

REPORT TO CITY COUNCIL

DATE: APRIL 13, 2011

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: GREG RAMIREZ, CITY MANAGER

BY: RAMIRO ADEVA, CITY ENGINEER

SUBJECT: AUTHORIZATION TO SOLICIT PROPOSALS FOR FY 2011-14
CITYWIDE LANDSCAPE MAINTENANCE SERVICES

Over the past three fiscal years, Azteca has provided citywide landscape maintenance for the City. With the term of their contract expiring at the end of this fiscal year, staff felt it was appropriate to seek proposals based upon the expanded landscape maintenance services required and to ensure the city is getting the most competitive price for the work.

Staff has prepared a Request for Proposals (RFP) outlining the services which shall include, but not be limited to: restroom clean-up, litter pick-up, graffiti removal, mowing and edging, fertilization, over-seeding, herbicide application, irrigation repair, trail maintenance, etc. The targeted areas for these services will include City parks, City-maintained medians and sidewalks, roadway landscape, City Hall property, Reyes Adobe Historic Site, Recreation Center, Kanan interchange, Reyes Adobe interchange, Park and Ride lots and weed abatement areas.

The initial term of the contract will be three years, beginning July 1, 2011, and can be extended up to 2 additional one-year terms upon mutual agreement between the City and the Contractor.

It is anticipated that this contract will cost approximately \$400,000.

RECOMMENDATION

Staff respectfully recommends the City Council authorize staff to solicit proposals for citywide landscape maintenance services.