

REPORT TO CITY COUNCIL

DATE: **APRIL 13, 2011**

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **GREG RAMIREZ, CITY MANAGER**

BY: **RAMIRO ADEVA, CITY ENGINEER**

SUBJECT: **AUTHORIZATION TO SOLICIT PROPOSALS FOR PROFESSIONAL
TREE MAINTENANCE SERVICES**

Over the past three fiscal years, West Coast Arborists has provided tree trimming maintenance services for the City. With the term of their contract expiring at the end of this fiscal year, staff felt it was appropriate to seek proposals for these services to ensure the City is getting the most competitive price for the work.

The scope of work of the contract will include, but not be limited to: tree pruning, tree removal, stump removal, tree planting, emergency crew rental, tree watering, and updating the current tree inventory. The tree trimming specifications within the contract call for an updated tree inventory and updated tree master plan that would provide City Council with quantifiable data regarding inventory, health, and hazards that would establish maintenance costs and related maintenance frequency rates for City owned trees.

It is anticipated that a citywide tree maintenance program will cost approximately \$250,000 for the term of the contract. Staff intends to divide the costs of this maintenance contract over a three-year timeframe, which equates to approximately \$83,000 per year. The final contract award is anticipated for May 2011, with the contract going into effect July 1, 2011.

RECOMMENDATION

Staff respectfully recommends the City Council authorize staff to solicit proposals for professional tree maintenance services.