

REPORT TO CITY COUNCIL

DATE: OCTOBER 27, 2010

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: GREG RAMIREZ, CITY MANAGER

BY: RAMIRO ADEVA, CITY ENGINEER

**SUBJECT: AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR
PUBLIC WORKS MAINTENANCE SERVICES**

Since its incorporation in 1982, many of the City's public works maintenance services have been performed by the Los Angeles County Department of Public Works (LACDPW). Some of the services include minor street and sidewalk repairs, traffic signal maintenance, catch basin cleaning, and general clean-up. Headquartered in Alhambra, LACDPW serves over one million residents in the unincorporated County areas, as well as contract cities. Although, historically, LACDPW has performed this work satisfactorily, there has been a growing concern the past few years regarding the response time for completing the City's work requests. Furthermore, following a meeting with LACDPW, it did not seem there was an ability from the County to improve the level of service currently being provided due to the lack of crews available. As such, staff is requesting Council's authorization to solicit proposals to seek a primary provider for these services. In addition, by providing an opportunity to compete for the contract, staff believes this will ensure the City is receiving the most competitive prices, and that maintenance requests are completed in a timelier manner. The County would still provide maintenance services related to sewers, storm drains, traffic signals, and other public works tasks on an as-needed basis. On September 22, 2010, staff presented this item to the Public Works subcommittee and they agreed with staff's recommendation.

Staff has prepared a Request for Proposals (RFP) outlining the services, which shall include, but not be limited to, street maintenance, minor sidewalk repairs and inspection, catch basin cleaning, traffic sign maintenance, street striping/pavement marking, and general clean-up, as needed.

There are sufficient funds appropriated in the FY 2010/11 budget to cover the costs for these services through the remainder of the fiscal year. The term of the agreement would begin January 1, 2011, if authorization is approved, and would expire June 30, 2013, and can be extended for a maximum of two years upon mutual agreement between the City and contractor. Prices may be increased or decreased annually by a percentage determined from the California Consumer Price Index.

RECOMMENDATION

Staff respectfully recommends the City Council authorize staff to solicit Request for Proposals for public works maintenance services.