169	(288,999)	14	38,266	540,529	9,551	352,095	161,728	2,540,687	4,296	6,373,614	126	929,586	1,874,011	12,220,257	25,299,864



Revenues

**City of Agoura Hills
REVENUE
FY 2008-09 to 2010-11**

	<u>2007-08 Actual Revenues</u>	<u>2008-09 Actual Revenues</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Fund: 010 GENERAL FUND					
<u>LOCAL TAXES</u>					
3110.00 Sales and use tax	2,858,354	2,464,577	2,167,719	2,068,719	2,068,719
3110.01 Property tax in lieu of Sales	971,354	923,540	796,800	796,800	796,800
3120.00 Property tax	2,271,702	2,293,037	2,299,834	2,299,834	2,219,500
3120.01 Property tax in lieu of VLF	1,679,438	1,776,431	1,776,432	1,735,000	1,731,657
3130.00 Transient occupancy tax	2,033,069	1,767,254	1,700,000	1,700,000	1,700,000
3140.00 Franchise fee	718,194	764,392	730,000	780,467	788,271
3150.00 Property transfer tax	128,546	90,661	90,000	100,000	100,000
TOTAL	<u>10,660,657</u>	<u>10,079,892</u>	<u>9,560,785</u>	<u>9,480,820</u>	<u>9,404,947</u>
<u>LICENSES & PERMITS</u>					
3120.00 Business registration	62,230	59,466	61,000	61,000	61,000
3230.00 Building permits	278,871	192,823	178,000	300,000	180,000
3240.00 Industrial waste fee	12,630	13,417	12,000	16,000	18,000
TOTAL	<u>353,731</u>	<u>265,706</u>	<u>251,000</u>	<u>377,000</u>	<u>259,000</u>
<u>INTERGOVERNMENTAL REVENUE</u>					
3310.00 Motor vehicle in lieu	99,550	84,860	100,000	61,000	93,000
TOTAL	<u>99,550</u>	<u>84,860</u>	<u>100,000</u>	<u>61,000</u>	<u>93,000</u>

City of Agoura Hills
REVENUE
FY 2008-09 to 2010-11

	<u>2007-08 Actual Revenues</u>	<u>2008-09 Actual Revenues</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
<u>CHARGES FOR SERVICES</u>					
3410.00 Planning fees	281,777	145,948	132,300	77,000	80,000
3411.00 EIR recovery	3,204	0	11,000	5,000	5,000
3412.00 General Plan Recovery	32,242	6,793	5,000	2,500	2,500
3413.00 Agoura Village Recovery	17,955	4,412	10,000	5,000	5,000
3420.00 Plan check/engineer inspection	26,440	10,010	30,000	30,000	30,000
3421.00 Grading plan check	1,370	2,025	3,000	3,000	3,000
3422.00 Building plan check	200,526	94,037	120,000	98,000	95,000
3423.00 Building Technician Fee	17,897	13,857	13,000	32,000	30,000
3425.00 Encroachment permits	48,982	30,316	2,500	29,000	29,000
3510.00 Park & recreation fees	324,918	283,718	325,000	285,000	254,600
3515.00 Reyes Adobe fees	2,189	2,724	2,300	2,700	2,300
3550.00 Sale of maps & copies	2,317	3,836	3,000	3,000	3,000
3570.01 Waste Hauling Admin. Charges	26,947	26,947	27,000	27,000	47,000
3570.02 SCAQC Admin service charge	1,200	1,200	1,200	1,200	1,200
3570.03 SMIP admin fee	160	92	100	200	100
3570.04 Fire Sprinkler fee	0	8	42,000	35,000	5,000
3570.05 Fire Development Fee	29,927	1,530	3,000	7,000	3,000
3570-06 SB1473 Retainer	0	6	0	60	0
TOTAL	<u>1,018,051</u>	<u>627,459</u>	<u>730,400</u>	<u>642,660</u>	<u>595,700</u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2010-11**

	<u>2007-08 Actual Revenues</u>	<u>2008-09 Actual Revenues</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
<u>FINES & PENALTIES</u>					
3610.00 Parking fines	73,629	86,971	70,000	75,000	80,000
3615.00 Municipal court fines	16,652	25,422	18,000	25,000	25,000
3618.00 False alarm fines	3,100	4,200	3,000	3,000	4,000
3630.00 Restitution	10,000	2,912	0	2,000	1,500
TOTAL	<u>103,381</u>	<u>119,505</u>	<u>91,000</u>	<u>105,000</u>	<u>110,500</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	402,160	171,300	150,000	120,000	130,000
3710-01 Interest Earning - FMV Investment	0	59,249	0	0	0
3720.00 Rental income	8,836	19,437	14,000	14,000	18,000
3721.00 Medea Creek Rental	26,020	31,194	28,800	28,800	28,800
TOTAL	<u>437,016</u>	<u>281,180</u>	<u>192,800</u>	<u>162,800</u>	<u>176,800</u>
<u>OTHER REVENUE</u>					
3910.00 Miscellaneous revenue	40,133	384,014	40,000	60,000	40,000
3920.00 Contributions	59,722	146,657	60,200	60,200	60,200
3930.00 Cash Over/Short	0	-20	0	0	0
3950.00 Other reimbursements	87,181	0	1,600	1,600	1,600
3950.02 Library reimbursements	39,048	41,219	39,000	39,000	39,000
3950.04 Sale of CDBG Funds	189,772	0	49,900	52,000	62,800
3950.05 YB Grant Reimbursement	0	600,000	0	147,000	0
TOTAL	<u>415,856</u>	<u>1,171,870</u>	<u>190,700</u>	<u>359,800</u>	<u>203,600</u>
TOTAL GENERAL FUND	<u><u>13,088,242</u></u>	<u><u>12,630,472</u></u>	<u><u>11,116,685</u></u>	<u><u>11,189,080</u></u>	<u><u>10,843,547</u></u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2010-11**

	<u>2007-08 Actual Revenues</u>	<u>2008-09 Actual Revenues</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Fund: 020 GAS TAX FUND					
<u>INTERGOVERNMENTAL REVENUE</u>					
3325.00 State gas tax 2105 - Prop 111	137,850	125,266	138,000	125,000	123,887
3326.00 State gas tax 2106	84,484	77,366	85,000	73,000	76,940
3327.00 State gas tax 2107	184,467	166,723	180,000	166,000	165,041
3328.00 State gas tax 2107.5	5,000	5,000	5,000	5,000	5,000
3328.01 Revenue Code Section 7360	0	0	0	0	232,428
TOTAL	<u>411,801</u>	<u>374,355</u>	<u>408,000</u>	<u>369,000</u>	<u>603,296</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	6,770	6,225	2,000	2,400	2,000
TOTAL	<u>6,770</u>	<u>6,225</u>	<u>2,000</u>	<u>2,400</u>	<u>2,000</u>
TOTAL GAS TAX FUND	<u>418,571</u>	<u>380,580</u>	<u>410,000</u>	<u>371,400</u>	<u>605,296</u>
Fund: 021 TRAFFIC CONGESTION RELIEF					
<u>INTERGOVERNMENTAL REVENUE</u>					
3324.00 Prop 1B Loal St/Road Improvements	400,000	323,799	0	0	0
3329.00 AB2928 Traffic Congestion - Prop 42	0	197,459	220,740	210,154	0
TOTAL	<u>400,000</u>	<u>521,258</u>	<u>220,740</u>	<u>210,154</u>	<u>0</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	2,206	4,087	1,000	1,000	0
TOTAL	<u>2,206</u>	<u>4,087</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
TOTAL TRAFFIC CONGESTION FUND	<u>402,206</u>	<u>525,345</u>	<u>221,740</u>	<u>211,154</u>	<u>0</u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2010-11**

	<u>2007-08 Actual Revenues</u>	<u>2008-09 Actual Revenues</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Fund: 040 TRAFFIC SAFETY					
<u>FINES & PENALTIES</u>					
3605.00 Vehicle code fines	134,192	153,535	140,000	150,000	150,000
TOTAL	<u>134,192</u>	<u>153,535</u>	<u>140,000</u>	<u>150,000</u>	<u>150,000</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	20,201	5,248	10,000	1,100	1,100
TOTAL	<u>20,201</u>	<u>5,248</u>	<u>10,000</u>	<u>1,100</u>	<u>1,100</u>
TOTAL TRAFFIC SAFETY FUND	<u><u>154,393</u></u>	<u><u>158,783</u></u>	<u><u>150,000</u></u>	<u><u>151,100</u></u>	<u><u>151,100</u></u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2010-11**

	<u>2007-08 Actual Revenues</u>	<u>2008-09 Actual Revenues</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Fund: 060 PROPOSITION A FUND					
<u>INTERGOVERNMENTAL REVENUE</u>					
3332.00 Prop A trans. tax	371,070	336,661	379,638	313,197	314,534
3345.16 AB1012	94,609	99,992	99,000	98,193	96,229
TOTAL	587,649	436,653	478,638	411,390	410,763
<u>CHARGES FOR SERVICES</u>					
3530.00 Prop A reimbursements	294,273	38,379	30,000	46,087	47,000
TOTAL	294,273	38,379	30,000	46,087	47,000
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	42,397	22,462	30,000	9,500	9,500
TOTAL	42,397	22,462	30,000	9,500	9,500
TOTAL PROPOSITION A FUND	<u>924,319</u>	<u>497,494</u>	<u>538,638</u>	<u>466,977</u>	<u>467,263</u>
Fund: 061 PROPOSITION C FUND					
<u>INTERGOVERNMENTAL REVENUE</u>					
3334.00 Prop C transit tax	305,554	277,309	309,819	269,239	260,897
TOTAL	305,554	277,309	309,819	269,239	260,897
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	26,659	19,909	22,000	10,400	10,400
TOTAL	26,659	19,909	22,000	10,400	10,400
TOTAL PROPOSITION C FUND	<u>332,213</u>	<u>297,218</u>	<u>331,819</u>	<u>279,639</u>	<u>271,297</u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2010-11**

	<u>2007-08 Actual Revenues</u>	<u>2008-09 Actual Revenues</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Fund: 063 MEASURE R FUND					
<u>INTERGOVERNMENTAL REVENUE</u>					
3331.00 Measure R Local	0	0	140,187	140,187	195,938
3331.01 Measure R Grant		0	0	0	1,211,284
TOTAL	<u>0</u>	<u>0</u>	<u>140,187</u>	<u>140,187</u>	<u>1,407,222</u>
TOTAL MEASURE R FUND	<u>0</u>	<u>0</u>	<u>140,187</u>	<u>140,187</u>	<u>1,407,222</u>
Fund: 070 SCAQMD FUND					
<u>INTERGOVERNMENTAL REVENUE</u>					
3330.00 SCAQMD	27,876	26,474	26,700	26,700	26,700
TOTAL	<u>27,876</u>	<u>26,474</u>	<u>26,700</u>	<u>26,700</u>	<u>26,700</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	966	571	500	250	500
TOTAL	<u>966</u>	<u>571</u>	<u>500</u>	<u>250</u>	<u>500</u>
TOTAL SCAQMD FUND	<u>28,842</u>	<u>27,045</u>	<u>27,200</u>	<u>26,950</u>	<u>27,200</u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2010-11**

	<u>2007-08 Actual Revenues</u>	<u>2008-09 Actual Revenues</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Fund: 110 TRAFFIC IMPROVEMENT					
<u>CHARGES FOR SERVICES</u>					
3480.00 Traffic improvement fees	612,690	107,729	105,000	307,600	105,000
TOTAL	<u>612,690</u>	<u>107,729</u>	<u>105,000</u>	<u>307,600</u>	<u>105,000</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	247,694	140,990	150,000	60,900	50,000
3910.00 Miscellaneous Income	0	0	0	59,000	0
TOTAL	<u>247,694</u>	<u>140,990</u>	<u>150,000</u>	<u>119,900</u>	<u>50,000</u>
TOTAL TRAFFIC IMPROVE FUND	<u><u>860,384</u></u>	<u><u>248,719</u></u>	<u><u>255,000</u></u>	<u><u>427,500</u></u>	<u><u>155,000</u></u>
Fund: 240 SUPPLEMENTAL LAW ENFORCEMENT					
<u>INTERGOVERNMENTAL REVENUE</u>					
3345.00 Miscellaneous Grants	100,000	76,258	100,000	100,000	100,000
TOTAL	<u>100,000</u>	<u>76,258</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	1,456	371	500	167	500
TOTAL	<u>1,456</u>	<u>371</u>	<u>500</u>	<u>167</u>	<u>500</u>
TOTAL SUPPL LAW ENFORCE FUND	<u><u>101,456</u></u>	<u><u>76,629</u></u>	<u><u>100,500</u></u>	<u><u>100,167</u></u>	<u><u>100,500</u></u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2010-11**

	<u>2007-08 Actual Revenues</u>	<u>2008-09 Actual Revenues</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Fund: 260 MISCELLANEOUS GRANTS FUND					
<u>INTERGOVERNMENTAL REVENUE</u>					
3345.01 TDA	0	41,013	37,500	22,000	0
3345.02 CA Beverage Container-Recycle	4,738	6,123	6,000	6,000	11,000
3345.06 Used oil grant	9,780	5,457	6,000	6,000	0
3345.08 Miscellaneous grants/STIP	145,490	495,526	0	84,000	0
3345.09 National Scenic By-way	681,360	268,593	0	0	0
3345.11 Seat Belt Grant	6,471	8,100	0	33,000	0
3345.18 Federal Appropriation	0	2,122,688	0	0	0
3345.19 PEG Fees	0	0	44,000	53,833	61,000
3345.20 Quimby Fees	0	72,265	140,000	140,000	0
3345.21 Recycled Asphalt Grant	0	23,793	0	0	0
3345.22 Stimulus Grant - JAG	0	0	19,540	19,540	0
3345.23 Stimulus Grant - Road Improvements	0	0	0	0	0
3345.24 MTA Grant - Reyes Adobe	0	179,577	0	0	0
3345.26 Dui Mini Grant	0	20,078	0	0	0
3345.28 Energy Grant	0	0	0	0	125,000
3345.29 SR2S Grant	0	0	0	0	0
3345.30 Chumash Pk-Water Fed Grant	30,000	0	0	0	150,000
3710.00 Interest	0	1,082	0	0	0
TOTAL	<u>2,068,801</u>	<u>3,244,295</u>	<u>253,040</u>	<u>364,373</u>	<u>347,000</u>
 TOTAL MISC. GRANTS FUND	 <u><u>2,068,801</u></u>	 <u><u>3,244,295</u></u>	 <u><u>253,040</u></u>	 <u><u>364,373</u></u>	 <u><u>347,000</u></u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2010-11**

	<u>2007-08 Actual Revenues</u>	<u>2008-09 Actual Revenues</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Fund: 520 SOLID WASTE MANAGEMENT FUND					
<u>LICENSES & PERMITS</u>					
3250.00 Waste Hauling Permit Fee	2,750	2,848	2,750	3,354	3,250
TOTAL	<u>2,750</u>	<u>2,848</u>	<u>2,750</u>	<u>3,354</u>	<u>3,250</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	6,891	4,340	6,000	2,000	2,000
TOTAL	<u>6,891</u>	<u>4,340</u>	<u>6,000</u>	<u>2,000</u>	<u>2,000</u>
<u>OTHER REVENUE</u>					
3940.00 Waste Hauling Surcharge	80,736	77,482	81,000	69,542	70,000
TOTAL	<u>80,736</u>	<u>77,482</u>	<u>81,000</u>	<u>69,542</u>	<u>70,000</u>
TOTAL SOLID WASTE MANAGEMENT FUND	<u><u>90,377</u></u>	<u><u>84,670</u></u>	<u><u>89,750</u></u>	<u><u>74,896</u></u>	<u><u>75,250</u></u>
Fund: 420 INCLUSIONARY HOUSING IN LIEU FUND					
<u>INTERGOVERNMENTAL REVENUE</u>					
3490.00 In Lieu Housing	119,263	0	0	261,900	0
TOTAL	<u>119,263</u>	<u>0</u>	<u>0</u>	<u>261,900</u>	<u>0</u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2010-11**

	<u>2007-08 Actual Revenues</u>	<u>2008-09 Actual Revenues</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	80,177	50,173	60,000	25,000	25,000
TOTAL	80,177	50,173	60,000	25,000	25,000
 TOTAL INCLUSIONARY HOUSING IN LIEU FUND	 199,440	 50,173	 60,000	 286,900	 25,000
 Fund: 300 PUB FINANCE AUTHORITY DEBT SERVICE FUND					
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	10	273	0	0	0
TOTAL	10	273	0	0	0
 TOTAL PUBLIC FINANCING AUTHORITY DEBT SERVICE FUND	 9,788	 273	 0	 0	 0
 Fund: 500 FINANCING AUTHORITY CAPITAL PROJECTS FUND					
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	79,622	57,160	10,000	10,000	0
TOTAL	79,622	57,160	10,000	10,000	0
 TOTAL FIN AUTH CAP PROJ FUND	 79,622	 57,160	 10,000	 10,000	 0

**City of Agoura Hills
REVENUE
FY 2008-09 to 2010-11**

	<u>2007-08 Actual Revenues</u>	<u>2008-09 Actual Revenues</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Fund: 015 RECREATION CENTER CAPITAL PROJECT FUND					
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	129,573	77,474	100,000	36,400	45,000
TOTAL	<u>129,573</u>	<u>77,474</u>	<u>100,000</u>	<u>36,400</u>	<u>45,000</u>
TOTAL RECREATION CENTER FUND	<u>129,573</u>	<u>77,474</u>	<u>100,000</u>	<u>36,400</u>	<u>45,000</u>
Fund: 016 STORM WATER CAPITAL PROJECT FUND					
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	129,573	0	0	700	0
TOTAL	<u>129,573</u>	<u>0</u>	<u>0</u>	<u>700</u>	<u>0</u>
TOTAL STORMWTR CAP PROJ FUND	<u>129,573</u>	<u>0</u>	<u>0</u>	<u>700</u>	<u>0</u>
Fund: 017 REYES ADOBE INTERCHANGE PROJECT					
<u>INTERGOVERNMENTAL REVENUE</u>					
3345.18 Federal Appropriation	0	0	2,245,250	2,245,250	0
3345.23 Stimulus - Road Grant	0	0	690,000	690,000	0
3345.24 MTA Grant - Reyes Adobe	0	0	2,134,000	2,134,000	0
	<u>0</u>	<u>0</u>	<u>5,069,250</u>	<u>5,069,250</u>	<u>0</u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2010-11**

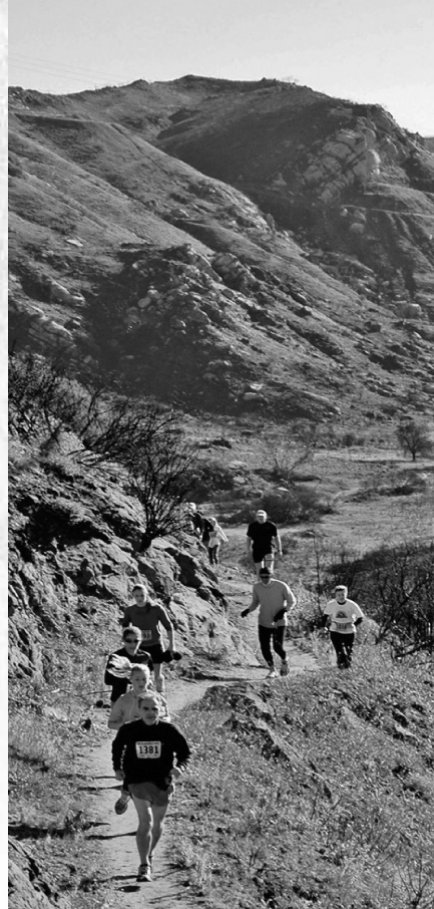
	<u>2007-08 Actual Revenues</u>	<u>2008-09 Actual Revenues</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
<u>OTHER REVENUE</u>					
3950.00 Other Reimbursements	0	0	0	8,000	0
TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,000</u>	<u>0</u>
TOTAL REYES ADOBE INTERCHANGE PROJECT	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>5,069,250</u></u>	<u><u>5,077,250</u></u>	<u><u>0</u></u>
TOTAL CITY OF AGOURA HILLS FUNDS	<u><u>18,888,227</u></u>	<u><u>18,356,330</u></u>	<u><u>23,943,059</u></u>	<u><u>19,214,673</u></u>	<u><u>14,520,675</u></u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2010-11**

	<u>2007-08 Actual Revenues</u>	<u>2008-09 Actual Revenues</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Fund: 390 REDEVELOPMENT AGENCY DEBT SERVICE FUND					
<u>LOCAL TAXES</u>					
3120.00 Property tax	5,021,406	5,454,294	5,200,000	5,653,281	5,653,281
TOTAL	<u>5,021,406</u>	<u>5,454,294</u>	<u>5,200,000</u>	<u>5,653,281</u>	<u>5,653,281</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	784	14,341	10,000	25,000	25,000
TOTAL	<u>784</u>	<u>14,341</u>	<u>10,000</u>	<u>25,000</u>	<u>25,000</u>
TOTAL REDEVELOPMENT AGENCY DEBT SERVICE FUND	<u><u>20,772,190</u></u>	<u><u>5,468,635</u></u>	<u><u>5,210,000</u></u>	<u><u>5,678,281</u></u>	<u><u>5,678,281</u></u>
Fund: 400 REDEVELOPMENT AGENCY CAPITAL PROJECTS FUND					
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings					
3710.01 Interest earnings FMV Investment	66,148	79,515	50,000	20,000	20,000
TOTAL	<u>0</u>	<u>8,036</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>66,148</u>	<u>87,551</u>	<u>50,000</u>	<u>20,000</u>	<u>20,000</u>
TOTAL REDEVELOPMENT AGENCY CAPITAL PROJECT FUND	<u><u>66,148</u></u>	<u><u>87,551</u></u>	<u><u>50,000</u></u>	<u><u>20,000</u></u>	<u><u>20,000</u></u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2010-11**

	<u>2007-08 Actual Revenues</u>	<u>2008-09 Actual Revenues</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Fund: 410 REDEVELOPMENT AGENCY HOUSING SET ASIDE FUND					
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	135,708	273,424	200,000	150,000	150,000
3710-01 Interest Earning - FMV Investment	0	42,435	0	0	0
TOTAL	<u>135,708</u>	<u>315,859</u>	<u>200,000</u>	<u>150,000</u>	<u>150,000</u>
<u>OTHER REVENUE</u>					
3915.00 Loan Repayment	0	25,000	0	0	0
3950.00 Other Reimbursements	20,000	0	0	0	0
TOTAL	<u>20,000</u>	<u>25,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REDEVELOPMENT HOUSING SET ASIDE FUND	<u><u>155,708</u></u>	<u><u>340,859</u></u>	<u><u>200,000</u></u>	<u><u>150,000</u></u>	<u><u>150,000</u></u>
TOTAL AGOURA HILLS REDEVELOPMENT AGENCY	<u><u>20,994,046</u></u>	<u><u>5,897,045</u></u>	<u><u>5,460,000</u></u>	<u><u>5,848,281</u></u>	<u><u>5,848,281</u></u>
GRAND TOTAL	<u><u>39,882,273</u></u>	<u><u>24,253,375</u></u>	<u><u>29,403,059</u></u>	<u><u>25,062,954</u></u>	<u><u>20,368,956</u></u>



CITY COUNCIL

City of Agoura Hills is a general law city incorporated on December 8, 1982. It is governed by the City Council/City Manager form of government. A five-member City Council is elected by the residents to oversee the City operations and to guide the future development of the community. The terms are staggered so that a measure of continuity is maintained in the transitions from one Council to the next. The Mayor is selected annually by the City Councilmember's to serve a one-year term. The City Manager is appointed by the City Council to supervise the administrative personnel and contract services.

City of Agoura Hills
CITY COUNCIL
Department 4110

	2007-08 Actual Expenditures	2008-09 Actual Expenditures	2009-10 Amended Budget	2009-10 Recommended Budget	2010-11 Projected Budget
SALARIES AND FRINGE BENEFITS					
5104.00 Special pay	18,000	18,000	18,000	18,000	18,000
5104.01 Car allowance	12,000	12,000	12,000	12,000	12,000
5108.00 Group health insurance	42,428	46,453	61,400	61,400	67,066
5109.00 Group dental insurance	5,882	5,508	6,600	6,600	7,460
5112.00 Medicare taxes	386	441	440	440	440
TOTAL	<u>78,696</u>	<u>82,402</u>	<u>98,440</u>	<u>98,440</u>	<u>104,966</u>
MATERIALS, SUPPLIES & SERVICES					
5415.00 Travel/conferences/meetings	20,712	18,229	11,000	9000	6,500
5424.00 Special supplies	8,884	4,093	6,000	3000	4,000
TOTAL	29,596	22,322	17,000	12,000	10,500
CITY COUNCIL TOTAL EXPENDITURES	<u><u>108,292</u></u>	<u><u>104,724</u></u>	<u><u>115,440</u></u>	<u><u>110,440</u></u>	<u><u>115,466</u></u>

City of Agoura Hills
CITY COUNCIL
 Department 4110

**2010-11
 Adopted
 Budget**

TOTAL BUDGET	115,466
<hr/>	
FUNDING:	
General Fund	115,466

PERSONNEL		
<hr/>		
Mayor		1.0
Council Members		4.0

EXPENDITURE COMMENTS

5415- Attendance at annual League Conference, L.A. County Division meetings; SCAG meetings, reorganization expenses and other miscellaneous meetings, conferences and seminars.

5424- Purchase of various supplies, plaques, etc.

City Manager

City Manager

Assistant City Manager

Assistant to the City Manager

Administrative Analyst (2)

Executive Assistant

Administrative Secretary I (.5)

CITY MANAGER

The City Manager is appointed by the City Council and serves at its pleasure. The Manager provides professional leadership in the management of the City and execution of City Council policies and provides effective municipal services through the coordination and direction of all City activities, finance and personnel.

This office provides services which include administering and executing City Council policy, presenting recommendations and information to enable the City Council to make decisions on matters of policy, responding promptly and positively to all inquiries and requests of citizens, disseminating information regarding City activities, providing input on regional, State and Federal issues which affect the City of Agoura Hills, conducting audits and studies of fiscal procedures and transactions within the City, maintaining a sound fiscal position for the City through the preparation of the annual budget and providing continuous monitoring of financial conditions of the City.

The City Manager is responsible for the administration of the City's personnel program pursuant to the appropriate federal, state and local personnel laws.

The City Manager's Office in conjunction with the Community Development Department is responsible for implementing various programs to meet state mandated waste reduction goals. Through a grant from the California Integrated Waste Management Board, the department administers a Used Oil Recycling program to promote the recycling of used oil, latex paint, car batteries, anti-freeze, and used oil filters. The department also issues commercial/industrial collectors permit and has established a curbside recycling program, green waste program, Christmas tree recycling program, household hazardous waste program, and phone book recycling program. These program are established to reduce the amount of solid waste going to our local landfills and help the City comply with State and Federal mandates.

City of Agoura Hills
CITY MANAGER
 Department 4120

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	289,340	267,405	457,832	457,832	386,786
5104.01 Car allowance	11,700	12,000	12,000	12,000	12,000
5104.02 Technology/Allowance	0	0	0	850	3,060
5105.00 Vacation/Sick	41,782	37,216	42,289	42,289	38,532
5106.00 Deferred Compensation	17,151	18,559	21,212	21,212	21,441
5107.00 Retirement	56,934	50,625	78,062	78,062	68,717
5108.00 Group health insurance	30,817	30,185	51,775	51,775	53,801
5109.00 Group dental insurance	2,560	2,576	4,427	4,427	6,046
5110.00 Group life insurance	1,498	1,432	2,472	2,472	2,089
5111.00 Group disability insurance	3,519	3,473	5,303	5,303	4,603
5112.00 Medicare taxes	5,556	4,878	7,164	7,164	6,053
TOTAL	<u>485,832</u>	<u>428,349</u>	<u>682,536</u>	<u>683,386</u>	<u>603,128</u>
MATERIALS, SUPPLIES & SERVICES					
5415.00 Travel/conferences/meetings	20,042	17,677	12,000	11,000	6,000
5416.00 Membership and dues	525	2,661	1,200	1,200	1,400
5420.00 Office supplies	237	393	500	500	500
5422.00 Books and subscriptions	45	277	500	500	500
5423.00 Printing	0	305	100	100	100
5424.00 Special supplies	1,220	1,205	500	500	500
5425.00 Small Equipment	0	108	500	500	500
5431.00 Mileage	94	61	500	500	500
TOTAL	<u>22,163</u>	<u>22,687</u>	<u>15,800</u>	<u>14,800</u>	<u>10,000</u>

City of Agoura Hills
CITY MANAGER
 Department 4120

CONTRACT SERVICES

5510.00 Professional Services

TOTAL

CITY MANGER TOTAL EXPENDITURES

	147	10,103	10,000	8,000	22,000
	<u>147</u>	<u>10,103</u>	<u>10,000</u>	<u>8,000</u>	<u>22,000</u>
	508,142	461,139	708,336	706,186	635,128

City of Agoura Hills
CITY MANAGER
 Department 4120

**2010-11
 Adopted
 Budget**

TOTAL BUDGET 1,097,698

FUNDING:

General Fund	635,128
Measure R	55,470
Redevelopment Agency	225,378
Housing Set Aside	181,722

PERSONNEL

City Manager	1.0
Assistant City Manager	1.0
Assistant to the City Manager	1.0
Administrative Analyst	2.0
Executive Assistant	1.0
Administrative Secretary I	0.5

EXPENDITURE COMMENTS

5510 - Business assistance program and Economic Development

City Clerk Department

City Clerk

Administrative Secretary

CITY CLERK

The City Clerk is the official "custodian of records" and is responsible for managing the legislative history of the City and maintaining, disposing, and preserving official City documents and records in accordance with legal requirements. The City Clerk serves as the City's Election Official and, in compliance with the California Elections Code, administers all municipal elections and performs oaths of office for elected and appointed officials. In compliance with the Political Reform Act, the City Clerk also serves as the Filing Officer for the Fair Political Practices Commission (FPPC) and coordinates the filing of all campaign disclosure reports for all local candidates and campaign committees and Statements of Economic Interest (Form 700) for members of the City Council, designated employees, and committee members.

The City Clerk oversees the City Clerk Department and serves the City Council, City Manager, City staff, and the public. The Department is responsible for the preparation of all City Council, Financing Authority, and Redevelopment Agency meeting agenda packets; processing the legislative actions of the City Council (i.e.; minutes, ordinances, resolutions, contracts); codifying the City's Municipal Code, maintaining the City's legislative history and archives, including the Laserfiche electronic imaging system and the Granicus web streaming system; and responding to requests for information in compliance with the Public Records Act.

In addition, the City Clerk attests, seals, and/or certifies official documents; administers the City's Records Retention/Destruction Schedule and annual destruction of records; receives and files all petitions, subpoenas, and summons on behalf of the City; conducts all formal bid openings for the City; coordinates appointments by the City Council to City advisory bodies; conducts the annual update of the Local Appointments Listing (Maddy Act); and prepares all awards, certificates, and proclamations.

The City Clerk Department is dedicated to providing citizens responsible, professional, and accessible service.

City of Agoura Hills
CITY CLERK
Department 4125

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	175,012	185,481	146,817	146,817	149,147
5103.00 Overtime	0	664	0	0	0
5104.01 Car allowance	2,400	2,400	2,400	2,400	2,400
5104.02 Technology Allowance	0	0	0	113	540
5105.00 Vacation/Sick	5,512	5,556	6,341	6,341	6,500
5106.00 Deferred Compensation	5,846	6,094	4,351	4,351	4,415
5107.00 Retirement	31,978	34,198	25,031	25,031	26,497
5108.00 Group health insurance	19,954	16,871	9,460	9,460	9,867
5109.00 Group dental insurance	2,077	2,191	890	890	1,026
5110.00 Group life insurance	893	987	793	793	805
5111.00 Group disability insurance	1,995	2,207	1,747	1,747	1,775
5112.00 Medicare taxes	2,731	2,909	2,392	2,392	2,376
TOTAL	<u>248,398</u>	<u>259,558</u>	<u>200,222</u>	<u>200,335</u>	<u>205,348</u>
MATERIALS, SUPPLIES & SERVICES					
5415.00 Travel/conferences/meetings	1,129	2,776	1,800	1,800	1,800
5416.00 Membership and dues	690	560	700	700	700
5420.00 Office supplies	851	647	1,500	750	1,500
5422.00 Books and subscriptions	7,112	6,649	4,500	4,500	5,500
5423.00 Printing	3,378	0	0	0	0
5424.00 Special supplies	697	949	3,000	3,000	1,500
5431.00 Mileage	12				
5440.00 Other Charges	4,701	6,084	6,000	6,000	6,500
TOTAL	<u>18,570</u>	<u>17,665</u>	<u>17,500</u>	<u>16,750</u>	<u>17,500</u>

City of Agoura Hills

CITY CLERK

Department 4125

CONTRACT SERVICES

5520.00 Contract Services

	<u>29,476</u>	<u>0</u>	<u>40,000</u>	<u>2,000</u>	<u>2,000</u>
	29,476	0	40,000	2,000	2,000
CITY CLERK TOTAL EXPENDITURES	<u>266,968</u>	<u>277,223</u>	<u>217,722</u>	<u>219,085</u>	<u>224,848</u>

City of Agoura Hills
CITY CLERK
Department 4125

**2010-11
Adopted
Budget**

TOTAL BUDGET

237,968

FUNDING:

General Fund

224,848

Redevelopment Agency

13,120

PERSONNEL

City Clerk

1.0

Administrative Secretary I

1.0

EXPENDITURE COMMENTS

5422 - Code Library

5440 - Records Storage

CITY ATTORNEY

The City of Agoura Hills contracts with an outside agency to provide legal services. The City Attorney provides legal counsel and services to the City Council, advisory boards, commissions and staff. The City Attorney also provides legal counsel to the Agoura Hills -Calabasas Community Center. The City Attorney assures that the City is in compliance with applicable laws and ensures protection of the City's interest on all legal matters.

City of Agoura Hills
CITY ATTORNEY
 Department 4140

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
CONTRACT SERVICES					
5510.00 Professional services	70,678	160,521	41,000	150,000	70,000
5510.05 Community Center	241	3,799	0	0	10,000
5520.00 Contract services	166,906	175,108	200,000	200,000	210,000
TOTAL	<u>237,825</u>	<u>339,428</u>	<u>241,000</u>	<u>350,000</u>	<u>290,000</u>
 CITY ATTORNEY TOTAL EXPENDITURES	 <u><u>237,825</u></u>	 <u><u>339,428</u></u>	 <u><u>241,000</u></u>	 <u><u>350,000</u></u>	 <u><u>290,000</u></u>

City of Agoura Hills
CITY ATTORNEY
Department 4140

**2010-11
Adopted
Budget**

TOTAL BUDGET

291,000

FUNDING:

General Fund

290,000

Housing Set-Aside

1,000

EXPENDITURE COMMENTS

5510 - Expert witness fees; settlements

5520 - General legal services

Finance Department

Finance Director

Accountant

Accounting Specialist II

FINANCE DEPARTMENT

The Finance Department is responsible for collection of all revenue, recording of all expenditures and investing of City funds. Internal controls are established and maintained to ensure that the assets of the City are protected from loss, theft or misuse. Internal controls also ensure that adequate accounting data allows for the department to audit, budget coordinate, and conduct the fiscal affairs of the City in compliance with all applicable laws, regulations, and sound business practices all while diligently safeguarding the resources of the city and ensuring the prudent fiscal management policies are maintained.

City of Agoura Hills
FINANCE
Department 4150

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	265,800	237,055	232,553	232,553	180,102
5103.00 Overtime	0	1,585	0	0	0
5104.00 Special pay	3,600	3,600	3,600	3,600	3,600
5104.01 Car allowance	2,600	2,400	2,400	2,400	2,400
5104.02 Technology allowance	0	0	0	113	540
5105.00 Vacation/Sick	17,334	6,691	7,849	7,849	5,985
5106.00 Deferred Compensation	6,558	6,334	6,899	6,899	6,901
5107.00 Retirement	47,816	42,999	39,653	39,653	31,997
5108.00 Group health insurance	23,400	29,168	31,602	31,602	27,632
5109.00 Group dental insurance	2,032	2,732	2,974	2,974	3,306
5110.00 Group life insurance	1,159	1,240	1,256	1,256	973
5111.00 Group disability insurance	2,597	2,668	2,767	2,767	2,143
5112.00 Medicare taxes	4,231	3,710	3,554	3,554	2,714
TOTAL	<u>377,127</u>	<u>340,182</u>	<u>335,107</u>	<u>335,220</u>	<u>268,293</u>
MATERIALS, SUPPLIES & SERVICES					
5415.00 Travel/conferences/meetings	2,087	3,570	2,500	2,500	2,500
5416.00 Membership and dues	155	895	500	500	500
5420.00 Office supplies	340	1,009	1,125	1,125	1,525
5422.00 Books and subscriptions	195	705	500	500	500
5423.00 Printing	1,064	1,301	2,200	2,200	2,200
5425.00 Small equipment	0	0	100	100	100
5431.00 Mileage	624	542	500	500	300
5440.00 Other charges	9,511	12,495	9,600	9,600	9,600
TOTAL	<u>13,976</u>	<u>20,517</u>	<u>17,025</u>	<u>17,025</u>	<u>17,225</u>

City of Agoura Hills
FINANCE
Department 4150

CONTRACT

5510.00 Professional Services

TOTAL

	<u>68,707</u>	<u>54,624</u>	<u>54,000</u>	<u>54,000</u>	<u>54,500</u>
	68,707	54,624	54,000	54,000	54,500
 TOTAL FINANCE EXPENDITURES	 <u><u>459,810</u></u>	 <u><u>415,323</u></u>	 <u><u>406,132</u></u>	 <u><u>406,245</u></u>	 <u><u>340,018</u></u>

City of Agoura Hills
FINANCE
 Department 4150

**2010-11
 Adopted
 Budget**

TOTAL BUDGET

467,230

FUNDING:

General Fund	340,018
Measure R	18,175
Redevelopment Agency Capital Projects	46,936
Redevelopment Agency Housing Set-Aside	62,101

PERSONNEL

Treasurer	1.0
Director of Finance	1.0
Accountant	1.0
Accounting Specialist II	1.0

EXPENDITURE COMMENTS

5440 - Banking charges

5510 - Vavrinek, Trine, Day & Co. (audit services), MuniServices (sales tax and property tax recovery consultant).

PUBLIC FACILITIES

The Public Facilities division of the City Manager's department is responsible for the maintenance of the City's civic center. This division is responsible for the maintenance of the audio visual equipment and all of the telephone equipment used by the City. The City receives a partial reimbursement for costs from the County of Los Angeles.

City of Agoura Hills
PUBLIC FACILITIES
Department 4180

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
MATERIALS, SUPPLIES & SERVICES					
5424.00 Special supplies	4,415	4,335	3,500	3,500	3,500
5425.00 Small Equipment	0	660	1,500	1,500	1,500
5427.00 Communications	37,640	29,133	32,000	29,443	21,000
5428.00 Utilities	108,138	103,277	107,330	107,330	97,330
5428.01 Water	0	0	0	0	10,000
5430.00 Maintenance buildings/grounds	47,754	58,595	45,000	45,000	45,000
5434.00 Maintenance of equipment	11,831	10,320	13,000	13,000	13,000
5434.01 Audio Visual Maintenance	492	1,524	2,000	2,000	2,500
5434.02 Vehicle Maintenance/Fuel	23,697	15,704	11,000	11,000	11,000
TOTAL	<u>233,967</u>	<u>223,548</u>	<u>215,330</u>	<u>212,773</u>	<u>204,830</u>
CONTRACT SERVICES					
5510.00 Professional services	4,324	1,116	5,000	5,000	1,000
TOTAL	<u>4,324</u>	<u>1,116</u>	<u>5,000</u>	<u>5,000</u>	<u>1,000</u>
CAPITAL OUTLAY					
5682.00 Other Improvements	34,226	21,545	18,000	18,000	18,000
5683.00 Equipment	4,872	15,573	15,000	10,000	10,000
TOTAL	<u>39,098</u>	<u>37,118</u>	<u>33,000</u>	<u>28,000</u>	<u>28,000</u>
PUBLIC FACILITIES					
TOTAL EXPENDITURES	<u><u>277,389</u></u>	<u><u>261,782</u></u>	<u><u>253,330</u></u>	<u><u>245,773</u></u>	<u><u>233,830</u></u>

City of Agoura Hills
PUBLIC FACILITIES
Department 4180

	<u>2010-11 Adopted Budget</u>
TOTAL BUDGET	905,661
FUNDING:	
General Fund	233,830
Financing Authority Debt Service	671,831

EXPENDITURE COMMENTS

5427 - Costs for all City telephone and alarm charges

NON-DEPARTMENTAL

This division records city-wide expenditures such as training and insurance. The costs for providing medical insurance to retirees are also in this division.

City of Agoura Hills
NON - DEPARTMENTAL
Department 4190

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5107.00 Retirement	0	0	240,000	240,000	248,400
5108.00 Group health insurance	73,280	70,952	110,100	150,000	166,000
TOTAL	<u>73,280</u>	<u>70,952</u>	<u>350,100</u>	<u>390,000</u>	<u>414,400</u>
MATERIALS, SUPPLIES & SERVICES					
5416.00 Membership and dues	25,014	33,710	26,150	33,325	33,325
5417.00 Training	10,277	6,466	12,500	12,500	5,000
5420.00 Office supplies	4,749	7,848	6,000	6,000	6,000
5421.00 Postage	15,410	20,417	19,000	15,000	15,000
5423.00 Printing	4,940	3,718	8,000	8,000	8,000
5424.00 Special supplies	5,550	7,002	6,200	6,200	6,200
5426.00 Advertising	4,918	4,833	5,000	5,000	5,000
5429.00 Rents and leases	10,295	8,985	12,460	12,460	12,460
5434.00 Maintenance of equipment	515	1,243	4,000	4,000	4,000
5437.00 Insurance and surety bonds	129,345	180,010	200,000	200,000	225,000
TOTAL	<u>211,013</u>	<u>274,232</u>	<u>299,310</u>	<u>302,485</u>	<u>319,985</u>
CONTRACT SERVICES					
5510.00 Professional services	115,230	133,272	130,000	130,000	112,500
5510.08 Agoura/Calabasas Community Center	37,402	25,911	25,000	25,000	12,500
5510.09 Community Outreach	16,000	25,110	20,000	20,000	20,000
5510.10 Media	116,648	91,743	34,000	34,000	22,000
5510.00 Reading Program	8,961	813	0	0	0
5520.00 Contract services	39,367	34,672	25,000	25,000	25,000
TOTAL	<u>333,608</u>	<u>311,521</u>	<u>234,000</u>	<u>234,000</u>	<u>192,000</u>
NON-DEPARTMENTAL TOTAL EXPENDITURES	<u><u>617,901</u></u>	<u><u>656,705</u></u>	<u><u>883,410</u></u>	<u><u>926,485</u></u>	<u><u>926,385</u></u>

City of Agoura Hills
NON - DEPARTMENTAL
 Department 4190

	2010-11 Adopted Budget
TOTAL BUDGET	999,585
FUNDING:	
General Fund	926,385
AQMD	1,200
Miscellaneous Grants	72,000

EXPENDITURE COMMENTS

5107 - Prepayment of calPERS side fund unfunded liability

5108 - Current retiree medical and OPEB unfunded liability

5416 - Dues for City membership in State League, L.A. County League Division, LVMCCOG, SCAG, and other professional associations

5417 - Training expenses for all employees

5426 - Personnel advertising costs

5429 - Rental of copiers and postage meters

5437 - Expenses for City's various insurance coverages (liability, workers compensation, etc.)

5510 - Legislative Assistance

5510.09 - Community Service Grants

5510.10 - 4 Citywide Newsletters, Video productions, Web Hosting, Webstreaming.

5520 - LA County DPW -Padri's parking lot.

AUTOMATED OFFICE SYSTEMS

This division records city-wide expenditures for all automated systems. The City contracts with an outside consultant to provide information technology. The contract is managed by the Department of Finance.

City of Agoura Hills
AUTOMATED OFFICE SYSTEMS
 Department 4195

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
MATERIALS, SUPPLIES & SERVICES					
5415.00 Travel/conferences/meetings	0	0	500	500	500
5420.00 Office Supplies	7,699	4,450	8,000	8,000	8,000
5424.00 Special Supplies	455	248	300	300	300
5434.00 Maintenance of equipment	231	266	1,000	1,000	1,000
TOTAL	<u>8,385</u>	<u>4,964</u>	<u>9,800</u>	<u>9,800</u>	<u>9,800</u>
CONTRACT SERVICES					
5510.00 Professional services	46,232	73,924	63,000	61,000	63,000
5520.00 Contract services	130,108	66,955	89,000	80,000	89,000
TOTAL	<u>176,340</u>	<u>140,879</u>	<u>152,000</u>	<u>141,000</u>	<u>152,000</u>
CAPITAL OUTLAY					
5682.00 Other improvements	30,660	-350	1,000	1,000	1,000
5683.00 Equipment	48,194	8,501	5,000	57,000	5,000
TOTAL	<u>78,854</u>	<u>8,151</u>	<u>6,000</u>	<u>58,000</u>	<u>6,000</u>
AUTOMATED OFFICE SYSTEMS					
TOTAL EXPENDITURES	<u><u>263,579</u></u>	<u><u>153,994</u></u>	<u><u>167,800</u></u>	<u><u>208,800</u></u>	<u><u>167,800</u></u>

City of Agoura Hills
AUTOMATED OFFICE SYSTEMS
Department 4195

	<u>2010-11 Adopted Budget</u>
TOTAL BUDGET	167,800
FUNDING:	
General Fund	167,800

EXPENDITURE COMMENTS

5510 - Computer system software support, miscellaneous services.
Fundbalance, GDMS, Ener-Gov, LaserFishe,
Router & Firewall maintenance, Code on Internet Fee.

5520 - Computer system technical support.

5683 - Computer replacement or as needed.

LOS ANGELES COUNTY SHERIFF

All police and fire services are provided to residents through a contract with the Los Angeles County Sheriffs Department and Consolidated Fire Protection District of Los Angeles County. The City receives fire protection and paramedic services as well as wild land fire protection and forester service from the Department of Forester and Fire Warden

City of Agoura Hills
LOS ANGELES COUNTY SHERIFF
Department 4210

	2007-08 Actual Expenditures	2008-09 Actual Expenditures	2009-10 Amended Budget	2009-10 Recommended Budget	2010-11 Projected Budget
MATERIALS, SUPPLIES & SERVICES					
5424.00 Special supplies	11,323	352	0	0	0
5434.00 Maintenance of equipment	2,456	6,201	3,000	3,000	3,000
5434.02 Vehicle Maintenance	337	1,488	3,000	3,000	3,000
5437.00 Insurance and surety bonds	185,237	193,810	199,672	99,672	139,729
TOTAL	<u>199,362</u>	<u>201,851</u>	<u>205,672</u>	<u>105,672</u>	<u>145,729</u>
CONTRACT SERVICES					
5520.50 General law	2,223,038	2,330,152	2,398,118	2,398,118	2,439,495
5520.51 Traffic enforcement	28,574	5,876	12,107	12,107	14,307
5520.52 Special Events	8,693	26,795	35,000	25,000	20,000
5520.53 Special Assignment Deputy	107,226	78,318	79,919	79,919	0
5520.54 Juvenile Intervention Program	105,859	78,318	79,919	79,919	0
5520.55 STAR Program	43,612	43,071	43,650	43,650	44,521
5520.56 Community Service Officer	24,929	23,304	6,319	6,319	26,410
5520.57 Other Sheriff Services	2,950	2,900	3,600	3,600	3,600
5520.58 COPS Program	9,679	19,003	40,400	15,384	40,400
5520.59 Special Enforcement Deputy	479,119	562,729	578,467	578,467	865,969
5520.61 Fingerprint Tech	20,096	22,521	33,023	21,000	22,839
TOTAL	<u>3,053,775</u>	<u>3,192,987</u>	<u>3,310,522</u>	<u>3,263,483</u>	<u>3,477,541</u>
CAPITAL OUTLAY					
5683.00 Equipment	21,162	22	0	0	0
TOTAL	<u>21,162</u>	<u>22</u>	<u>0</u>	<u>0</u>	<u>0</u>
LOS ANGELES COUNTY SHERIFF					
TOTAL EXPENDITURES	<u><u>3,274,299</u></u>	<u><u>3,394,860</u></u>	<u><u>3,516,194</u></u>	<u><u>3,369,155</u></u>	<u><u>3,623,270</u></u>

City of Agoura Hills
LOS ANGELES COUNTY SHERIFF
Department 4210

2010-11
Adopted
Budget

TOTAL BUDGET	3,723,270
<hr/>	
FUNDING:	
General Fund	3,623,270
Fines	
Special Events	
Supplemental Law Enforcement (Brulte)	100,000

EXPENDITURE COMMENTS

5520.57 False Alarm Program

EMERGENCY SERVICES

This division of the City Manager's office serves to assist the City and its' citizens to be prepared to respond to various disasters including earthquake, hazardous materials incidents, fires, floods, transportation disasters and terrorism.

City of Agoura Hills
EMERGENCY SERVICES
 Department 4215

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5102.00 Part-time salaries	24,950	15,600	2,000	2,000	750
5112.00 Medicare taxes	369	215	5	5	5
TOTAL	<u>25,319</u>	<u>15,815</u>	<u>2,005</u>	<u>2,005</u>	<u>755</u>
MATERIALS, SUPPLIES & SERVICES					
5415.00 Travel/conference/meetings	1,248	1,154	1,500	1,500	2,000
5417.00 Training	13,183	4,511	8,000	8,000	4,000
5423.00 Printing	-87	4,752	6,000	6,000	2,000
5424.00 Special supplies	15,972	19,417	12,000	12,000	8,000
5427.00 Communications	1,581	1,928	2,000	2,000	2,500
TOTAL	<u>31,897</u>	<u>31,762</u>	<u>29,500</u>	<u>29,500</u>	<u>18,500</u>
CONTRACT SERVICES					
5520.00 Contract services	1,408	0	1,000	1,000	1,000
TOTAL	<u>1,408</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
CAPITAL OUTLAY					
5683.00 Equipment	3,549	3,133	3,000	3,000	3,000
TOTAL	<u>3,549</u>	<u>3,133</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
EMERGENCY OPERATIONS					
TOTAL EXPENDITURES	<u><u>62,173</u></u>	<u><u>50,710</u></u>	<u><u>35,505</u></u>	<u><u>35,505</u></u>	<u><u>23,255</u></u>

City of Agoura Hills
EMERGENCY SERVICES
Department 4215

	<u>2010-11 Adopted Budget</u>
TOTAL BUDGET	23,255
FUNDING:	
General Fund	23,255

EXPENDITURE COMMENTS

5415 - CERT and DRT Meetings

5417 - CERT, Search & Rescue, Triage/Medical training

5423 - CERT Materials

5424 - Bins, Search & Rescue and Triage training supplies

5427 - Satellite phone operational agreement

5683 - Radio communication equipment, generators

ANIMAL CONTROL

All animal control services are provided to residents through a contract with the Los Angeles County Animal Control.

City of Agoura Hills
ANIMAL CONTROL
 Department 4240

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
CONTRACT SERVICES					
5510.00 Professional services	327	0	4,000	4,000	4,000
5520.00 Contract services	13,761	1,012	16,000	23,000	28,000
TOTAL	<u>14,088</u>	<u>1,012</u>	<u>20,000</u>	<u>27,000</u>	<u>32,000</u>
ANIMAL CONTROL					
TOTAL EXPENDITURES	<u><u>14,088</u></u>	<u><u>1,012</u></u>	<u><u>20,000</u></u>	<u><u>27,000</u></u>	<u><u>32,000</u></u>

City of Agoura Hills
ANIMAL CONTROL
Department 4240

	<u>2010-11 Adopted Budget</u>
TOTAL BUDGET	32,000
FUNDING:	
General Fund	32,000

EXPENDITURE COMMENTS

5510 - Coyote Control - L.A. County

5520 - Animal housing and field services costs - L.A. County

Community Development

Director of Community Development

Assistant Director of Community Development

Principal Planner

Associate Planner (2)

Code Compliance Officer

Administrative Secretary (.5)

COMMUNITY DEVELOPMENT

Zoning & Community Development

The Zoning Map and Zoning Ordinance embody the community's goal for land use regulation, which helps preserve the quality of life of Agoura Hills. The Zoning Map designates districts in the City where certain land uses are permitted. The Zoning Ordinance regulates the development standards for all land uses. The department provides assistance to the public on questions regarding general zoning in the City over the phone, in person or through the City's website. The department is also responsible for coordinating various advance planning and special land use studies for reviews by the Planning Commission and City Council.

Development Review and Application Process

This department is responsible for providing analysis and recommendations to the City Council, Planning Commission and Architectural Review Panel on all development projects in the City.

General Plan

The General Plan is the City's constitution for land use. It is a state mandated long range plan for the future of Agoura Hills and embodies the desires of the community for land use and development. It helps preserve the quality of life by turning the visions of the community into reality through a number of implementation measures. The Planning Department is currently updating its General Plan.

Code Enforcement

The City continues to protect the health, safety, and welfare of the public and addressing public nuisance and visual blight by assuring that compliance is met with the Municipal Code.

Regional Planning

The Planning Department is responsible for evaluating and making recommendations on regional issues such as traffic, housing, air quality, open space preservation and land use planning which require regional solutions to protect and promote the quality of life in the region.

Open Space

Over one-third of the City's land area is designated for open space. The sheer abundance of open space in and around the City make Agoura Hills unique. The department is responsible for planning and implementing programs to enhance and maintain the open space in Agoura Hills.

Grant Administration

To take advantage of available resources, this department applies for and administers a number of grants, which have included the approval of grants for freeway landscaping, park-and-ride lots, housing rehabilitation and assistance of low and moderate income households.

Housing

The department is responsible for the planning and implementation of various affordable housing programs. As housing costs continue to rise throughout all of Southern California, municipalities tailor a variety of programs to meet the needs of their constituents in regards to housing. The City of Agoura Hills has two great housing programs which are the Single Family Rehabilitation Program and the First Time Homebuyers Program. The Single Family Rehabilitation Program provides loans to owner occupants of single family detached units, town homes, and condominiums to make necessary home improvements. The First Time Homebuyer Program assists individuals in the purchase of a home by providing down payment assistance in the form of a deferred second mortgage loan. In addition, the department will be assisting in the affordable housing projects within the Agoura Village Development.

**City of Agoura Hills
PLANNING & ADMINISTRATION
Department 4305**

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2009-10 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	435,718	463,396	380,380	380,380	314,982
5102.00 Part-time salaries	2,318	5,031	18,553	9,000	0
5103.00 Overtime	0	52	0	0	0
5104.00 Special pay	7,900	10,200	12,600	12,600	12,600
5104.01 Car allowance	4,800	4,800	4,800	4,800	4,800
5104.02 Technology Allowance	0	0	0	113	540
5105.00 Vacation/Sick	20,563	17,250	18,491	18,491	21,100
5106.00 Deferred Compensation	15,735	15,738	13,307	13,307	13,308
5107.00 Retirement	79,962	84,633	64,852	64,852	55,959
5108.00 Group health insurance	58,582	66,003	49,182	49,182	46,481
5109.00 Group dental insurance	6,460	6,871	6,516	6,516	7,396
5110.00 Group life insurance	2,245	2,506	2,054	2,054	1,701
5111.00 Group disability insurance	5,036	5,584	4,382	4,382	3,748
5112.00 Medicare taxes	6,184	8,362	5,990	5,990	4,801
TOTAL	<u>645,503</u>	<u>690,426</u>	<u>581,107</u>	<u>571,667</u>	<u>487,416</u>

City of Agoura Hills
PLANNING & ADMINISTRATION
Department 4305

MATERIALS, SUPPLIES & SERVICES

5415.00 Travel/conferences/meetings	3,362	4,556	9,500	3,000	4,000
5416.00 Membership and dues	1,940	842	1,500	1,500	1,500
5420.00 Office supplies	1,731	1,438	1,000	1,000	1,000
5422.00 Books and subscriptions	941	702	2,000	2,000	1,000
5423.00 Printing	3,156	4,688	5,200	5,200	5,200
5424.00 Special supplies	614	594	1,000	1,000	1,000
5425.00 Small equipment	0	0	100	100	100
5426.00 Advertising	14,659	15,444	10,000	10,000	10,000
5431.00 Mileage	75	30	300	300	300
5440.00 Other charges	1,355	6,353	750	750	750
TOTAL	<u>27,833</u>	<u>34,647</u>	<u>31,350</u>	<u>24,850</u>	<u>24,850</u>

CONTRACT SERVICES

5510.00 Professional services	52,997	35,278	40,000	40,000	40,000
5520.00 Contract services	190,686	395,611	197,800	197,800	45,000
TOTAL	<u>243,683</u>	<u>430,889</u>	<u>237,800</u>	<u>237,800</u>	<u>85,000</u>

PLANNING & ADMINISTRATION

TOTAL EXPENDITURES	<u><u>917,019</u></u>	<u><u>1,155,962</u></u>	<u><u>850,257</u></u>	<u><u>834,317</u></u>	<u><u>597,266</u></u>
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City of Agoura Hills
PLANNING & ADMINISTRATION
 Department 4305

2010-11
Adopted
Budget

TOTAL BUDGET 1,234,214

FUNDING:

General Fund	597,266
EIR Recovery	
Planning Fees	
Sale of Map and Copies	
Redevelopment Agency	114,512
RDA Housing Set Aside	522,436

PERSONNEL

Director of Community Development	1.0
Asst. Director Comm. Development	1.0
Principal Planner	1.0
Associate Planner	2.0
Administrative Secretary I	0.5
Code Compliance Officer	1.0

EXPENDITURE COMMENTS

5510 - Code Enforcement Attorney services

5520 - Oak Tree /Landscape consultant- 15,000
 Special Studies- \$30,000

Community Services

Director of Community Services

Recreation Manager (2)

Recreation Supervisor

Community Services Coordinator (2)

Administrative Secretary

COMMUNITY SERVICES

The Community Services Department encompasses both parks maintenance as well as recreational classes and events. Toddlers to teens, adults and seniors all enjoy high quality recreation activities.

The Agoura Hills Department of Community Services takes a leadership role in improving the quality of life for the community through diverse recreational opportunities that promote families and individuals, community involvement and a desire to preserve the natural and cultural resources of Agoura Hills.

City of Agoura Hills
RECREATION
Department 4420

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5102.00 Part-time salaries	86,291	100,176	112,900	92,500	92,500
5103.00 Overtime	456	125	0	0	0
5107.00 Retirement	0	0	0	0	3,400
5112.00 Medicare taxes	1,265	1,455	1,600	1,600	1,600
TOTAL	<u>88,012</u>	<u>101,756</u>	<u>114,500</u>	<u>94,100</u>	<u>97,500</u>
MATERIALS, SUPPLIES & SERVICES					
5421.A0 Postage - Classes	4,800	4,300	4,300	4,300	0
5421.D0 Postage - Seniors	900	0	900	900	900
5421.E0 Special Events	4,000	38	4,100	4,100	4,000
5423.A0 Printing - Classes	22,606	23,073	23,000	23,000	12,200
5423.B0 Printing - Excursions	637	947	1,000	1,000	1,000
5423.C0 Printing - Camps	809	757	1,200	1,200	1,700
5423.D0 Printing - Seniors	2,254	2,049	0	0	4,200
5423.E0 Printing - Special Events	63,037	45,262	56,600	56,600	45,800
5423.F0 Printing - Sports	700	1,300	1,300	1,300	1,200
5423.G0 Printing - Teens	2,897	1,210	1,000	1,000	600
5423.H0 Printing - Comm Services	24,687	20,105	15,500	15,500	17,800
5424.00 Special supplies	382	596	0	0	0
5424.A0 Special supplies - Classes	900	1,663	1,600	1,600	1,600
5424.B0 Special supplies - Excursions	549	962	1,000	1,000	1,000
5424.C0 Special supplies - Camps	4,031	3,279	3,000	3,000	3,000
5424.D0 Special supplies - Seniors	4,716	4,337	4,500	4,500	6,500
5424.E0 Special supplies - Spec Events	23,159	20,572	19,400	19,400	21,400
5424.F0 Special supplies - Sports	12,156	7,915	7,500	7,500	7,500

City of Agoura Hills
RECREATION
Department 4420

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
5424.G0 Special supplies - Teens	2,564	949	1,300	1,300	1,400
5424.H0 Special supplies - Comm Services	3,252	7,014	9,400	9,400	9,300
5424-I0 Special supplies	0	0	500	500	0
5426.C0 Advertising - Camps	1,256	820	1,000	500	500
5426.D0 Advertising - Seniors	800	787	800	400	400
5429.B0 Special Supplies- Excursions	0	662	1,400	1,400	1,400
5429.C0 Rents and leases -Camps	0	1,341	3,800	3,200	3,200
5429.F0 Rents and leases - Sports	3,354	8,502	12,000	12,000	12,000
5429.H0 Rents and leases - Comm Services	0	0	0	0	1,700
5436.E0 Community contrib. - Spec Event	1,000	1,000	1,000	1,000	0
5437.D0 Insurance - Seniors	540	450	600	600	600
5440.B0 Other charges - Excursions	16,580	18,756	22,800	17,200	16,000
5440.D0 Other charges - Seniors	29,456	26,016	26,500	26,500	22,000
5440.F0 Other charges - Sports	3,544	4,384	5,000	5,000	5,000
5440.G0 Other charges - Teens	17,443	24,429	21,000	16,000	7,200
TOTAL	<u>253,009</u>	<u>233,475</u>	<u>253,000</u>	<u>240,900</u>	<u>211,100</u>

City of Agoura Hills
RECREATION
 Department 4420

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
CONTRACT SERVICES					
5510.E0 Professional svcs - Spec Events	194,104	52,302	54,000	61,500	61,500
5510.H0 Professional svcs - Comm Serv	13,494	10,789	38,700	38,700	38,700
5520.A0 Contract services - Classes	32,982	32,845	32,000	32,000	28,000
5520.C0 Contract services - Camps	1,890	2,549	2,500	2,500	1,600
5520.D1 Contract services - Seniors	4,947	6,644	5,500	5,500	3,000
5520.E0 Contract services - Spec Events	47,819	37,398	45,000	45,000	44,500
5520.F0 Contract services - Sports	9,202	6,675	9,200	9,200	6,200
TOTAL	<u>304,438</u>	<u>149,202</u>	<u>186,900</u>	<u>194,400</u>	<u>183,500</u>
RECREATION TOTAL EXPENDITURES	<u><u>645,459</u></u>	<u><u>484,433</u></u>	<u><u>554,400</u></u>	<u><u>529,400</u></u>	<u><u>492,100</u></u>

City of Agoura Hills
RECREATION
Department 4420

2010-11
Adopted
Budget

TOTAL BUDGET	628,600
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FUNDING:	
General Fund	492,100
P&R Fees	
Rental Income	
Contributions	
Prop A	136,500

EXPENDITURE COMMENTS

5423.A - Printing costs for Recreation brochure

5424.D - Senior special events (i.e. lunches, potlucks, etc.)

5440.B - Youth caravan program

5440.H - Cultural Arts Initiative

REYES ADOBE HISTORICAL

Built in approximately 1850, Agoura Hills' first home represents 150 years of exciting California history. This history includes the acquisition of the documented stories and artifacts from the families that have called the Reyes Adobe home over the years. The Reyes Adobe Historical Site has preserved their unique legacies to help visitors understand the political, social and economic changes that have shaped present day culture.

Through restoration and research efforts, the City of Agoura Hills has created an interpretive center and museum for visitors to hear their stories for years to come.

City of Agoura Hills
REYES ADOBE HISTORICAL
 Department 4425

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
MATERIALS, SUPPLIES & SERVICES					
5420.00 Office supplies	320	213	500	500	500
5423.00 Printing	1,348	890	500	500	900
5424.00 Special supplies	2,816	2,441	2,400	2,400	2,200
5427.00 Communications	1,588	1,169	2,000	2,000	2,000
5430.00 Maintenance buildings/grounds	14,359	12,924	15,000	15,000	16,500
TOTAL	<u>20,431</u>	<u>17,637</u>	<u>20,400</u>	<u>20,400</u>	<u>22,100</u>
CONTRACT SERVICES					
5520.00 Contract services	2,421	8,475	2,500	2,500	2,500
5682.00 Other improvements	9,497	0	0	0	0
TOTAL	<u>11,918</u>	<u>8,475</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
REYES ADOBE HISTORICAL					
TOTAL EXPENDITURES	<u><u>32,349</u></u>	<u><u>26,112</u></u>	<u><u>22,900</u></u>	<u><u>22,900</u></u>	<u><u>24,600</u></u>

City of Agoura Hills
REYES ADOBE HISTORICAL
Department 4185

	<u>2010-11 Adopted Budget</u>
TOTAL BUDGET	24,600
FUNDING:	
General Fund	24,600

EXPENDITURE COMMENTS

5520 - Historical promotion items

5430 - Stream and electrical maintenance

5423 - Brochure printing

City of Agoura Hills
COMMUNITY SERVICES ADMINISTRATION
 Department 4440

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	389,305	388,587	409,081	409,081	415,983
5102.00 Part-time salaries	30,285	20,605	13,780	13,780	14,000
5103.00 Overtime	0	321	0	0	0
5104.01 Car allowance	2,400	2,400	2,400	2,400	2,400
5104.02 Technology Allowance	0	0	0	550	2,715
5105.00 Vacation/Sick	7,854	8,176	8,249	8,249	10,665
5106.00 Deferred Compensation	8,735	9,275	14,125	14,125	13,217
5107.00 Retirement	69,791	69,922	69,748	69,748	73,903
5108.00 Group health insurance	54,436	54,420	54,007	54,007	62,236
5109.00 Group dental insurance	4,565	4,856	6,072	6,072	6,311
5110.00 Group life insurance	1,603	2,142	2,209	2,209	1,899
5111.00 Group disability insurance	3,405	4,546	4,868	4,868	4,185
5112.00 Medicare taxes	6,340	6,033	6,465	6,465	6,314
TOTAL	<u>578,719</u>	<u>571,283</u>	<u>591,004</u>	<u>591,554</u>	<u>613,828</u>

City of Agoura Hills
COMMUNITY SERVICES ADMINISTRATION
 Department 4440

MATERIALS, SUPPLIES & SERVICES

5415.00 Travel/conferences/meetings	2,305	1,528	2,800	2,800	2,800
5416.00 Membership and dues	815	940	1,200	1,200	1,200
5417.00 Training	128	332	0	0	0
5420.00 Office supplies	5,188	5,335	6,000	6,000	6,000
5421.00 Postage	12,077	11,751	12,000	12,000	14,000
5423.00 Printing	12,201	10,848	12,000	12,000	12,000
5424.00 Special supplies	4,581	2,477	2,000	2,000	2,000
5428.00 Utilities	12,092	14,311	22,700	22,700	10,200
5428.01 Water	0	0	0	0	12,500
5429.00 Rents and leases	31,002	29,146	32,300	32,300	32,300
5430.00 Maintenance buildings/grounds	55,991	20,584	20,500	20,500	20,500
5431.00 Mileage	1,072	666	800	800	800
5440.00 Other charges	5,065	5,617	7,700	7,700	7,700
TOTAL	<u>142,517</u>	<u>103,535</u>	<u>120,000</u>	<u>120,000</u>	<u>122,000</u>

CONTRACT SERVICES

5520.00 Contract services	0	2,688	0	0	0
TOTAL	<u>0</u>	<u>2,688</u>	<u>0</u>	<u>0</u>	<u>0</u>

CAPITAL OUTLAY

5682.00 Other improvements	1,380	10,000	9,500	9,500	9,500
5683.00 Equipment	2,478	3,068	2,500	2,500	2,500
TOTAL	<u>3,858</u>	<u>13,068</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>

COMMUNITY SERVICES ADMIN.

TOTAL EXPENDITURES	<u><u>725,094</u></u>	<u><u>690,574</u></u>	<u><u>723,004</u></u>	<u><u>723,554</u></u>	<u><u>747,828</u></u>
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City of Agoura Hills
COMMUNITY SERVICES ADMINISTRATION
 Department 4440

**2010-11
 Adopted
 Budget**

TOTAL BUDGET

860,628

FUNDING:

General Fund

747,828

Prop A

112,800

PERSONNEL

Director of Community Services 1.0

Recreation Manager 1.0

Recreation Supervisor 2.0

Community Services Coordinators 2.0

Administrative Secretary I 1.0

EXPENDITURE COMMENTS

5424 - Department staff shirts

5430 - Recreation Center maintenance

5416 - California Parks and Recreation Society membership and conferences

City of Agoura Hills
PARKS MAINTENANCE
 Department 4450

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
MATERIALS, SUPPLIES & SERVICES					
5424.00 Special supplies	0	5,068	6,000	6,000	25,000
5424.HO Special supplies - Comm Serv	0	0	0	0	6,000
5428.00 Utilities	0	97,316	138,800	142,000	25,000
5428.01 Water	0	0	0	0	130,000
5429.00 Rents and leases	0	10,770	10,500	10,500	10,500
5430.00 Maintenance building/grounds	1,250	28,213	48,600	48,600	48,600
TOTAL	<u>1,250</u>	<u>141,367</u>	<u>203,900</u>	<u>207,100</u>	<u>245,100</u>
CONTRACT SERVICES					
5520.00 Contract services	0	248,629	230,000	246,000	197,500
5520.95 Tree Maintenance in Parks	0	3,928	20,000	20,000	15,200
TOTAL	<u>0</u>	<u>252,557</u>	<u>250,000</u>	<u>266,000</u>	<u>212,700</u>
PARKS MAINTENANCE					
TOTAL EXPENDITURES	<u><u>1,250</u></u>	<u><u>393,924</u></u>	<u><u>453,900</u></u>	<u><u>473,100</u></u>	<u><u>457,800</u></u>

City of Agoura Hills
PARKS MAINTENANCE
Department 4450

	<u>2010-11 Adopted Budget</u>
TOTAL BUDGET	457,800
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FUNDING:	
General Fund	457,800

EXPENDITURE COMMENTS

5428 - Utilities to service parks and park facilities

5520 - Monthly landscape maintenance service within City parks

Public Works

Engineering

City Engineer

Senior Civil Engineer

Assistant Engineer

Project Manager

Landscape Superintendent

Engineering Aide

Administrative Secretary I

PUBLIC WORKS

The Engineering Division is responsible for the approval and inspection of all public improvements, both privately and publicly funded, to confirm compliance with City standards through the development review process. The Engineering Division develops annual maintenance needs and provides recommendations to the Administration and City Council through the budget process. The Engineering Division administers annual maintenance contracts with Los Angeles County for Street Maintenance, Sewer Maintenance, Signal Maintenance, Striping and Signing Maintenance, and Flood Control Maintenance. The Engineering Division administers contracts for Traffic Engineering services which evaluates the needs for stop signs, speed humps and other traffic control devices.

City of Agoura Hills
PUBLIC WORKS ADMINISTRATION
 Department 4505

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	425,209	473,203	455,925	472,923	236,128
5103.00 Overtime	2,829	198	5,000	0	0
5101.01 Car allowance	1,700	2,400	2,400	2,400	2,400
5104.02 Technology Allowance	0	0	0	605	2,580
5105.00 Vacation/Sick	3,331	3,376	7,872	7,872	7,872
5106.00 Deferred Compensation	11,700	12,943	12,740	12,740	12,740
5107.00 Retirement	74,103	84,739	80,976	76,073	41,952
5108.00 Group health insurance	56,773	69,784	70,310	78,929	43,664
5109.00 Group dental insurance	5,667	6,406	6,107	7,024	5,392
5110.00 Group life insurance	2,149	2,462	2,419	2,656	1,225
5111.00 Group disability insurance	4,823	5,533	5,332	5,854	2,699
5112.00 Medicare taxes	6,401	6,223	7,162	7,413	3,576
TOTAL	<u>594,685</u>	<u>667,267</u>	<u>656,243</u>	<u>674,489</u>	<u>360,228</u>

City of Agoura Hills
PUBLIC WORKS ADMINISTRATION
Department 4505

MATERIALS, SUPPLIES & SERVICES

5415.00 Travel/conferences/meetings	3,982	2,389	2,000	2,000	2,000
5416.00 Membership and dues	160	190	1,000	1,000	500
5420.00 Office supplies	1,371	610	1,000	1,000	700
5422.00 Books and subscriptions	337	657	500	500	500
5423.00 Printing	904	608	750	750	1,500
5424.00 Special supplies	1,091	1,110	2,700	2,700	1,000
5431.00 Mileage	954	194	1,000	1,000	700
5434.00 Maintenance of equipment	0	0	500	500	800
5440.00 Other Charges	0	32,515	0	0	0
TOTAL	<u>8,799</u>	<u>38,273</u>	<u>9,450</u>	<u>9,450</u>	<u>7,700</u>

CONTRACT SERVICES

5520.00 Contract services	83,142	48,625	70,500	44,000	51,000
5520.02 Plan check and inspection	18,200	37,692	30,000	30,000	21,000
5520.03 Special projects	20,306	3,407	10,000	10,000	0
TOTAL	<u>136,648</u>	<u>89,724</u>	<u>110,500</u>	<u>84,000</u>	<u>72,000</u>

PUBLIC WORKS ADMINISTRATION

TOTAL EXPENDITURES	<u><u>740,132</u></u>	<u><u>795,264</u></u>	<u><u>776,193</u></u>	<u><u>767,939</u></u>	<u><u>439,928</u></u>
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City of Agoura Hills
PUBLIC WORKS ADMINISTRATION
 Department 4505

2010-11
Adopted
Budget

TOTAL BUDGET

894,265

FUNDING:

General Fund	439,928
Prop C	246,695
Measure R Fund	126,090
Redevelopment Agency	64,885
Housing Set-Aside	16,667

PERSONNEL

City Engineer	1.0
Senior Civil Engineer	1.0
Assistant Engineer	1.0
Parks & Landscape Superintendent	1.0
Administrative Secretary I	1.0
Engineering Aide	1.0

EXPENDITURE COMMENTS

5520 - Traffic engineering contract. Willdan

City of Agoura Hills
STREET MAINTENANCE
 Department 4515

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Recommended Budget</u>	<u>2009-10 Projected Budget</u>	<u>2010-11 Projected Budget</u>
CONTRACT SERVICES					
5520.28 Special street projects	69,285	16,088	0	0	0
TOTAL	<u>69,285</u>	<u>16,088</u>	<u>0</u>	<u>0</u>	<u>0</u>
STREET MAINTENANCE					
TOTAL EXPENDITURES	<u><u>69,285</u></u>	<u><u>16,088</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

City of Agoura Hills
LANDSCAPE MAINTENANCE
 Department 4520

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
MATERIALS, SUPPLIES & SERVICES					
5424.00 Special supplies	503	23,341	31,200	31,200	22,000
5428.00 Utilities	145,919	6,555	15,390	15,390	7,000
5428.01 Water	0	0	0	0	65,000
5430.00 Maintenance buildings/grounds	44,611	1,845	0	0	0
TOTAL	<u>191,033</u>	<u>31,741</u>	<u>46,590</u>	<u>46,590</u>	<u>94,000</u>
CONTRACT SERVICES					
5520.00 Contract services	228,636	173,202	188,506	176,500	187,000
5520.23 Street tree maintenance	24,896	2,100	0	0	0
5520.31 Graffiti removal	5,346	6,914	7,500	7,500	7,500
5520.32 Equestrian trail maintenance	11,598	3,950	8,000	8,000	8,000
5520.35 Median island maintenance	29,553	132	0	0	0
TOTAL	<u>338,218</u>	<u>186,298</u>	<u>204,006</u>	<u>192,000</u>	<u>202,500</u>
CAPITAL OUTLAY					
5682.00 Other improvements	2,109	325	0	0	0
TOTAL	<u>2,109</u>	<u>325</u>	<u>0</u>	<u>0</u>	<u>0</u>
LANDSCAPE MAINTENANCE TOTAL EXPENDITURES	<u><u>531,360</u></u>	<u><u>218,364</u></u>	<u><u>250,596</u></u>	<u><u>238,590</u></u>	<u><u>296,500</u></u>

City of Agoura Hills
STORM DRAIN & FLOOD CONTROL
 Department 4525

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4525 Storm Drain					
CONTRACT SERVICES					
5520.40 Road cleanup after storms	43,143	477	0	0	0
5520.41 Storm drain maintenance	0	1,203	0	0	0
5520.43 NPDES compliance	217,722	440,937	236,200	180,000	0
5520.44 Storm Water Compliance	3,345	12	146,655	70,000	230,000
TOTAL	<u>264,210</u>	<u>442,629</u>	<u>382,855</u>	<u>250,000</u>	<u>230,000</u>
STORM DRAIN & FLOOD CONTROL					
TOTAL EXPENDITURES	<u><u>264,210</u></u>	<u><u>442,629</u></u>	<u><u>382,855</u></u>	<u><u>250,000</u></u>	<u><u>230,000</u></u>

City of Agoura Hills
STORM DRAIN & FLOOD CONTROL
Department 4525

	<u>2010-11 Adopted Budget</u>
TOTAL BUDGET	230,000
FUNDING:	
General Fund	230,000

EXPENDITURE COMMENTS

5520.43 - Mandated programs in regards to NPDES Regulations

5520.44 - Citywide sewer study phase II, septic to sewer study, trash TMDL monitoring, bacteria TMDL monitoring, BMP's

City of Agoura Hills
TRANSPORTATION
 Department 4530

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4530 Transportation					
CONTRACT SERVICES					
5520.81 Beach Bus	0	0	0	3,600	0
TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,600</u>	<u>0</u>
TRANSPORTATION					
TOTAL EXPENDITURES	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>3,600</u></u>	<u><u>0</u></u>

Public Works

Building & Safety

Building Official

Senior Building Inspector

Building Permit Technician

BUILDING AND SAFETY

The mission of the Building and Safety Division is to protect the health, life and safety of all those who live, work and visit the City of Agoura Hills. This is accomplished through our proactive efforts and enforcement of minimum standards and building codes which regulate the design, construction, quality, use, occupancy, location and maintenance of all building and structures within our jurisdiction.

City of Agoura Hills
BUILDING & SAFETY
 Department 4390

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	244,593	261,367	247,203	247,203	250,334
5104.01 Car allowance	2,000	2,400	2,400	2,400	2,400
5104.02 Technology Allowance	0	0	0	213	1,020
5105.00 Vacation/Sick	4,205	2,742	9,151	9,151	9,151
5106.00 Deferred Compensation	4,545	5,906	5,460	5,460	5,460
5107.00 Retirement	43,765	46,678	42,146	42,146	44,476
5108.00 Group health insurance	30,076	35,541	28,465	28,465	34,650
5109.00 Group dental insurance	2,621	3,257	2,772	2,772	2,064
5110.00 Group life insurance	1,236	1,403	1,335	1,335	1,352
5111.00 Group disability insurance	2,776	3,061	2,942	2,942	2,979
5112.00 Medicare taxes	3,685	3,902	3,796	3,796	3,843
TOTAL	<u>339,502</u>	<u>366,257</u>	<u>345,670</u>	<u>345,883</u>	<u>357,729</u>
MATERIALS, SUPPLIES & SERVICES					
5415.00 Travel/conferences/meetings	3,763	2,297	3,500	3,500	2,700
5416.00 Membership and dues	1,253	2,987	1,800	1,800	1,700
5420.00 Office supplies	692	665	900	900	800
5422.00 Books and subscriptions	4,192	667	1,500	1,500	1,300
5423.00 Printing	290	840	1,200	600	900
5425.00 Small equipment	6	41	600	600	400
5431.00 Mileage	216	72	400	400	200
TOTAL	<u>10,412</u>	<u>7,569</u>	<u>9,900</u>	<u>9,300</u>	<u>8,000</u>
CONTRACT SERVICES					
5520.00 Contract services	252,088	157,309	90,000	93,000	80,000
TOTAL	<u>252,088</u>	<u>157,309</u>	<u>90,000</u>	<u>93,000</u>	<u>80,000</u>
BUILDING & SAFETY					
TOTAL EXPENDITURES	<u><u>602,002</u></u>	<u><u>531,135</u></u>	<u><u>445,570</u></u>	<u><u>448,183</u></u>	<u><u>445,729</u></u>

BUILDING & SAFETY
Department 4390

	2010-11 Adopted Budget
TOTAL BUDGET	445,729
FUNDING:	
General Fund	445,729

PERSONNEL	
Building Official	1.0
Senior Building Inspector	1.0
Building Permit Technician	1.0

EXPENDITURE COMMENTS

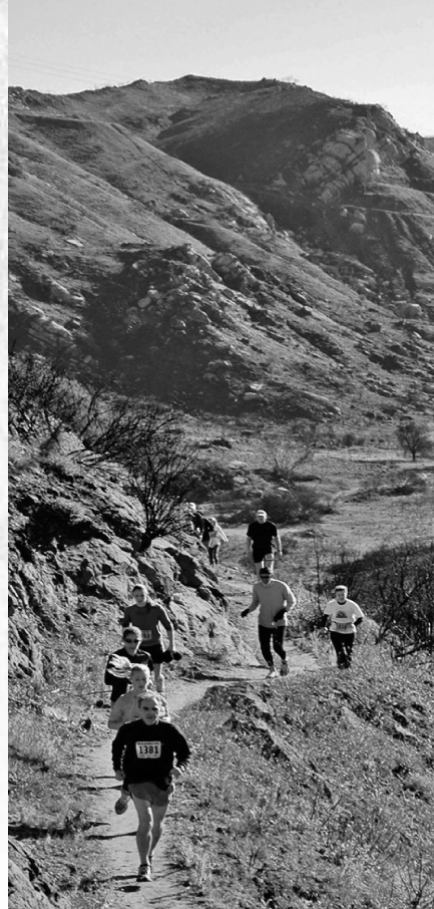
5520.10 - Plan Check and Inspection Contract

City of Agoura Hills
CAPITAL IMPROVEMENTS
Departments 4610, 4620, 4640

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Dept. 4610 - Other Improvements					
6001.00 City Beautification	137,198	20,000	0	0	20,000
6004.00 Tennis Courts	0	7,382	0	0	0
6008.00 Property Acquisition	0	1,762,552	0	630,000	0
TOTAL	<u>137,198</u>	<u>1,789,934</u>	<u>0</u>	<u>630,000</u>	<u>20,000</u>
Dept. 4640 - Street Improvements					
6305.00 Annual Overlay	698,475	7,945	0	0	50,000
TOTAL	<u>698,475</u>	<u>7,945</u>	<u>0</u>	<u>0</u>	<u>50,000</u>
GENERAL FUND CAPITAL IMPROVEMENTS					
TOTAL EXPENDITURES	<u><u>1,226,913</u></u>	<u><u>1,797,879</u></u>	<u><u>0</u></u>	<u><u>630,000</u></u>	<u><u>70,000</u></u>

**City of Agoura Hills
GENERAL FUND EXPENDITURES**

	2007-08 Actual Expenditures	2008-09 Actual Expenditures	2008-09 Amended Budget	2009-10 Recommended Budget	2010-11 Projected Budget
GENERAL FUND TOTAL EXPENDITURES	<u><u>11,845,539</u></u>	<u><u>12,564,540</u></u>	<u><u>10,909,104</u></u>	<u><u>11,526,257</u></u>	<u><u>10,413,751</u></u>



Other Funds

GAS TAX AND TRAFFIC CONGESTION RELIEF FUNDS

These two funds are used to account for funds allocated to the City by the State which may only be used for the following two purposes:

Gas Tax funds may only be used for street maintenance, construction, right of way, acquisition and/or reconstruction.

Traffic Congestion Relief funds (AB2928) may only be used for street road maintenance or reconstruction. Cities are required to maintain their existing commitment of general funds for streets or road works.

City of Agoura Hills
GAS TAX & TRAFFIC CONGESTION RELIEF
FUND 020/021

<u>GAS TAX FUND</u>	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4505 Public Works Admin.					
5520.00 Contract Services	0	16,373	51,500	31,000	65,500
TOTAL	<u>0</u>	<u>16,373</u>	<u>51,500</u>	<u>31,000</u>	<u>65,500</u>
Department: 4510 Traffic Safety					
5520.10 Traffic engineer	0	0	0	0	22,500
5520.11 Traffic marking and striping	0	0	0	0	20,000
5520.12 Traffic signing	0	0	0	0	25,000
5520.14 Accident repairs	0	0	0	0	2,500
TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>70,000</u>
Department: 4515 Street Maintenance					
5520.10 Traffic engineer	6,458	29,061	0	0	0
5520.20 Street repairs & maintenance	78,577	42,049	126,000	45,000	55,000
5520.21 Street sweeping	45,191	47,548	85,000	85,000	85,000
5520.22 Temporary sidewalk repairs	21,629	4,201	10,000	15,000	10,000
5520.28 Special street projects	0	0	10,000	1	5,000
TOTAL	<u>151,855</u>	<u>122,859</u>	<u>231,000</u>	<u>145,001</u>	<u>155,000</u>

GAS TAX & TRAFFIC CONGESTION RELIEF
FUND 020/021

Department: 4520 Landscape Maintenance

5520.23 Street tree maintenance	0	46,470	65,000	70,000	62,850
TOTAL	<u>0</u>	<u>46,470</u>	<u>65,000</u>	<u>70,000</u>	<u>62,850</u>

Department: 4610 Other Improvements

6001.00 City Beautification	0	48,092	91,000	72,000	30,000
TOTAL	<u>0</u>	<u>48,092</u>	<u>91,000</u>	<u>72,000</u>	<u>30,000</u>

Department: 4640 Street Improvements

6301.00 Annual Sidewalk repairs	67,944	65,583	93,400	82,000	40,600
6305.00 Annual Overlay	200,048	107,372	134,000	193,000	220,000
TOTAL	<u>267,992</u>	<u>172,955</u>	<u>227,400</u>	<u>275,000</u>	<u>260,600</u>

GAS TAX TOTAL EXPENDITURES	<u><u>419,847</u></u>	<u><u>406,749</u></u>	<u><u>665,900</u></u>	<u><u>593,001</u></u>	<u><u>643,950</u></u>
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TRAFFIC CONGESTION RELIEF

Department: 4640 Street Improvements

STREET IMPROVEMENTS

6305.00 Annual overlay	100,000	202,875	221,877	209,877	0
6305.01 Prop 1B	0	304,000	325,182	325,181	0
TOTAL	<u>100,000</u>	<u>506,875</u>	<u>547,059</u>	<u>535,058</u>	<u>0</u>

TRAFFIC CONGESTION RELIEF

TOTAL EXPENDITURES	<u><u>100,000</u></u>	<u><u>506,875</u></u>	<u><u>547,059</u></u>	<u><u>535,058</u></u>	<u><u>0</u></u>
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TRAFFIC SAFETY

This fund is used to account for traffic fines which may only be used for traffic safety purposes.

City of Agoura Hills
TRAFFIC SAFETY
FUND 040

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4220 School Crossing Guards					
CONTRACT SERVICES					
5510.00 Professional services	55,515	57,894	67,000	67,000	67,000
TOTAL	<u>55,515</u>	<u>57,894</u>	<u>67,000</u>	<u>67,000</u>	<u>67,000</u>
Department: 4510 Traffic Safety					
MATERIALS, SUPPLIES & SERVICE					
5428.00 Utilities	28,569	27,861	30,000	30,000	26,000
	<u>28,569</u>	<u>27,861</u>	<u>30,000</u>	<u>30,000</u>	<u>26,000</u>
CONTRACT SERVICES					
5510.01 Traffic counts/studies	17,473	0	20,000	1	18,000
5520.10 Traffic engineer	43,717	72,786	22,500	42,500	0
5520.11 Traffic marking and striping	15,750	1,746	20,000	20,000	0
5520.12 Traffic signing	17,046	9,294	25,000	25,000	0
5520.13 Signal Maintenance	69,840	79,345	40,000	40,000	40,000
5520.14 Accident repairs	0	6,054	2,500	2,500	0
TOTAL	<u>163,826</u>	<u>169,225</u>	<u>130,000</u>	<u>130,001</u>	<u>58,000</u>
Department: 4640 Street Improvements					
6302.00 Reyes Adobe Interchange	0	82	0	0	0
6307.00 Chesebro Bridge	165,000	133,351	0	0	0
TOTAL	<u>165,000</u>	<u>133,433</u>	<u>0</u>	<u>0</u>	<u>0</u>
TRAFFIC SAFETY					
TOTAL EXPENDITURES	<u><u>412,910</u></u>	<u><u>388,413</u></u>	<u><u>227,000</u></u>	<u><u>227,001</u></u>	<u><u>151,000</u></u>

PROPOSITION A

This fund is used to account for transit tax received under Proposition A. These funds are paid by the County of Los Angeles and may only be used to provide transportation services.

**City of Agoura Hills
PROPOSITION A
FUND 060**

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4120 City Manager					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	0	41,538	0	0	0
5107.00 Retirement	0	7,426	0	0	0
5108.00 Group Health insurance	0	5,835	0	0	0
5109.00 Group dental insurance	0	472	0	0	0
5110.00 Group Life insurance	0	224	0	0	0
5111.00 Group disability insurance	0	457	0	0	0
5112.00 Medicare	0	593	0	0	0
TOTAL	<u>0</u>	<u>56,545</u>	<u>0</u>	<u>0</u>	<u>0</u>
Department: 4420 Recreation					
CONTRACT SERVICES					
5102.00 Part-time Salaries	531	118	1,000	200	500
5520.62 Transit Safety Education/STTOP	0	31,707	44,000	33,684	44,000
5520.87 Bike Rodeo	4,661	0	0	0	0
5520.A0 Contract Services - Classes	2,000	4,000	4,000	4,000	0
5520.B0 Recreation transit - Excursions	19,918	25,256	25,000	22,363	22,000
5520.D0 Recreation transit - Seniors	15,176	18,615	17,000	16,276	20,000
5520.E0 Contract Services - Special Events	4,079	2,497	5,000	4,910	5,000
5520.F0 Contract Services - Sports	0	0	0	0	0
5520.G0 Contract Services - Teens	45,265	49,650	56,500	41,626	45,000
TOTAL	<u>91,630</u>	<u>131,843</u>	<u>152,500</u>	<u>123,059</u>	<u>136,500</u>

**City of Agoura Hills
PROPOSITION A
FUND 060**

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4440 Community Services Admin.					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	28,557	76,984	87,216	87,216	87,524
5107.00 Retirement	4,904	13,321	14,870	14,870	15,549
5108.00 Group Health Insurance	2,054	5,584	6,332	6,332	6,621
5109.00 Group Dental Insurance	188	517	592	592	721
5110.00 Group Life Insurance	99	419	471	471	324
5111.00 Group Disability Insurance	222	868	1,038	1,038	714
5112.00 Medicare Taxes	421	1,117	1,342	1,342	1,347
TOTAL	<u>36,445</u>	<u>98,810</u>	<u>111,861</u>	<u>111,861</u>	<u>112,800</u>
Department: 4520 Landscape Maintenance					
5428.01 Water	0	0	0	0	9,000
5520.36 Park & ride lot maintenance	14,330	23,619	20,000	19,729	11,000
5520.37 Bus Stop maintenance	7,663	8,266	9,300	5,730	9,300
TOTAL	<u>21,993</u>	<u>31,885</u>	<u>29,300</u>	<u>25,459</u>	<u>29,300</u>
Department: 4530 Transportation					
CONTRACT SERVICES					
5520.80 Dial A Ride	353,621	234,667	253,075	240,125	255,000
5520.81 Beach bus	40,929	53,477	40,000	43,414	40,000
5520.82 Summer shuttle express	28,985	12,850	0	0	0
5520.83 Incentive Grant	94,609	99,992	98,193	98,193	96,230
5520.84 Staff Assistant to MTA	0	1,297	1,500	1,297	1,500
TOTAL	<u>689,884</u>	<u>402,283</u>	<u>392,768</u>	<u>383,029</u>	<u>392,730</u>
Department: 4610 Other Improvements					
6002.00 Bus Shelters	9,540	12,086	0	0	0
TOTAL	<u>9,540</u>	<u>12,086</u>	<u>0</u>	<u>0</u>	<u>0</u>
PROPOSITION A TOTAL EXPENDITURES	<u>849,492</u>	<u>733,452</u>	<u>686,429</u>	<u>643,408</u>	<u>671,330</u>

PROPOSITION C

This fund is used to account for public transit tax received under Proposition C. These funds are paid by the County of Los Angeles and may only be used to provide transportation services.

City of Agoura Hills
PROPOSITION C
FUND 061

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4505 Public Works					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	0	0	40,065	23,068	178,539
5107.00 Retirement	0	0	6,831	4,036	31,719
5108.00 Group Health insurance	0	0	4,454	2,606	28,069
5109.00 Group dental insurance	0	0	473	272	3,311
5110.00 Group Life insurance	0	0	216	125	746
5111.00 Group disability insurance	0	0	477	275	1,645
5112.00 Medicare	0	0	590	340	2,666
TOTAL	<u>0</u>	<u>0</u>	<u>53,106</u>	<u>30,722</u>	<u>246,695</u>
Department: 4640 Street Improvements					
5683.00 Equipment	0	0	60,000	40,000	0
6305.00 Annual Overlay	0	0	0	0	1,220,000
6310.00 Signal Sync	99,641	51,841	60,000	5,231	50,000
6311.00 Bus Pad Installation	0	0	150,000	140,000	0
6315.00 Kanan/Canwood Median Mod	0	0	0	0	50,000
TOTAL	<u>99,641</u>	<u>51,841</u>	<u>270,000</u>	<u>185,231</u>	<u>1,320,000</u>
PROPOSITION C TOTAL EXPENDITURES	<u><u>156,183</u></u>	<u><u>51,841</u></u>	<u><u>323,106</u></u>	<u><u>215,953</u></u>	<u><u>1,566,695</u></u>

MEASURE R

This fund is used to account for public transit tax received under Measure R. These funds are paid by the County of Los Angeles.

City of Agoura Hills
MEASURE R FUND
FUND 063

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4120 City Manager					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	0	0	0	0	41,369
5107.00 Retirement	0	0	0	0	7,350
5108.00 Group Health insurance	0	0	0	0	4,890
5109.00 Group dental insurance	0	0	0	0	502
5110.00 Group Life insurance	0	0	0	0	223
5111.00 Group disability insurance	0	0	0	0	492
5112.00 Medicare	0	0	0	0	644
TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>55,470</u>
Department: 4150 Finance					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	0	0	0	0	13,280
5107.00 Retirement	0	0	0	0	2,359
5108.00 Group Health insurance	0	0	0	0	1,874
5109.00 Group dental insurance	0	0	0	0	232
5110.00 Group Life insurance	0	0	0	0	72
5111.00 Group disability insurance	0	0	0	0	158
5112.00 Medicare	0	0	0	0	200
TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>18,175</u>

City of Agoura Hills
MEASURE R FUND
FUND 063

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4505 Public Works					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	0	0	0	0	92,667
5107.00 Retirement	0	0	0	0	16,463
5108.00 Group Health insurance	0	0	0	0	12,843
5109.00 Group dental insurance	0	0	0	0	1,348
5110.00 Group Life insurance	0	0	0	0	433
5111.00 Group disability insurance	0	0	0	0	955
5112.00 Medicare	0	0	0	0	1,381
TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>126,090</u>
Department: 4640 Street Improvements					
STREET IMPROVEMENTS					
6305.00 Annual overlay	0	0	140,160	140,160	195,600
6307.00 Chesebro Bridge	0	0	0	0	551,800
6309.00 Kanan/Agoura Road Roundabout	0	0	0	0	110,100
6312.00 Agoura Road Widening	0	0	0	0	350,000
TOTAL	<u>0</u>	<u>0</u>	<u>140,160</u>	<u>140,160</u>	<u>1,207,500</u>
MEASURE R TOTAL EXPENDITURES	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>140,160</u></u>	<u><u>140,160</u></u>	<u><u>1,407,235</u></u>

South Coast Air Quality Management Fund

This fund is used to account for funds received from the South Coast Air Quality Management District which may only be used for air quality improvement.

City of Agoura Hills
SOUTH COAST AIR QUALITY CONTROL
FUND 070

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
CAPITAL OUTLAY					
5684.00 Vehicles	28,481	31,745	28,000	25,000	0
TOTAL	<u>28,481</u>	<u>31,745</u>	<u>28,000</u>	<u>25,000</u>	<u>0</u>
CONTRACT SERVICES					
5800.00 Administrative Service Charge	1,200	1,200	1,200	1,200	1,200
TOTAL	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>
Department: 4640 Street Improvements					
STREET IMPROVEMENTS					
6310.00 Signal Sync	0	0	0	0	23,000
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>23,000</u>
SCAQ TOTAL EXPENDITURES	<u><u>29,681</u></u>	<u><u>32,945</u></u>	<u><u>29,200</u></u>	<u><u>26,200</u></u>	<u><u>24,200</u></u>

Traffic Improvement

This fund is used to account for funds received for traffic improvement and arterial street system fees paid by developers which may only be used for constructing traffic impacted arterial streets.

**City of Agoura Hills
TRAFFIC IMPROVEMENT
FUND 110**

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department:4640 STREET IMPROVEMENTS					
5440.00 Other Charges	0	0	0	500,000	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>500,000</u>	<u>0</u>
CONTRACT SERVICES					
5510.00 Professional Services	0	4,035	34,000	34,000	34,000
TOTAL	<u>0</u>	<u>4,035</u>	<u>34,000</u>	<u>34,000</u>	<u>34,000</u>
STREET IMPROVEMENTS					
6302.00 Reyes Adobe Interchange	11,300	242,246	0	0	0
6307.00 Chesebro Bridge	53,859	68,842	750,000	325,000	5,000
6308.00 Kanan/101 Interchange	759,601	283,084	0	215,000	120,000
6309.00 Kanan/Agoura Road Roundabout	104,444	103,132	50,000	10,000	0
TOTAL	<u>929,204</u>	<u>697,304</u>	<u>800,000</u>	<u>550,000</u>	<u>125,000</u>
TRAFFIC IMPROVEMENT TOTAL EXPENDITURES	<u><u>929,204</u></u>	<u><u>701,339</u></u>	<u><u>834,000</u></u>	<u><u>1,084,000</u></u>	<u><u>159,000</u></u>

Supplemental Law Enforcement

This fund is used to account for Brulte funds received for from the state for the use of Public Safety (COPS) programs.

City of Agoura Hills
SUPPLEMENTAL LAW ENFORCEMENT
FUND 240

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4210 LA Co Sheriff					
CONTRACT SERVICES					
5425.00 Small equipment	0	2,075	4,856	4,856	4,856
5520.51 Traffic enforcement	28,181	52,882	47,697	47,697	46,761
5520.54 Juvenile Intervention Program	44,754	46,309	47,698	47,698	48,383
TOTAL	<u>99,814</u>	<u>101,266</u>	<u>100,251</u>	<u>100,251</u>	<u>100,000</u>
 SUPPLEMENTAL LAW ENFORCMENT					
TOTAL EXPENDITURES	<u><u>99,814</u></u>	<u><u>101,266</u></u>	<u><u>100,251</u></u>	<u><u>100,251</u></u>	<u><u>100,000</u></u>

Miscellaneous Grants

This fund is used to account for various state grant funds received for street improvements and park development.

City of Agoura Hills
MISCELLANEOUS GRANTS
FUND 260

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4120 City Manager					
CONTRACT SERVICES					
5510.40 Oil Grant	9,780	6,219	6,000	6,000	0
5510.41 Beverage Grant	4,737	6,169	9,100	9,034	0
TOTAL	<u>14,517</u>	<u>12,388</u>	<u>15,100</u>	<u>15,034</u>	<u>0</u>
Department: 4190 Non Departmental					
CONTRACT SERVICES					
5510.10 Media	0	0	62,000	62,000	72,000
TOTAL	<u>0</u>	<u>0</u>	<u>62,000</u>	<u>62,000</u>	<u>72,000</u>
Department: 4210 Los Angeles Cty Sheriff					
CONTRACT SERVICES					
5520.52 Special Events-Seat Belt Grant	6,471	49,850	0	37,000	0
5520.56 Community Service Officer	0	0	19,540	19,540	0
TOTAL	<u>6,471</u>	<u>49,850</u>	<u>19,540</u>	<u>56,540</u>	<u>0</u>

City of Agoura Hills
MISCELLANEOUS GRANTS
FUND 260

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4450 Parks Maintenance					
CAPITAL OUTLAY					
5682.00 Other improvements	0	72,265	140,000	140,000	0
TOTAL	0	72,265	140,000	140,000	0
Department: 4525 Storm Drain & Flood Control					
OTHER IMPROVEMENT PROJECTS					
6314.00 Chumash Park water Quality Design	0	0	0	0	150,000
TOTAL	0	0	0	0	150,000
Department: 4640 Street Improvements					
STREET IMPROVEMENTS					
6301.00 Annual sidewalk repairs	30,000	41,013	10,000	22,000	0
6302.00 Reyes Adobe Interchange	195	0	0	0	0
6305.00 Annual Overlay		23,793	0	0	0
6310.00 Signal Sync	541,838	139,865	0	0	125,000
TOTAL	572,033	204,671	10,000	22,000	125,000
MISCELLANEOUS GRANTS					
TOTAL EXPENDITURES	594,971	339,174	184,640	295,574	347,000

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Solid Waste Management

This fund is used to account for the funds relating to collection, transportaion and recycling of refuse materials for City residents and businesses.

City of Agoura Hills
SOLID WASTE MANAGEMENT
FUND 520

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Dpartment: 4395 Solid Waste Mgmt					
CONTRACT SERVICES					
5520.00 Contract Services	51,283	46,220	55,000	56,670	65,000
5800.00 Administrative Service Charges	26,947	26,947	26,947	26,947	47,000
TOTAL	<u>78,230</u>	<u>73,167</u>	<u>81,947</u>	<u>83,617</u>	<u>112,000</u>
SOLID WASTE MANAGEMENT					
TOTAL EXPENDITURES	<u>90,770</u>	<u>73,167</u>	<u>81,947</u>	<u>83,617</u>	<u>112,000</u>

Financing Authority Debt Service

This fund is used to account for the accumulation of resources for payment of interest and principal on long-term liabilities.

City of Agoura Hills
FINANCING AUTHORITY DEBT SERVICE
FUND 300

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4180 PUBLIC FACILITIES					
CONTRACT SERVICES					
5520.00 Contract Services	3,500	4,650	4,000	4,000	4,000
TOTAL	<u>3,500</u>	<u>4,650</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
DEBT SERVICES					
5701.00 Debt Service - principal	230,000	165,000	175,000	175,000	180,000
5702.00 Debt Service - interest paid	439,678	501,431	494,831	494,831	487,831
5704.00 Cost of issuance	0	135	0	0	0
5705.00 Miscellaneous Costs	0	0	0	3,000	0
TOTAL	<u>669,678</u>	<u>666,566</u>	<u>669,831</u>	<u>672,831</u>	<u>667,831</u>
DEBT SERVICE TOTAL EXPENDITURES	<u><u>673,178</u></u>	<u><u>671,216</u></u>	<u><u>673,831</u></u>	<u><u>676,831</u></u>	<u><u>671,831</u></u>

RECREATION CENTER CAPITAL PROJECT

This fund is used to account for the funds to be used for the development or maintenance of the city's recreation center.

City of Agoura Hills
RECREATION CENTER CAPITAL PROJECTS FUND
FUND 015

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department 4190					
CONTRACT SERVICES					
5520.00 Contract Services	<u>27,753</u>	<u>17,206</u>	<u>25,000</u>	<u>10,000</u>	<u>0</u>
TOTAL	<u>27,753</u>	<u>17,206</u>	<u>25,000</u>	<u>10,000</u>	<u>0</u>
RECREATION CTR CAPITAL PROJECTS					
TOTAL EXPENDITURES	<u><u>27,753</u></u>	<u><u>17,206</u></u>	<u><u>25,000</u></u>	<u><u>10,000</u></u>	<u><u>0</u></u>

STORM WATER CAPITAL PROJECT

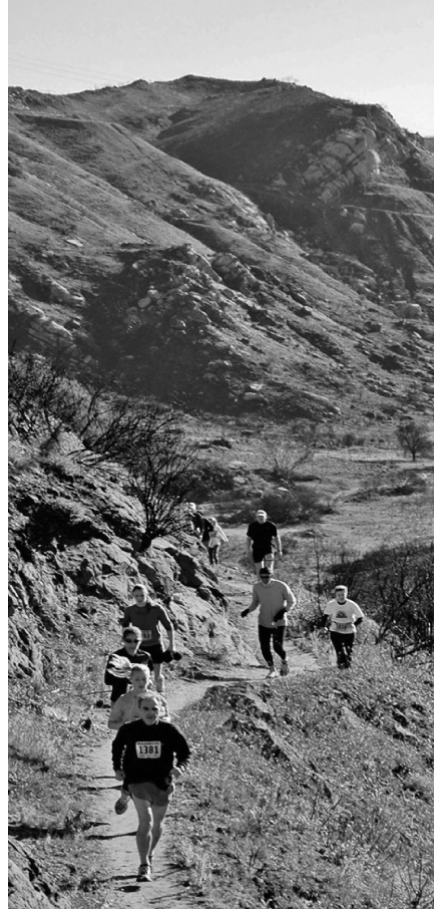
City of Agoura Hills
STORM WATER CAPITAL PROJECTS FUND
FUND 016

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4520 Landscape Maintenance					
CONTRACT SERVICES					
5520.42 Transfer of storm drains			10,000	0	10,000
5520.44 Storm Water Compliance	0	0	0	0	70,000
TOTAL	<u>0</u>	<u>0</u>	<u>10,000</u>	<u>0</u>	<u>80,000</u>
Department: 4525 Storm Drain & Flood Control					
CONTRACT SERVICES					
5520.40 Road cleanup after storms			10,000	0	10,000
5520.41 Storm drain maintenance	0	0	20,000	4,000	3,800
TOTAL	<u>0</u>	<u>0</u>	<u>30,000</u>	<u>4,000</u>	<u>13,800</u>
STORM DRAIN CAPITAL PROJECTS					
TOTAL EXPENDITURES	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>40,000</u></u>	<u><u>4,000</u></u>	<u><u>93,800</u></u>

REYES ADOBE BRIDGE CAPITAL PROJECT

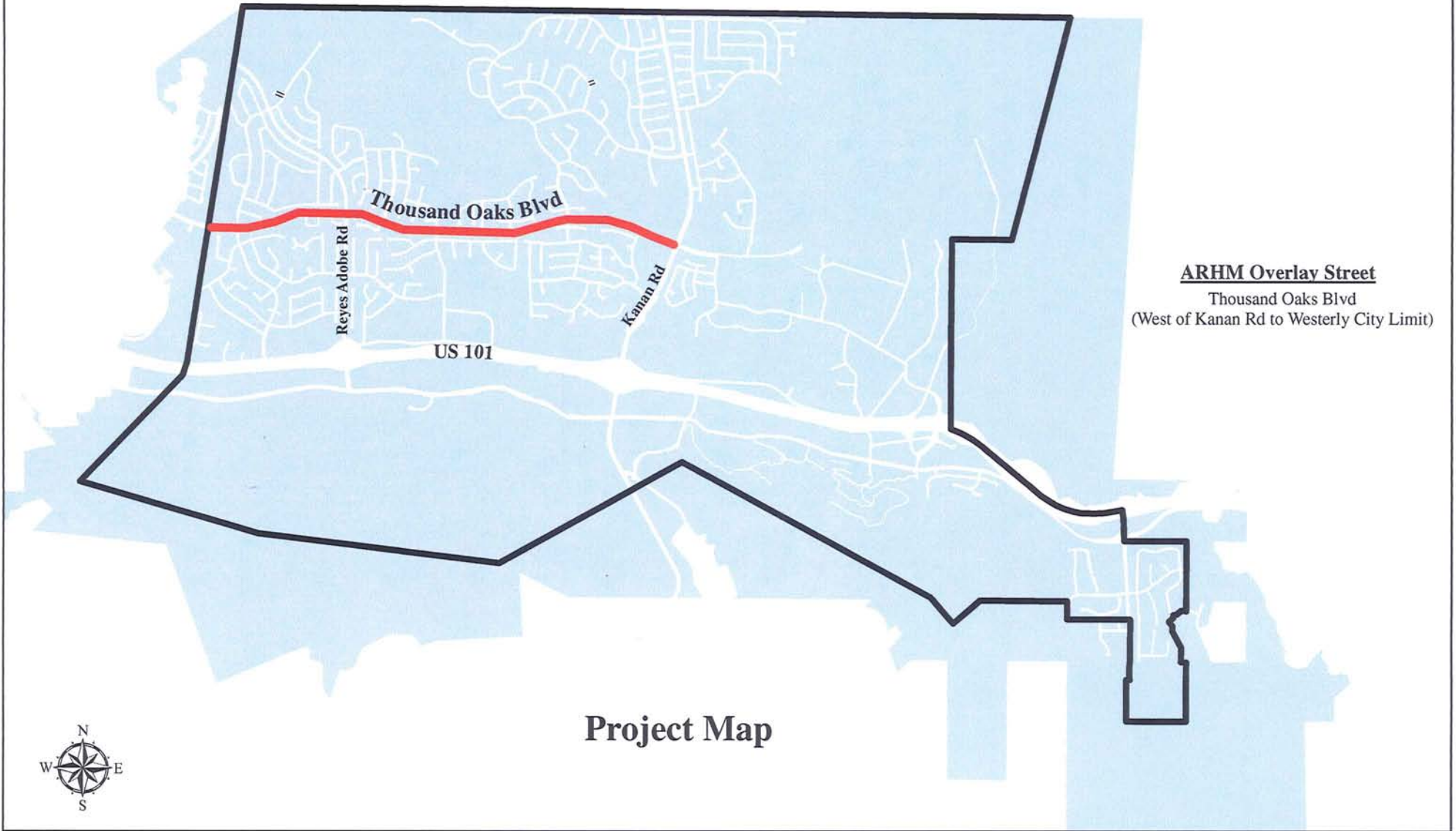
City of Agoura Hills
REYES ADOBE CAPITAL PROJECTS FUND
FUND 017

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4640 Street Improvements					
MATERIALS, SUPPLIES & SERVICES					
5421.00 Postage	0	0	100	100	0
5423.00 Printing	0	0	12,000	12,000	0
5424.00 Special Supplies	0	0	10,000	10,000	0
TOTAL	<u>0</u>	<u>0</u>	<u>22,100</u>	<u>22,100</u>	<u>0</u>
STREET IMPROVEMENTS					
6302.00 Ryes Adobe Interchange	0	0	6,437,255	6,437,255	0
6302.01 Ryes Adobe Pre Construction	0	0	6,500	6,500	0
6302.02 Reyes Adobe Const Mgmt	0	0	1,000,000	1,000,000	0
6302.03 Reyes Adobe Intchg Const Engin	0	0	700,000	700,000	0
6302.04 Reyes Adobe Utility Relocation	0	0	100,000	235,000	0
6302.05 Reyes Adobe Permits	0	0	500	500	0
TOTAL	<u>0</u>	<u>0</u>	<u>8,244,255</u>	<u>8,379,255</u>	<u>0</u>
REYES ADOBE INTERCHANGE PROJECT					
TOTAL EXPENDITURES	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>8,266,355</u></u>	<u><u>8,401,355</u></u>	<u><u>0</u></u>



**Capital
Improvement Plan**

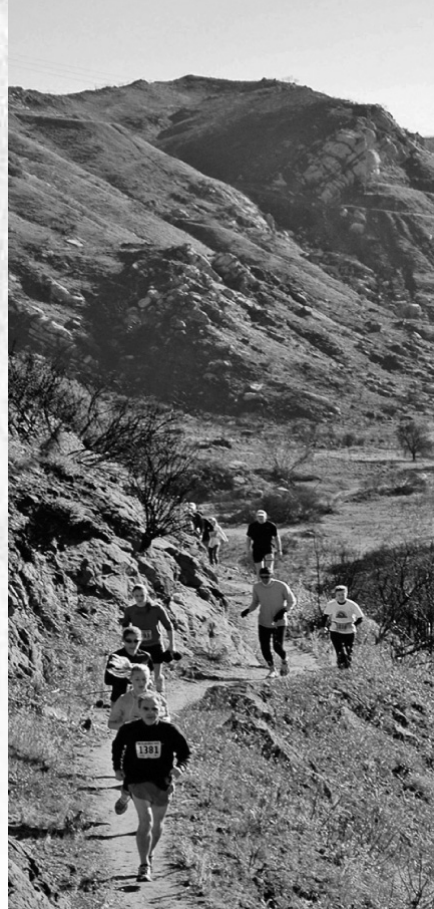
2010-11 City of Agoura Hills Resurfacing Project



Project Map

**City of Agoura Hills
Capital Improvement Plan 2010-2015**

Item	Type	Category/Project Name	Funding Source	Funding Amount	Fiscal Year 2010/2011	Fiscal Year 2011/2012	Fiscal Year 2012/2013	Fiscal Year 2013/2014	Fiscal Year 2014/2015
1	RD	Citywide Street Resurfacing	Gen. Fund	\$ 1,270,000	\$ 50,000	\$ 600,000	\$ 350,000	\$ 270,000	
			Gas Tax	\$ 360,000	220,000		100,000	40,000	
			Measure R	\$ 1,039,400	195,600	201,500	207,500	213,800	221,000
			Prop C	\$ 1,220,000	1,220,000				
			Traffic Congestion	\$ 880,000		220,000	220,000	220,000	220,000
			RAC Grant	\$ 80,000		20,000	20,000	20,000	20,000
		Total	4,849,400	1,685,600	1,041,500	897,500	763,800	461,000	
2	TR/RD	Kanan/Canwood Median	Prop C	50,000	50,000				
			Total	50,000	50,000	-	-	-	-
3	CF	Catch Basin Inserts (TMDL)	General Fund	600,000		150,000	150,000	150,000	150,000
			Total	600,000	-	150,000	150,000	150,000	150,000
4	RD	Sidewalk Repair Program	Gas Tax	240,000	40,000	50,000	50,000	50,000	50,000
			TDA	44,000		11,000	11,000	11,000	11,000
			Total	284,000	40,000	61,000	61,000	61,000	61,000
5	CF	Recreation Center							
		Total	-	-	-	-	-	-	
6	TR	Bus Pads	Prop C	300,000	60,000	60,000	60,000	60,000	60,000
			Total	300,000	60,000	60,000	60,000	60,000	60,000
7	TR/RD	Palo Comado Interchange (PR/Envro Doc. & PSE)	Measure R	1,000,000	551,800	448,200			
			Traff Impr. Fund	5,000	5,000				
			Total	1,005,000	556,800	448,200	-	-	-
8	PI	Trail YB Property	Grant	100,000		100,000			
			Total	100,000	-	100,000	-	-	-
9	TR/RD	Agoura Road Widening Design Construction	Measure R	500,000	350,000	150,000			
			Measure R	4,000,000			4,000,000		
			Total	4,500,000	350,000	150,000	4,000,000	-	-
10	TR/RD	Roundabout - Design/Construction	Measure R	5,110,100	110,100		5,000,000		
			Total	5,110,100	110,100	-	5,000,000	-	-
11	CF	County Yard - Ozone plant Design Construction	Grant	300,000		300,000			
			Grant	3,000,000				3,000,000	
			Total	3,300,000	-	300,000	-	3,000,000	-
12	CF	Chumash Park Water Quality Design Construction		-					
			Grant	150,000	150,000				
			Grant	1,500,000			1,500,000		
			Total	1,650,000	150,000	-	1,500,000	-	-
13	TR/RD	Kanan Overpass Construction	TIF	120,000	120,000				
			Total	120,000	120,000	-	-	-	-
14	TR/RD	Traffic Signal/Ped LED Changeouts	Energy Grant	125,000	125,000				
			Total	125,000	125,000	-	-	-	-
Total Expenditures				\$21,993,500	\$3,247,500	\$2,310,700	\$11,668,500	\$4,034,800	\$732,000



Agoura Hills RDA

Redevelopment Agency Debt Service

This fund is used to account for the accumulation of resources for payment of interest and principal on long-term liabilities. It is also used to account for the tax increment received by the Redevelopment Agency and the pass through of increment to various agencies and the housing fund.

City of Agoura Hills
RDA DEBT SERVICE
FUND 390

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4600 Debt Service					
CONTRACT SERVICES					
5520.00 Contract Services	0	1,000	4,000	8,000	4,000
5520.90 Pass Thru to Other Agencies	2,906,810	3,151,856	3,000,000	3,200,000	3,200,000
5520.91 Las Virgenes USD pass thru	353,882	419,860	419,448	436,188	436,188
5520.92 Community College	65,023	70,049	66,971	71,683	71,683
5520.94 County Admin Fees	86,060	92,246	90,000	100,000	100,000
TOTAL	<u>3,411,775</u>	<u>3,735,011</u>	<u>3,580,419</u>	<u>3,815,871</u>	<u>3,811,871</u>
DEBT SERVICES					
5701.00 Debt Service - principal	0	0	179,000	190,000	205,000
5702.00 Debt Service - interest paid	0	744,545	901,527	901,527	893,258
	180,390	0	0	0	0
	873,994	0	0	0	0
TOTAL	<u>1,054,384</u>	<u>744,545</u>	<u>1,080,527</u>	<u>1,091,527</u>	<u>1,098,258</u>
DEBT SERVICE TOTAL EXPENDITURES	<u><u>4,466,159</u></u>	<u><u>4,479,556</u></u>	<u><u>4,660,946</u></u>	<u><u>4,907,398</u></u>	<u><u>4,910,129</u></u>

Redevelopment Agency Capital Project

This fund is used to account for the capital projects proposed within the Agoura Hills Redevelopment Agency.

**City of Agoura Hills
RDA CAPITAL PROJECTS
FUND 400**

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4120 City Manager					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	161,519	174,711	80,691	80,691	115,280
5107.00 Retirement	26,759	31,216	13,758	13,758	20,481
5108.00 Group Health insurance	12,045	14,574	6,749	6,749	9,856
5109.00 Group dental insurance	1,064	1,182	473	473	896
5110.00 Group Life insurance	657	763	435	435	623
5111.00 Group disability insurance	1,564	1,793	960	960	1,372
5112.00 Medicare	2,290	2,505	1,311	1,311	1,870
TOTAL	<u>205,898</u>	<u>226,744</u>	<u>104,377</u>	<u>104,377</u>	<u>150,378</u>
CONTRACT SERVICES					
5510.00 Professional Services	0	50,000	37,000	37,000	75,000
TOTAL	<u>205,898</u>	<u>276,744</u>	<u>141,377</u>	<u>141,377</u>	<u>225,378</u>

**City of Agoura Hills
RDA CAPITAL PROJECTS
FUND 400**

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4125 City Clerk					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	8,739	9,561	10,123	10,123	10,379
5107.00 Retirement	1,492	1,659	1,726	1,726	1,844
5108.00 Group Health insurance	422	441	520	520	489
5109.00 Group dental insurance	37	41	47	47	54
5110.00 Group Life insurance	40	50	55	55	56
5111.00 Group disability insurance	90	105	120	120	124
5112.00 Medicare	127	140	170	170	174
TOTAL	<u>10,947</u>	<u>11,997</u>	<u>12,761</u>	<u>12,761</u>	<u>13,120</u>
Department: 4150 Finance					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	10,043	18,553	19,557	19,557	26,090
5107.00 Retirement	1,724	3,228	3,335	3,335	4,635
5108.00 Group Health insurance	329	1,205	2,026	2,026	2,411
5109.00 Group dental insurance	59	143	215	215	361
5110.00 Group Life insurance	46	97	106	106	141
5111.00 Group disability insurance	104	209	233	233	310
5112.00 Medicare	146	272	302	302	388
TOTAL	<u>12,451</u>	<u>23,707</u>	<u>25,774</u>	<u>25,774</u>	<u>34,336</u>
CONTRACT SERVICES					
5520.00 Contract Services	0	0	10,600	10,600	12,600
TOTAL	<u>12,451</u>	<u>23,707</u>	<u>36,374</u>	<u>36,374</u>	<u>46,936</u>

City of Agoura Hills
RDA CAPITAL PROJECTS
FUND 400

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4305 PLANNING & ADMIN.					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	71,429	72,941	65,943	65,943	85,414
5107.00 Retirement	12,016	12,491	11,243	11,243	15,174
5108.00 Group Health insurance	6,363	7,280	6,749	6,749	9,817
5109.00 Group dental insurance	744	777	716	716	1,263
5110.00 Group Life insurance	333	370	356	356	461
5111.00 Group disability insurance	747	797	785	785	1,016
5112.00 Medicare	1,013	1,057	1,070	1,070	1,367
TOTAL	<u>92,645</u>	<u>95,713</u>	<u>86,862</u>	<u>86,862</u>	<u>114,512</u>
CONTRACT SERVICES					
5520.00 Contract services	8,791	5,700	49,300	49,300	0
TOTAL	<u>101,436</u>	<u>101,413</u>	<u>136,162</u>	<u>136,162</u>	<u>114,512</u>
Department: 4505 PUB WORKS ADMIN.					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	31,462	43,782	42,493	42,463	46,770
5107.00 Retirement	5,475	7,599	7,435	7,435	8,309
5108.00 Group Health insurance	1,765	4,525	4,724	4,724	7,453
5109.00 Group dental insurance	216	303	501	501	836
5110.00 Group Life insurance	148	225	229	229	253
5111.00 Group disability insurance	333	494	506	506	557
5112.00 Medicare	453	639	626	626	707
TOTAL	<u>39,852</u>	<u>57,567</u>	<u>56,514</u>	<u>56,484</u>	<u>64,885</u>

City of Agoura Hills
RDA CAPITAL PROJECTS
FUND 400

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4600 REDEVELOPMENT AGENCY					
5415.00 Travel/conference/meetings	279	2,111	2,000	2,000	2,000
5416.00 Membership and dues	2,200	2,552	2,400	2,400	2,400
5520.00 Contract services	22,176	66,114	206,800	0	0
5800.00 Administrative Service Charges	0	0	0	1,005,275	251,094
TOTAL	<u>24,655</u>	<u>70,777</u>	<u>211,200</u>	<u>1,009,675</u>	<u>255,494</u>
Department: 4610 OTHER IMPROVEMENTS					
6008.00 Property Acquisition	0	0	4,105,000	0	0
TOTAL	<u>0</u>	<u>0</u>	<u>4,105,000</u>	<u>0</u>	<u>0</u>
Department: 4640 STREET IMPROVEMENTS					
6302.00 Reyes Adobe Interchange	289,449	6,109	7,000	0	0
TOTAL	<u>289,449</u>	<u>6,109</u>	<u>7,000</u>	<u>0</u>	<u>0</u>
CAPITAL PROJECTS					
TOTAL EXPENDITURES	<u><u>684,688</u></u>	<u><u>548,314</u></u>	<u><u>4,706,388</u></u>	<u><u>1,392,833</u></u>	<u><u>720,325</u></u>

Redevelopment Agency Housing Set-Aside

This fund is used to account for the tax increment revenue and related interest income required to be used for low and moderate income housing and related expenditure.

**City of Agoura Hills
HOUSING SET ASIDE
FUND 410**

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4120 CITY MANAGER					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	42,532	57,978	128,187	128,187	139,235
5107.00 Retirement	6,924	10,360	22,430	22,430	24,737
5108.00 Group health insurance	2,767	4,243	10,798	10,798	12,213
5109.00 Group dental insurance	184	233	672	672	893
5110.00 Group life insurance	167	245	692	692	752
5111.00 Group disability insurance	399	567	1,525	1,525	1,657
5112.00 Medicare taxes	611	781	2,081	2,081	2,235
TOTAL	<u>53,584</u>	<u>74,407</u>	<u>166,385</u>	<u>166,385</u>	<u>181,722</u>
Department: 4140 CITY ATTORNEY					
CONTRACT SERVICES					
5520.00 Contract Services	0	0	0	0	1,000
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,000</u>
Department: 4150 FINANCE					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	0	0	13,038	13,038	46,128
5107.00 Retirement	0	0	2,281	2,281	8,195
5108.00 Group health insurance	0	0	1,350	1,350	5,556
5109.00 Group dental insurance	0	0	143	143	734
5110.00 Group life insurance	0	0	70	70	249
5111.00 Group disability insurance	0	0	155	155	549
5112.00 Medicare taxes	0	0	201	201	690
5440.00 Other Charges	0	15	0	0	0
TOTAL	<u>0</u>	<u>15</u>	<u>17,238</u>	<u>17,238</u>	<u>62,101</u>

City of Agoura Hills
HOUSING SET ASIDE
FUND 410

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4305 PLANNING & ADMIN.					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	85,979	88,101	136,172	136,172	189,218
5107.00 Retirement	14,603	15,164	23,217	23,217	33,615
5108.00 Group health insurance	8,694	9,579	16,198	16,198	23,622
5109.00 Group dental insurance	1,018	1,048	1,718	1,718	3,067
5110.00 Group life insurance	406	452	735	735	1,022
5111.00 Group disability insurance	911	975	1,620	1,620	2,252
5112.00 Medicare taxes	0	388	2,131	2,131	2,940
TOTAL	<u>111,611</u>	<u>115,707</u>	<u>181,791</u>	<u>181,791</u>	<u>255,736</u>
CONTRACT SERVICES					
5510.00 Professional services	85,925	158,286	139,700	250,000	139,700
5520.00 Contract Services	0	0	15,000	15,000	0
5520.70 Housing Prog-MDG Associates Consult	20,124	16,151	40,000	40,000	25,000
5520.71 Housing Prog-Loan Amount	25,000	38,843	125,000	125,000	100,000
5520.72 Housing Prog-Loan Processing	837	1,128	2,000	2,000	2,000
5520.75 Housing Prog-1st Time Buyer	0	0	130,000	130,000	0
TOTAL	<u>131,886</u>	<u>214,408</u>	<u>451,700</u>	<u>562,000</u>	<u>266,700</u>
TOTAL	<u>243,497</u>	<u>330,115</u>	<u>633,491</u>	<u>743,791</u>	<u>522,436</u>

City of Agoura Hills
HOUSING SET ASIDE
FUND 410

	<u>2007-08 Actual Expenditures</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Amended Budget</u>	<u>2009-10 Recommended Budget</u>	<u>2010-11 Projected Budget</u>
Department: 4505 PUBLIC WORKS ADMIN.					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	0	0	12,141	12,141	12,450
5107.00 Retirement	0	0	2,124	2,124	2,212
5108.00 Group health insurance	0	0	1,284	1,284	1,457
5109.00 Group dental insurance	0	0	143	143	150
5110.00 Group life insurance	0	0	66	66	67
5111.00 Group disability insurance	0	0	144	144	148
5112.00 Medicare taxes	1,225	0	179	179	183
TOTAL	<u>1,225</u>	<u>0</u>	<u>16,081</u>	<u>16,081</u>	<u>16,667</u>
Department: 4610 OTHER IMPROVEMENTS					
OTHER IMPROVEMENTS					
6008.00 Property Acquisition	0	250,000	250,000	250,000	250,000
TOTAL	<u>0</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
HOUSING SET ASIDE					
TOTAL EXPENDITURES	<u><u>298,306</u></u>	<u><u>654,522</u></u>	<u><u>1,065,957</u></u>	<u><u>1,193,495</u></u>	<u><u>1,033,926</u></u>

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**AGOURA HILLS REDEVELOPMENT AGENCY
AGOURA HILLS, CALIFORNIA**

RESOLUTION NO. 10-52

**A RESOLUTION OF THE AGOURA HILLS REDEVELOPMENT AGENCY ADOPTING THE
ANNUAL BUDGET FOR FISCAL YEAR 2010-11**

WHEREAS, the Agoura Hills Redevelopment Agency has reviewed the Executive Director's preliminary budget for Fiscal Year 2009-10, and

WHEREAS, a budget workshop was held to review the Fiscal Year 2010-11 proposed budget and on proposed amendments to the Fiscal Year 2009-10 budget on Wednesday, June 9, 2010,

NOW, THEREFORE, BE IT RESOLVED, by the Executive Board of the Agoura Hills Redevelopment Agency, as follows:

1. That the Fiscal Year 2010-11 budget and the proposed amendments to the Fiscal Year 2009-10 budget be approved.
2. Any unused appropriations from the Fiscal Year 2008-09 Adopted Budget at the end of Fiscal Year 2009-10 may be re-appropriated by the Executive Director for continued use in Fiscal Year 2010-11.

PASSED, APPROVED, AND ADOPTED, this 23rd day of June, 2010, by the following vote to wit:

AYES: (4) Schwarz, Kuperberg, Edelston, Koehler
NOES: (0)
ABSENT: (1) Weber
ABSTAIN: (0)

ATTEST:


Harry Schwarz, Agency Chair



Kimberly M. Rodrigues, Agency Secretary

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**City of Agoura Hills
Statement of Investment Policy
FY 2010-11**

I. INVESTMENT OBJECTIVES:

The purpose of this statement is to provide guidelines for the investment of the City's funds and is based upon State law and prudent money management. This policy is designed according to the specific needs of the City of Agoura Hills. The ultimate goal is to enhance the economic status of the City while ensuring the safety of funds. The authority governing investment of public funds is set forth in the Government Code, Sections 53601 et seq.

The City holds to the "prudent investor standard" in that all investments placed shall be made with a degree of judgment and care, not for speculation, but considering the safety of the monies and acting as a fiduciary of the public trust. The prudent investor standard as set forth in Section 53600.3 of the Government Code is as follows. "When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency." Related activities which comprise good cash management include cash projections, the expeditious collection of revenue, disbursement control and a cost effective banking relationship.

The City shall be guided by the following criteria when placing investments:

1. Safety: Safety is the primary duty and responsibility in order to protect, preserve and maintain the principal of the City's public funds, which are for the benefit of citizens of the community.
2. Liquidity: An adequate percentage of the portfolio should be maintained in short term securities which can be converted to cash if necessary to meet disbursement requirements. Since all cash requirements cannot be anticipated, investments in securities with active secondary or resale markets are placed. These securities should have a low sensitivity to market risk (price changes).
3. Yield: Yield becomes a consideration only after the basic requirements of safety and liquidity have been met.

It is intended that the scope of this policy cover the investment of surplus (i.e., monies not required for the immediate needs of the City) of all monies held under the direct authority of the City. The General Fund, Special Revenue Funds, Capital Projects Fund and Trust and Agency Fund are pooled in the Banking and Investment Fund.

II. GUIDELINES:

These guidelines are established to direct and control the investment process to meet established goals and objectives.

1. Investment Transaction: Pursuant to Government Code Section 53607, the City Council of the City of Agoura Hills delegates the authority to invest or reinvest funds of the City, or to sell or exchange securities so purchased, to the City Treasurer. Internal controls state that every transaction

must be reviewed, authorized and documented. Transaction documentation will be maintained for audit purposes. The investments placed shall conform to the City's "Statement of Investment Policy," meet the funds available and anticipated interest rate trends test.

2. Pooled Cash: The City's cash is consolidated into one bank account, and the surplus monies for all funds are invested on a pooled concept basis. Interest earnings shall be allocated according to fund cash balances on a quarterly and/or annual basis.
3. Cash Forecast: The cash flow for the City shall be analyzed daily so that adequate cash will be available to develop an investment strategy and to meet disbursement requirements.
4. Investments: The following is a list of the investments authorized by the City of Agoura Hills and shall be maintained within the statutory limits imposed by the Government Code.

A detailed description of the criteria for these investments is listed in Appendix A.

<u>Portfolio</u> <u>Authorized Investments/Deposits</u>	<u>Maximum</u> <u>Percentages</u>
Local Agency Investment Fund	\$40 million
** N/A	
U. S. Treasury Issues	Unlimited
Federal Agency Sec. (FFCB and FHLB only)	30%
Commercial Paper	25%
Negotiable Certificates of Deposit (CD)	30%
Medium Term Corporate Notes	30%

** Limit set by LAIF Governing Board not State Govern. Code

5. Wire Transfer: Any transfers to/from LAIF representing deposits or withdrawals effectuating an investment decision by the City Treasurer shall be completed by Finance Department staff and authorized by the City Manager. All other transfers shall be made by the City Treasurer or, provided that such transfer effectuates an investment decision made by the City Treasurer. The City's bank verifies each transaction with the Finance Department.
6. GASB 3: The Governmental Accounting Standard Board (GASB) issued GASB 3 requiring disclosure by investment classification in the footnotes of the City's Comprehensive Annual Financial Report (CAFR). The intent of the rating categories is to quantify risk associated with the City's ownership of various types of investments. The carrying amount (cost) and market value of all types of the City's investments shall be disclosed in total and for each type of investment. The disclosure shall be classified by these three categories of risk:
 1. Insured or collateralized with securities held by the City or by its agent in the City's name;

2. Collateralized with securities held by the pledging financial institution's trust department or agent in the City's name; and
 3. Uncollateralized. All classifiable investments not belonging in category 1 or 2.
7. The City Treasurer shall prepare a monthly Treasurer's Report meeting the requirements of Government Code Section 53646.
 8. All U.S. Treasury Issues, Federal Agency Securities, Commercial Paper, and Medium Term Corporate Notes purchased shall be delivered to our safekeeping account at the Bank of America, Security Services Division, an independent third party custodian. Purchase is made on a delivery versus payment basis. Book entry is considered delivery. The City shall retain physical custody of all CD's. There is no safekeeping document for LAIF investments as it is not evidenced by physical or book entry securities.

association (as defined by Section 5102 of the Financial Code), or from a brokerage firm designated as a primary government dealer by the Federal Reserve bank.

4. The City will only place that amount which is covered by FDIC Insurance or fully collateralized in a Negotiable Certificate of Deposit.
5. The City does not place investments with a maturity in excess of five years in accordance with Government Code, Section 53601.

III. LEGAL AND POLICY CONSTRAINTS

1. The City does not purchase or sell securities on margin.
2. The City does not use Reverse Repurchase Agreements for the investment of funds.
3. The City does not use third party broker-dealer accounts for the custody of funds or securities. However, pursuant to Government Code Section 53601.5, the City shall purchase each authorized investment either (a) directly from the issuer or (b) from an institution licensed by the state as a broker-dealer, as defined in Section 25004 of the Corporations Code, from a member of a federally regulated securities exchange, from a national or state-chartered bank, from a savings association or federal

APPENDIX A

INVESTMENT SECURITIES

U.S. TREASURY ISSUES are direct obligations of the United States Treasury and backed by the full faith and credit of the United States. Authorized maturities are three months, six months, and 52 weeks for treasury bills and 2 years, 3 years, and 5 years for notes.

FEDERAL AGENCY SECURITIES:

FEDERAL FARM CREDIT BANKS (FFCB) The Farm Credit System is a nationwide system of lending institutions and affiliated service entities which provides credit-related services to farmers, ranchers, farm-related businesses, cooperatives and rural utilities. System institutions are federally chartered under the Farm Credit Act and are subjected to federal regulations.

FEDERAL HOME LOAN BANK SYSTEM (FHLB) The Federal Home Bank System was created in 1932 to serve as a credit reserve for the savings and loan industry. It is organized into twelve regional banks that operate independently, but under a common board of directors in Washington. Each regional bank provides liquidity and home mortgage credit to thrifts, commercial banks and mortgage lending institutions in its region.

NEGOTIABLE CERTIFICATES OF DEPOSIT are investments for inactive funds issued by banks. The City will only place that amount which is covered by Federal Deposit Insurance Corporation (FDIC), or fully collateralized, in a Certificate of Deposit. Certificates of Deposit can be issued from 30 days to several years in maturity allowing the City investment of funds to be matched to cash flow needs; the City may invest in Certificates of Deposit up to a maximum maturity of 5 years. The Government Code limits the City's purchases of

negotiable certificates of deposit to a maximum of thirty percent (30%) of the City's surplus money.

The Government Code prohibits a local agency from investing its funds in negotiable certificates of deposit issued by a state or federal credit union if a member of the legislative body of the local agency, or any person with investment decision-making authority in the administrative office manager's office, budget office, auditor-controller's office, or treasurer's office of the local agency also serves on the board of directors, or any committee appointed by the board of directors, or the credit committee or the supervisory committee of the state or federal credit union issuing the negotiable certificates of deposit.

COMMERCIAL PAPER is a short term unsecured promissory note issued by a corporation to raise working capital. These negotiable instruments may be purchased at a discount to par value or interest bearing. Commercial paper is issued by corporations, and the issuer of any commercial paper purchased by the City shall meet all of the following conditions in either paragraph (1) or paragraph (2) below:

- (1) The issuer meets the following criteria:
 - (A) Is organized and operating in the United States as a general corporation.
 - (B) Has total assets in excess of five hundred million dollars (\$500,000,000).
 - (C) Has debt other than commercial paper, if any, that is rated "A" or higher by a nationally recognized statistical-rating organization (NRSRO).

(2) The issuer meets the following criteria:

- (A) Is organized within the United States as a special purpose corporation, trust, or limited liability company.
- (B) Has programwide credit enhancements including, but not limited to, overcollateralization, letters of credit, or surety bond.
- (C) Has commercial paper that is rated "A-1" or higher, or the equivalent, by a nationally recognized statistical-rating organization (NRSRO).

Local agencies are permitted by state law to invest in commercial paper of "prime" quality of the highest ranking or of the highest letter and numerical rating as provided by a nationally recognized statistical-rating organization (NRSRO) such as Moody's Investor's Service, Inc. or Standard and Poor's Corporation. Eligible commercial paper shall have a maximum maturity of 270 days or less. The City may invest no more than 25% of its monies in eligible commercial paper and may purchase no more than 10% of the outstanding commercial paper of any single issuer.

LOCAL AGENCY INVESTMENT FUND (L.A.I.F.) is a special fund in the State Treasury which local agencies may use to deposit funds for investment. There is no minimum investment period and the minimum transaction is \$5,000, in multiples of \$1,000 above that, with a maximum of \$40 million for any agency. It offers high liquidity because deposits can be converted to cash in twenty-four hours and no interest is lost. All interest is distributed to those agencies participating on a proportionate share determined by the amounts deposited and the length of time they are deposited. Interest is paid quarterly via a check or warrant or automatic deposit.

The State keeps an amount for reasonable costs of making the investments, not to exceed one-quarter of one percent of the earnings.

MEDIUM TERM CORPORATE NOTES are unsecured promissory notes issued by a corporation organized and operating in the United States or by depository institutions licensed by the United States or any state and operating within the United States. These are negotiable instruments and are traded in the secondary market. Medium Term Corporate Notes (MTN) are financing instruments similar to commercial paper (which by definition have maximum 270 days maturity), but MTNs have maturities of 270 days to a maximum remaining maturity of 5 years or less. Corporations use these MTN's to raise capital. An example of a MTN issuer is General Electric.

The Government Code restricts eligible MTNs to MTNs rated "A" or better by a nationally recognized rating service. However the City of Agoura Hills will limit their investments to those of the highest quality (AAA). Further restrictions are a maximum remaining term of five years to maturity, and total investments in Medium Term Corporate Notes may not exceed thirty percent (30%) of the City's surplus money.

City of Agoura Hills

Glossary of Terms

FY 2010-11

Accounting System: The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

Accrual Basis of Accounting: The accrual basis of accounting is utilized by proprietary fund types. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Unbilled utility receivables are accrued at fiscal year end.

Activity: A specific and distinguishable unit of work or service performed.

Appropriation: An authorization made by the legislative body of a government, which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Appropriation Resolution: The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

Assessed Value: The value placed on real and other property as a basis for levying taxes.

Assets: Property owned by a government, which has monetary value.

Audit: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to: (1) ascertain whether financial statements fairly present financial position and results of operations; (2) test whether transactions have been legally performed; (3) identify areas for possible improvements in accounting practices and procedures; (4) ascertain whether transactions have been recorded accurately and consistently; and (5) ascertain the stewardship of officials responsible for governmental resources.

Balance Sheet: A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specific date.

Bond: A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date(s)) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt.

Budget (Operating): A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates).

Budget Calendar: The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

Budget Document: The official written statement submitted by the City Manager and supporting staff to the legislative body detailing the proposed budget.

Budget Message: A general discussion of the proposed budget presented in writing as a part of, or supplement of, the budget document. The budget message explains principal budget issues against the background of financial trends and presents recommendations made by the City Manager.

Capital Assets: Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget: A plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget, which includes both operating and capital outlays.

City of Agoura Hills Glossary of Terms FY 2010-11

Capital Expenditure: An acquisition or an improvement (as distinguished from a repair) that will have a life of more than one year. The City of Agoura Hills' Operating Budget defines "Capital" as acquisitions costing more than \$10,000.00 or infrastructure assets costing more than \$25,000.00.

Capital Improvement Program: A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, and identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

Capital Outlays: Expenditures for the acquisition and/or construction of capital assets.

Capital Projects: Projects which purchase or construct capital assets.

Cost Accounting: Accounting which assembles and records all costs incurred to carry out a particular activity or to deliver a particular service.

Debt Service: Payment of interest and repayment of principal to holders of a government's debt instruments.

Deficit: (1) The excess of an entity's liabilities over its assets (See *Fund Balance*) or (2) the excess of expenditures or expenses over revenues during a single accounting period.

Depreciation: (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset that is charged as an expense during a particular period.

Expenditures: Where accounts are kept on the modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not.

Fiscal Year: The City of Agoura Hills operates on a fiscal year from July 1 through June 30.

Fund: A separate accounting entity with a self-balancing set of accounts. Funds are classified into three categories: governmental, proprietary and fiduciary. The City of Agoura Hills does not have any proprietary funds.

Fund Balance: The excess of an entity's assets over its liabilities. A negative fund balance is called a *fund deficit*.

Goals and Objectives: Specific projects and programs to be undertaken utilizing allocated fiscal resources, designed to further the achievement of the City Work Plan.

Governmental Funds: Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds and permanent funds.

Grant: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes

Interfund Loans: Amounts provided between funds and blended component units of the primary government with a requirement for repayment.

City of Agoura Hills

Glossary of Terms

FY 2010-11

Interfund Transfers: Flows of assets (such as cash or goods) between funds and blended component units of the primary government without equivalent flows of assets in return and without a requirement for repayment.

Internal Control: A plan of organization for purchasing, accounting, and other financial activities which, among other things, provides that: (1) the duties of employees are subdivided so that no single employee handles a financial action from beginning to end; (2) proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and, (3) records and procedures are arranged appropriately to facilitate safekeeping and effective control.

Internal Service Fund: Proprietary fund type used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated renewed or refunded at some future date. Note: The term does not include encumbrances.

Major Accomplishments: A report of those significant programs, projects, and other activities which were successfully implemented and/or completed by a Department during the prior fiscal year.

Modified Accrual Basis: The modified accrual basis of accounting is used by all governmental fund types, expendable trust funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Those revenues susceptible to accrual include property taxes remitted within

60 days after year-end, interest on investments, and certain other intergovernmental revenues. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due, or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.

NPDES: National Pollutant Discharge Elimination System.

Primary Activities: A summary of what each department accomplishes during the fiscal year.

Proprietary Funds: Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds. The City of Agoura Hills does not have any propriety funds.

Purchase Order: A document issued to authorize a vendor to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Reserve: An account used to indicate that a portion of fund equity is restricted for a specific purpose or not available for appropriation and subsequent spending.

Service Level Trends: A summary of changes in service levels from one fiscal year to the next. Changes discussed will include staffing levels, operational expenditures and capital outlay.

City of Agoura Hills List of Acronyms FY 2010-11

AED	Automated External Defibrillator	HBRR	Highway Bridge Rehabilitation & Replacement
CAFR	The Comprehensive Annual Financial Report	HUD	Department of Housing & Urban Development
CalPERS	Public Employees Retirement System	HUTA	Highway Users Tax Account
CCTV	Closed Circuit TV	HVAC	Heating, Ventilation & Air Conditioning
CD	Certificate of Deposit	LAIF	Local Agency Investment Fund
CDBG	Community Development Block Grant	LAN/WAN	Local and Wide Area Network
CIP	Capital Improvements Program	METRO	L.A. County Metropolitan Transport Authority
CJPIA	California Joint Powers Insurance Authority	MWD	Metropolitan Water District
CMAQ	Congestion Mitigation & Air Quality	NPDES	National Pollutant Discharge Elimination System
CMWD	Calleguas Municipal Water District	OES	Office of Emergency Services
COP	Certificates of Participation	OPEB	Other Post Employment Benefits
CRA	California Redevelopment Association	OSHA	Occupational Safety & Health Acts
CSMFO	California Society of Municipal Finance Officers	PERS	Public Employees Retirement System
DUI	Driving Under the Influence	RDA	Redevelopment Agency
EOC	Emergency Operations Center	S&P	Standard & Poors
EPA	Environmental Protection Agency	SEC	Securities and Exchange Commission
ERAF	Educational Revenue Augmentation Fund	SEMS	Standardized Emergency Management System
FAMC	Federal Agricultural Mortgage Corporation	SRO	School Resource Officer
FFCB	Federal Farm Credit Banks	STP	Surface Transportation Program
FHLB	Federal Home Loan Bank	TDA	State of CA Transportation Development Act
GAAP	Generally Accepted Accounting Principles	TMDL	Total Maximum Daily Load
GASB	Governmental Accounting Standards Board	TVA	Tennessee Valley Authority
GFOA	Government Finance Officers Association	ULFT	Ultra Low Flush Toilet
GIS	Geographic Information System	VLF	Vehicle License Fee